

# **ATTACHMENT NO. 10**

# TOWN OF BASSENDEAN

## MINUTES

BASSENDEAN YOUTH ADVISORY COUNCIL MEETING  
HELD AT BASSENDEAN YOUTH SERVICES  
CORNER WEST AND GUILDFORD ROADS, BASSENDEAN  
ON FRIDAY, 31 MARCH 2017 AT 5.09PM

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### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Mr Matthew Pearson volunteered to be Chairperson. He declared the meeting open at 5:09pm, welcomed all those in attendance and conducted an Acknowledgement of Country.

### 2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

#### Present

Mr Matthew Pearson (Chairperson)  
Mr Jacob Cleverly  
Mr Michael Young

#### Officers

Greg Neri, Manager Youth Services  
Ayden Mackenzie, Youth Development Officer

#### Members of the Public

Mr Jack Richardson  
Mr Adam Foster  
Mr Ethan Collins  
Mr Clayton Oxenham

### 3.0 DEPUTATIONS

Nil

#### **4.0 CONFIRMATION OF MINUTES**

##### **4.1 Minutes of the Bassendean Youth Advisory Council meeting held on 25 November 2016**

###### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Michael Young, Seconded Jacob Cleverly, that the minutes of the Bassendean Youth Advisory Council meeting held on 25 November 2016, be confirmed as a true record.

**CARRIED**

#### **5.0 WORKSHOP TOPIC**

##### **5.1 GRAVIT8 Youth Festival**

The YAC reviewed the Gravit8 Youth Festival. The YAC felt that a Friday evening event along with a February date worked a lot better than in previous years.

The Facebook and school advertising was successful with over 500 people in attendance. It was suggested that different styles of advertising cards for each of the two schools should be used so that the success of the school visits can be gauged.

It was felt that the video board was a success for both advertising in the lead up to the event and on the day to provide a live feed of the action. It was suggested that it would be good if the camera can be wireless so it can roam around the event site. Youth Service staff undertook to investigate this option.

Positive feedback was received about the virtual reality demonstration and 'have-a-go' and it was felt this should be included in future events.

There was some confusion about the event start time with regards to registration and it was suggested that the event could have a 'soft' start.

While the '3on3' basketball competition was not as popular as originally thought, the YAC felt it was a good addition to the event and with more advertising in future years it would attract more people.

Overall, the YAC felt the event was a resounding success.

**6.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil.

**7.0 REPORTS**

Nil.

**8.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**9.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil.

**10.0 CLOSURE**

The meeting closed at 6.28pm.

The next meeting is to be held on Friday, 28 April 2017 at Bassendean Youth Services, corner Guildford & West Roads, Bassendean, commencing at 5.00pm.

# TOWN OF BASSENDEAN

## MINUTES

BASSENDEAN YOUTH ADVISORY COUNCIL MEETING  
HELD AT BASSENDEAN YOUTH SERVICES  
CORNER WEST AND GUILDFORD ROADS, BASSENDEAN  
ON FRIDAY, 28 APRIL 2017 AT 5.02PM

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### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Mr Matthew Pearson volunteered to be Chairperson. He declared the meeting open at 5:02pm, welcomed all those in attendance and conducted an Acknowledgement of Country.

### 2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

#### Present

Mr Matthew Pearson (Chairperson)  
Mr Michael Young  
Mr Jacob Cleverly

#### Officers

Greg Neri, Manager Youth Services  
Ayden Mackenzie, Youth Development Officer

#### Members of the Public

Mr Jack Richardson  
Mr Adam Foster  
Mr Callumm Oxenham  
Mr Ethan Collins  
Mr Clayton Oxenham

### 3.0 DEPUTATIONS

Nil

#### **4.0 CONFIRMATION OF MINUTES**

##### **4.1 Minutes of the Bassendean Youth Advisory Council meeting held on 31 March 2017**

###### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Michael Young, Seconded Jacob Cleverly, that the minutes of the Bassendean Youth Advisory Council meeting held on 31 March 2017, be confirmed as a true record.

**CARRIED**

#### **5.0 WORKSHOP TOPIC**

##### **5.1 Children having Children**

The Youth Advisory Council discussed the recent case in the media of young NSW teenagers having a child of their own. Generally, the YAC felt that they were too young to be having a child of their own. One YAC member commented "*the teens are too young to make an informed, intelligent decision*".

The consensus of those present was that the parents of the teenagers should take legal responsibility for the baby with the teenagers being present and part of its life.

It was noted by some present that the parents of the teenagers also have a responsibility to ensure their children are safe and not having sex at a young age.

##### **5.1 Cage Fighting in WA**

The YAC spoke about cage fighting with regards to if it should be legalised in Western Australia. Those present had a range of views of the topic. Some suggested that it should be legalised but the referees should have more training to know when to stop a fight, while other suggested it could be up to the fighter's team to 'tap out' for them.

One YAC Member felt that people shouldn't be fighting for sport, suggesting that "it's not 400AD and the coliseum hasn't been in use for years". Consensus suggested that at the very least matches should be called off when blood is drawn, knock outs occur, bones are broken or the opposition taps out.

An opposing opinion suggested that the purpose of the cage was for the safety of the fighters, stating that he "would rather watch it in a cage than in a boxing ring where you can fall out of it".

It was felt by some that if the person is beaten the referee should intervene. They felt that the rules are made very clear to competitors so if breaching them, they should receive a reprimand for it.

**6.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil.

**7.0 REPORTS**

Nil.

**8.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**9.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil.

**10.0 CLOSURE**

The meeting closed at 6.12pm.

The next meeting is to be held on Friday, 26 May 2017 at Bassendean Youth Services, corner Guildford & West Roads, Bassendean, commencing at 5.00pm.

# TOWN OF BASSENDEAN

## MINUTES

BASSENDEAN YOUTH ADVISORY COUNCIL MEETING  
HELD AT BASSENDEAN YOUTH SERVICES  
CORNER WEST AND GUILDFORD ROADS, BASSENDEAN  
ON FRIDAY, 30 SEPTEMBER 2016 AT 5.05PM

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### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Mr Matthew Pearson volunteered to be Chairperson. He declared the meeting open at 5:05pm, welcomed all those in attendance and conducted an Acknowledgement of Country.

### 2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

#### Present

Mr Matthew Pearson (Chairperson)  
Mr Michael Young  
Mr Jacob Cleverly

#### Officers

Greg Neri, Manager Youth Services  
Ayden Mackenzie, Youth Development Officer

#### Members of the Public

Mr Adam Foster  
Mr Ethan Collins  
Mr Clayton Oxenham  
Mr Andrew Harrison  
Mr Jack Richardson

### 3.0 DEPUTATIONS

Nil



#### **4.0 CONFIRMATION OF MINUTES**

##### **4.1 Minutes of the Bassendean Youth Advisory Council meeting held on 26 August 2016**

###### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Jacob Cleverly, Seconded Michael Young that the minutes of the Bassendean Youth Advisory Council meeting held on 26 August 2016, be confirmed as a true record.

**CARRIED**

#### **5.0 WORKSHOP TOPIC**

##### **5.1 Keen on Halloween**

The YAC discussed the upcoming Keen on Halloween event and agreed to run it again. They decided that the event would take place in the same format as last year with 'spooky letterbox' competition and then a free family movie.

It was agreed to hold the movie at the Bassendean Skate Park and to screen the 'Minions Movie'. The YAC agreed to have a sausage sizzle and slushies for people who came along.

##### **5.2 Gravit8 Youth Festival**

The YAC discussed the Gravit8 Youth Festival and decided to try for a February date again rather than in December. The justification for the move was due to School Holidays already beginning for year 11s and year 12s in December and its proximity to Keen on Halloween.

It was agreed that a small working party would be formed to work out the details of the event.

#### **6.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil.

#### **7.0 REPORTS**

Nil.

**8.0            MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**9.0            ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil.

**10.0          CLOSURE**

The meeting closed at 6.28pm.

The next meeting is to be held on Friday, 25 November 2016 at Bassendean Youth Services, corner Guildford & West Roads, Bassendean, commencing at 5.00pm.

# TOWN OF BASSENDEAN

## MINUTES

BASSENDEAN YOUTH ADVISORY COUNCIL MEETING  
HELD AT BASSENDEAN YOUTH SERVICES  
CORNER WEST AND GUILDFORD ROADS, BASSENDEAN  
ON FRIDAY, 25 NOVEMBER 2016 AT 5.04PM

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### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Mr Matthew Pearson volunteered to be Chairperson. He declared the meeting open at 5:04pm, welcomed all those in attendance and conducted an Acknowledgement of Country.

### 2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

#### Present

Mr Matthew Pearson (Chairperson)  
Mr Jacob Cleverly  
Mr Michael Young

#### Officers

Greg Neri, Manager Youth Services  
Ayden Mackenzie, Youth Development Officer

#### Members of the Public

Mr Andrew Harrison  
Mr Jack Richardson  
Mr Adam Foster  
Mr Ethan Collins  
Mr Clayton Oxenham

### 3.0 DEPUTATIONS

Nil

#### **4.0 CONFIRMATION OF MINUTES**

##### **4.1 Minutes of the Bassendean Youth Advisory Council meeting held on 30 September 2016**

###### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Michael Young, Seconded Jacob Cleverly, that the minutes of the Bassendean Youth Advisory Council meeting held on 30 September 2016, be confirmed as a true record.

**CARRIED**

#### **5.0 WORKSHOP TOPIC**

##### **5.1 Keen on Halloween**

The YAC reviewed Keen on Halloween and noted that even with the rain it was still a successful event.

Due to the rain, the numbers were lower but YAC Members and Staff were able to move the event inside the Youth Services building.

Marketing via social media was positive with engagement from around the metropolitan area and people outside of Bassendean participating in decorating their letterbox and attending the free family movie.

The letterbox competition was a success again with even more people registering and participating than last year. The YAC felt that the event should take place again in 2017.

#### **6.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil.

#### **7.0 REPORTS**

Nil.

#### **8.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**9.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil.

**10.0 CLOSURE**

The meeting closed at 6.34pm.

There will be no meeting in February due to the Gravit8 Youth Festival but the working group will meet to further plan the event.

The next meeting is to be held on Friday, 31 March 2017 at Bassendean Youth Services, corner Guildford & West Roads, Bassendean, commencing at 5.00pm.

# **ATTACHMENT NO. 11**

# TOWN OF BASSENDEAN

## MINUTES

MUNICIPAL HERITAGE INVENTORY REVIEW COMMITTEE  
HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN  
ON TUESDAY 6 JUNE 2017 AT 6.10PM

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### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

### 2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

#### Present

Cr Paul Bridges, Presiding Member  
Cr Gerry Pule, Town of Bassendean  
Cr Bob Brown, Town of Bassendean  
Peter Wittwer, Community Member  
Jennie Collins, Community Member  
Dr Sally Cawley, Community Member

#### Staff

Brian Reed, Manager Development Services  
Christian Buttle, Senior Planning Officer  
Timothy Roberts, Planning Officer  
Amy Holmes, Minute Secretary

#### Public

Five members of the public were in attendance.

#### Apologies

Michael Grogan, Community Member

### 3.0 DEPUTATIONS

Nil

**4.0 CONFIRMATION OF MINUTES**

**4.1 Minutes of the Meetings held on 9 August 2016**

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Jennie Collins, Seconded Cr Pule, that the minutes of the meeting held on 9 August 2016 be confirmed as a true record.

**CARRIED UNANIMOUSLY 6/0**

**5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**6.0 DECLARATIONS OF INTEREST**

- 6.1** Cr Paul Bridges declared a financial interest as he is the owner of 150 West Road, Bassendean which is included as a category 3 building on the current Municipal Inventory.
- 6.2** Cr Paul Bridges declared a financial and proximity interest as he lives opposite the Nicoletto vineyard at 147 West Road.
- 6.3** Jennie Collins declared a financial interest as she is the owner of 24 James Street and 64 Watson Street, Bassendean which are included as a category 3 building on the current Municipal Inventory.
- 6.4** Peter Wittwer declared a financial interest as he is the owner of 4 Wilson Street, Bassendean which is included as a category 2 building on the current Municipal Inventory.

**7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil



## 8.0                      **REPORTS**

### **8.1**                      **Proposed adoption of the Town of Bassendean Municipal Heritage Inventory 2017 (Ref DABC/LIAIS/2 Timothy Roberts, Planning Officer)**

#### APPLICATION

The purpose of this report is for the Municipal Heritage Inventory Review Committee to consider the comments received, as a result of advertising the draft Municipal Heritage Inventory (MHI) and to provide a recommendation to Council.

*Jennie Collins asked that it be noted that had Town staff attended the meeting with the Kenny Street residents on 15 March the meeting would not have been so controversial, as staff would have been able to answer questions and provide information. This was a lost opportunity for Town staff to meet with residents.*

#### OFFICER RECOMMENDATION — ITEM 8.1

That:

1. Place Record No. 104 - Kenny Street Precinct 1 and Place Record No. 105 - Kenny Street Precinct 2 be removed from the draft Municipal Heritage Inventory;
2. The notion of a heritage area or areas be further considered as part of (or in parallel with) the current review of the Local Planning Strategy; and
3. The Committee endorses the other recommendations of the Planning Officer as contained in Attachment 2 to this report.

#### COMMITTEE/OFFICER RECOMMENDATION — ITEM 8.1(a)

**MHIRC – 1/08/16**      MOVED Cr Bridges, Seconded Cr Pule, that Place Record No. 104 - Kenny Street Precinct 1 and Place Record No. 105 - Kenny Street Precinct 2 be removed from the draft Municipal Heritage Inventory.

CARRIED UNANIMOUSLY 6/0

*Point 2 of the Officer Recommendation lapsed for want of a Mover.*

*Peter Wittwer declared a financial interest and left the meeting, the time being 7.20pm.*

COMMITTEE RECOMMENDATION – ITEM 8.1(b)

- MHIRC – 2/08/16** MOVED Cr Pule, Seconded Cr Bridges, that Council makes a budgetary allocation in 2017/2018 sufficient to engage heritage consultants to prepare guidelines for a Streetscape Protection Area that encompasses the Town Lots in Eileen, Kathleen, Kenny, Parker and Wilson Streets and any other appropriate adjacent lots, in consultation with the residents of these streets to protect the heritage values such that these can form part of the review of the Local Planning Strategy and be later included within the revised Local Planning Scheme.

CARRIED UNANIMOUSLY 5/0

*Peter Wittwer returned to the meeting, the time being 7.21pm.*

COMMITTEE RECOMMENDATION – ITEM 8.1(c)

- MHIRC – 3/08/16** MOVED Jennie Collins, Seconded Cr Pule, that Council makes a budgetary allocation in 2018/2018 to enable consultants to prepare design guidelines for Streetscape Protection Areas throughout the Town and in consultation with affected residents to protect the heritage values such that these can form part of the review of the Local Planning Strategy and be later included within the revised Local Planning Scheme.

CARRIED UNANIMOUSLY 6/0

COMMITTEE/OFFICER RECOMMENDATION — ITEM 8.1(d)

- MHIRC – 4/08/16** MOVED Cr Brown, Seconded Cr Pule, that the Committee endorses the other recommendations of the Planning Officer as contained in Attachment 2 to this report.

CARRIED UNANIMOUSLY 6/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

11.0 CONFIDENTIAL BUSINESS

Nil

**12.0**                      **CLOSURE**

The next meeting date is to be determined.

There being no further business the Presiding Member declared the meeting closed the time being 7.58pm.

PLACE RECORD NO.	ADDRESS	PROPOSED CATEGORY	SUBMISSION	COMMITTEE'S RECOMMENDATION
262	168 West Road, Bassendean	Category 2	Re my conversation by phone on April 24 concerning the Town Heritage listing of such property to be left as listed as category 2.	Note owner's objection to the proposed category 2 listing. Financial related concerns are not a valid planning consideration. Preliminary talks have been held with real estate agents regarding the future sale of this property. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.  <b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Liaise further with the property owner and real estate agent with regard to any implications of this listing and suggest an appropriate plan of subdivision whereby the existing house and rose garden is retained. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.
145	9 Marion Street, Eden Hill	Category 3	Regarding your notification regarding making the above address "Heritage" I definitely do not wish this to happen. My home of over 60 years would no longer feel like mine.	Note owner's objection to the proposed category 3 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.  <b>RECOMMENDATION:</b> Retain the property as a category 3 listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.  Note owner's support of category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.
158	40 North Road, Bassendean	Category 2	Thanking you for your letter of 13 <sup>th</sup> February 2017 with enclosures. The report is comprehensive and is appreciated. The only mistake in the history of ownership is that of my late Mother Thelma Florence Lewis (nee Chapman) dates being 8-3-1912 – 13-2-1996 not 1913-1993. Fathers (Raymond William Lewis) dates 27-9-1904 – 20-12-1993 are correct.  Further to my previous letter of 2 <sup>nd</sup> May 2015, with regard to the house and garden, please insist that the property is preserved intact (no subdivision etc.) as there are some exotic significant trees growing, some of which are eighty or so years old. The house is pretty much the era of 1936, as there has been no major alterations. The only extra buildings being the back shed and a second garage constructed sometime later than the house. Everything else is of 1936 style. As you may guess, I love the old things of yesteryear and hopefully I can stay here to the end of my days.	<b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Make contact with owner about the option to place a Tree Preservation Order on established trees on the property. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.
82	73 Ivanhoe St, Bassendean	Category 3	Again thanking you for your letter of the 13 <sup>th</sup> February with the enclosures.  As you requested in your letter, I would like to forward some more info regarding this property, which may or may not alter its deemed significance. I believe the house holds significance for the Italian and Maltese migrants who settled in the area after world war 2, and worked at Midland railways or in light industry, and the building reflects this to some degree still today.  As you state, this area at the end of Ivanhoe St as per the architecture was settled post WW2, and a lot of Italian and Maltese people settled right there not too far from the river, and had large half-acre back-yard vegetable gardens (for market gardens?). For further information on the Maltese and Italian migrants, some of those original migrants still live in those houses across the road, are quite elderly, and clearly remember Bassendean as it was in the 1950s. They remember who lived in each house and the circumstances. One lady remembers the indigenous community of the time when elders used to sit under trees and tell stories to the younger indigenous people. It's not so long ago.  With reference to my home in particular, the story is it was built in 1948-1950. It apparently was a labour of love at the hands of a Maltese migrant who built most of it himself by hand. Even though the house is typical post-war, the builder added features from Malta, not only outside with the patterned tiled front verandah, steps and columns, but inside as well. I have always jokingly called my home 'anglo-ethnic' to friends, as that seems to describe it and leads into conversation about the migrants population of the area. Note the 'Maltese Club' is also in Bassendean.  Main rooms of the house have some kind of coloured 'marble' or other material 'dado' section on the walls, apparently imported from Malta. The lounge doors have scenes of middle eastern camels in the desert; the bathroom is a distinctive strong sky blue and terracotta with very patterned tiling, and a sunken bath of the era. The	Note owner's support of category 3 listing.  <b>RECOMMENDATION:</b> Retain property as a category 3 listed place within the final MHI to be presented to Council for adoption. Under the future review of the Heritage List write to the owner with an option to 'opt in' to the Heritage List in order to access a wide range of heritage incentives. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council.

155	27 North Road, Bassendean	Category 2	<p>house has retained this European character throughout the years, and visitors comment on its difference.</p> <p>There are two lead lighted large and protruding bay windows on the property, and one other lead lighted window visible from the front verandah.</p> <p>As the story goes the owner/builder spent a few years perfecting the house - a gift to his wife is the unofficial story..... in the end however, the wife was unhappy and left Australia and her husband, and returned to Malta - a migrant story (to be verified with closer interviewing of the original migrant neighbours).</p> <p>If you would like to inspect the interior for 'migrant' significance of the post war period, I am happy to allow that. One of the houses across the road is lived in by and Italian elderly lady and her kitchen at the back is as rustic and original as those we would have found in Sicily - open fire stove for cooking and wide concrete hobs.... just in from large veggie garden.</p> <p>Anyhow for your info. Please acknowledge receipt of this email.</p> <p>BTW - I am studying post grad history at UWA and as you can see am interested in this social history of Bassendean.</p> <p>Also, the new house behind was completed in 2003 as you state.</p>	<p>Note owner's support of category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p> <p>Note owner's support of category 3 listing.</p>
14	66 Anzac Tce, Bassendean	Category 3	<p>In respect to the above property being included on the municipal inventory, I have no objections.</p> <p>There are some points of interest regarding the house, first the floorboards have been identified as Amabilis fir. A timber similar in looks to Douglas fir and was thought to be imported into WA to craft ebouised pine furniture. It would seem there was some timber left over which was milled into floorboards. As such, a process was unusual, these boards may well be unique.</p> <p>Secondly, while Jennie Carter placed the build as circa 1888, it is likely it was built earlier, possibly in 1870s. Her dating is based upon the post-office directories, which commenced at that time. More authoritative would have been the Guildford Council records, which were destroyed by fire in the 1930s, would have identified when the house was built. As there was no mortgage registered on the title, again there is no indication of a build date.</p> <p>Dertslly Wood - George Tutthill Wood's son - visited the house in the early 1980s when in his 90s and was of the opinion that the 'Bungalow' was the first house built in what was 'West Guildford'. He said the house had reticulated water from the Guildford artesian scheme. There is some evidence of this in extremely old steel pipe work I once dug up. He also mentioned a croquet ground on the river flat and reflected he could see the trains carting timber on the zigzag railway to build Fremantle Port. He thought there were some reasonably sized trees in the garden and as he was reflecting on a time in the 1890s, it suggests trees had been planted earlier than 1888.</p>	<p>Note owner's support of category 3 listing.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 3 listed place within the final MHI to be presented to Council for adoption. Under the future review of the Heritage List write to the owner with an option to 'opt in' to the Heritage List in order to access a wide range of heritage incentives.</p> <p>Note owner's support of category 3 listing.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 3 listed place within the final MHI to be presented to Council for adoption. Under the future review of the Heritage List write to the owner with an option to 'opt in' to the Heritage List in order to access a wide range of heritage incentives.</p>
292	68 Wilson Street, Bassendean	Category 3	<p>We welcome the inclusion of our home, at the above address, as a place of "Some/Moderate" significance to the Bassendean community.</p> <p>We are also interested to know more about the "opt-in" Heritage List under Local Planning Scheme No.10 - which we are aware, is subject to a separate review.</p> <p>I'm writing in regards to the inclusion of our property at 68 Wilson Street on the Municipal Heritage Register.</p> <p>My wife and I would firstly like to thank the Town of Bassendean for the inclusion, as we are strong supporters and advocates for the conservation and protection of heritage properties in WA.</p> <p>This being one of the main reasons we purchased our family home in Bassendean, and we are proud to live in a community that seeks to maintain the integrity and value of historical places.</p>	<p>Note owner's support of category 3 listing.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 3 listed place within the final MHI to be presented to Council for adoption. Under the future review of the Heritage List write to the owner with an option to 'opt in' to the Heritage List in order to access a wide range of heritage incentives.</p>

261	167 West Road, Bassendean (fmr) Broun Homestead	Category 4	<p>We have long term plans to fully renovate, whilst in keeping the original facade and elements of the property as much as possible.</p> <p>I refer to your recent correspondence relating to the Municipal Heritage Inventory review, namely Place No. 261 – Broun Homestead (fmr) site. Although the residence no longer exists, we are happy for the general location to be referred to as a Category 4 management category if this contributes to the general understanding of the history of the area, provided it does not in any way stop any future re-development of our property.</p>	<p>Note owner's support of category 4 listing.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 4 listed place within the final MHI to be presented to Council for adoption.</p> <p>Note owner's objection to the proposed category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>
95	1 Kathleen St, Bassendean	Category 2	<p>I wish to make the following points</p> <ol style="list-style-type: none"> <li>1. When I bought the house in 1985 there was not much heritage beauty to be seen. All the veranda features were done by me. That needs to be noted.</li> <li>2. The house is shown in a photograph in 1910 in Carter's book, so was not built by clays. I believe it was built by Cummings Smith for one of his daughters, and that he lived in the much larger house on the corner of Palmerston and Kenny street. I found a postal record in state library for a house on Kathleen street between Palmerston and Guildford. I do not know if it was my house. I googled Cummings Smith and he did not move his business to Perth until 1912 or so, but he might have visited before and built houses.</li> <li>3. I have been restoring my house and adding features that are sympathetic to era, such as my work on veranda, my garage, etc. I do not want to be stopped from doing what I see fit in future. I should not be punished for doing a good job.</li> <li>4. About all that is original to house are the bricks and windows. Some have also been replaced, and room to side is my work too.</li> <li>5. My garage building is interesting because it was built entirely by myself without any help. This includes roof, gutters, downpipes etc. etc. Everything. Someone said to be it was like a work of art, so I even signed it 'Christos' at the front. It could probably be listed as a place of interest in itself.</li> </ol> <p>Ps. Even the bricks and windows are not all original. A side window on either side of the house has been removed. On one side the window has been converted to French doors (not very old c1950). On the other side the window has become a door to a sleep-out, also enclosing part of the verandah.</p> <p>Also, the chimneys were painted (stripped back by me), chimney pots added by me, a fireplace was missing, and neither the kitchen, bathroom nor laundry are original, and most of back part has been added on from the 1950s.</p> <p>All in all, although my house displays nice character in appearance, most of what you see has been done by me. None of the outbuildings or garden have any historical significance.</p> <p>I do NOT support a category 2 listing*, because this would mean that my house would eventually be on the heritage list where restriction would apply to the type of renovations I have been doing, which is to make the house look nicer.</p>	<p>Note owner's objection to the proposed category 4 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 4 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 4 listed place. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Prefabricated Houses Group place record form to be updated, as the exact houses included within this group and their reasons for inclusion are not clear.</p>
142	36 Haig Street, Ashfield (Prefabricated Houses Group)	Category 4	<p>My property at 36 Haig Street has been proposed for inclusion however, in my opinion the property has little significance. The property had already undergone considerable renovations when I purchased it in 2010. Only the left and part of the front facades are original and what is left has rotted and is in need of replacement, only 3 original windows remain, also in need of replacement as they no longer function.</p> <p>I continued renovations to the inside and rear of the property since it has been in my ownership, again very little of the original home remains. The majority of the walls have been removed to open the interior space. The previous owners removed the entire rear property wall and right hand side to add 2 extensions on either side. Some original flooring remains.</p> <p>I purchased the property with the intent to eventually demolish, as the condition of the original building was fairly dilapidated. I do not believe it warrants inclusion based on these reasons.</p>	<p>Note owner's objection to the proposed category 4 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 4 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 4 listed place. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Prefabricated Houses Group place record form to be updated, as the exact houses included within this group and their reasons for inclusion are not clear.</p>

160	74 North Road, Bassendean	Category 3	<p>We have just received notification in the post that the Town is looking at upgrading and adding properties to the Municipal Heritage Inventory.</p> <p>As the owners of 74 North Road, we do not wish for our property to be added to this list.</p> <p>Our property has very little heritage value and is basically a new home that has been extensively renovated inside and out with little to no original features.</p> <p>Our plan is to demolish the house and out buildings and sub-divide.</p> <p>We would strongly oppose any form of heritage listing on the property.</p> <p>We received a letter in April 2015 and just received another letter February 2017 regarding putting our house 98 Kenny Street Bassendean to be heritage listed or as per your letter Municipal Heritage Inventory.</p> <p>As per my letter emailed to Brian Reed 20th April 2015 we are not interested in making our house Heritage listed and never will be interested.</p>	<p>Note owner's objection to the proposed category 3 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.</p>
126	98 Kenny Street, Bassendean	Category 3	<p>Thank you for your letter dated 13th February 2017.</p> <p>Due to the age of the building and its deterioration (not due to a lack of maintenance) situated at 24 Anzac Terrace, Bassendean, we request that the property not be included (opt-out) on the Bassendean Town's Heritage List.</p>	<p>Note owner's objection to the proposed category 3 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.</p>
5	24 Anzac Tce, Bassendean	Category 3	<p>I wish to express my objection of the properties that I own within Old Perth Road, that I do not wish them to be entered as a part of the Municipal Heritage Inventory (MHI).</p> <p>Due to the following reasons:-</p> <ol style="list-style-type: none"> <li>1. Cost to reinstate any of the buildings at any time in accordance with Heritage requirements</li> <li>2. Little or no significant architectural significance</li> <li>3. Additional cost placed on myself at a point in time when I wish to develop the above properties</li> <li>4. My overall view of the properties that I own is that in time I am pro-development for the area and see this implementation would restrict a development in future in some way</li> <li>5. Broadly speaking as these are Commercial buildings it places any new tenants coming into the area with a "burden" of requirement, therefore it is non-conducive for new tenants wishing to establish in the area, as alterations/extensions would be under Heritage requirements.</li> </ol> <p>In short, I wish to re-iterate that I am in objection of my buildings being registered in any way or matter.</p>	<p>Note owner's objection to the proposed category 3 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.</p>
168	14-20, 22-24 Old Perth Road Commercial Precinct	Category 2	<p>I categorically do not want my property at 22 Haig Street considered for any type of either Federal, State or Local Govt Heritage Listing. As I have taken steps to sell it in this past week and waiting on quote back from Real Estate Agent.</p> <p>Notwithstanding I have owned property since 1995 and Council has allowed all other Homes West homes to be demolished and new homes erected and land subdivided either side of my property by at least three other persons.</p> <p>And my home is situated between two brick homes one built in 1960 and other in 1994.</p> <p>And now due to yet again a poor decision by yourself that I am having to fight to sell my property yet again.</p>	<p>Note owner's objection to the proposed category 2 listing. Financial related concerns are not a valid planning consideration. Collectively, the northern side of Old Perth Road (inclusive of this property) forms an aesthetically pleasing streetscape and preservation should be encouraged. Any heritage protection/restrictions should solely seek to retain the facade of these properties. Owner is interested in access to proposed heritage incentives being waived of application fees, variation to scheme and R-Code provisions and density bonuses. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed precinct within the final MHI to be presented to Council for adoption. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>
142	22 Haig Street, Ashfield Prefabricated Houses Group	Category 4	<p>Note owner's objection to the proposed category 4 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 4 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 4 listed place. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Prefabricated Houses Group place record form to be updated, as the exact houses included within this group and their reasons for inclusion are not clear.</p>	<p>Note owner's objection to the proposed category 4 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 4 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 4 listed place. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Prefabricated Houses Group place record form to be updated, as the exact houses included within this group and their reasons for inclusion are not clear.</p>

	<p>So I will be calling the State Administration Tribunal tomorrow to fight any decision by Council to register my Property at 22 Haig Street Ashfield WA 6054 to deny me to develop or demolish or sell or move my Property as anyone else has been able to do in the Ashfield Area.</p> <p>Because this is not Natural Justice. Nor is it common sense given most other homes have already been sold or demolished in most parts of Ashfield. Notwithstanding the rest of Perth.</p> <p>And especially so in my case as the Property is approx. 980 sqm. And I spoke personally to by phone regarding being able to subdivide if 500 sqm or 450 sqm on strata title. You had also given me information re a new proposal re being able to build units on Property that had been ruled by Council in 2008 and again in 2012.</p> <p>And that was part of the State Govt. And Council recommendations that new zoning rules be put in place for people to sub divide or build 5- 10 units in line with other similar town house developments in Kenny Street Bassendean as part of encouraging town house accommodation close to railway lines.</p> <p>And now you are saying that will not apply. Your decisions are a causing too angst in Community and are inconsistent and too late now to apply Heritage Listing too.</p> <p>And by that I mean that Councils current decision to not consider Heritage Listing for its own involvement in Ashfield Soccer Club but will allow it to be demolished to make way for entire new Grand Stand.</p> <p>Most larger properties in Ashfield have already been sub divided and new homes built on them. Council had its opportunity in late 1995 when Homes West sold off land to community including Prefabricated Homes.</p> <p>To say I am extremely angry at this Decision to list my Property on Council or State Heritage List would be an understatement. But I am more angry with the inconsistent things you have said and done when I have approached you regarding such matters.</p> <p>I have lived in Ashfield for past 50 years and spent 30 years as a Volunteer at the Ashfield Soccer Club. And worked for both Federal - State and Local Govt. Departments and now when I am due to retire. You are doing this to me when I sincerely do not deserve it.</p> <p>No wonder people are driven to suicide by Bureaucrats in office.</p> <p>So I categorically state to you again. I do not want Council to put my home on any Heritage register. You had your Opportunities and Council has been remiss in pursuing these matters. Especially as you yourself have probably given approval for many of the Demolition or Sub Division of other properties in the entire Bassendean area.</p> <p>Please note that I have also Cc Mr Dave Kelly MLA as I am now being forced to do so. And I will call Mr Timothy Roberts on 08 9377 8024 to discuss further.</p>	<p>27 Devon Road , Bassendean Devon Road Precinct</p> <p>Category 2 Precinct</p> <p>39</p>
<p>So I will be calling the State Administration Tribunal tomorrow to fight any decision by Council to register my Property at 22 Haig Street Ashfield WA 6054 to deny me to develop or demolish or sell or move my Property as anyone else has been able to do in the Ashfield Area.</p> <p>Because this is not Natural Justice. Nor is it common sense given most other homes have already been sold or demolished in most parts of Ashfield. Notwithstanding the rest of Perth.</p> <p>And especially so in my case as the Property is approx. 980 sqm. And I spoke personally to by phone regarding being able to subdivide if 500 sqm or 450 sqm on strata title. You had also given me information re a new proposal re being able to build units on Property that had been ruled by Council in 2008 and again in 2012.</p> <p>And that was part of the State Govt. And Council recommendations that new zoning rules be put in place for people to sub divide or build 5- 10 units in line with other similar town house developments in Kenny Street Bassendean as part of encouraging town house accommodation close to railway lines.</p> <p>And now you are saying that will not apply. Your decisions are a causing too angst in Community and are inconsistent and too late now to apply Heritage Listing too.</p> <p>And by that I mean that Councils current decision to not consider Heritage Listing for its own involvement in Ashfield Soccer Club but will allow it to be demolished to make way for entire new Grand Stand.</p> <p>Most larger properties in Ashfield have already been sub divided and new homes built on them. Council had its opportunity in late 1995 when Homes West sold off land to community including Prefabricated Homes.</p> <p>To say I am extremely angry at this Decision to list my Property on Council or State Heritage List would be an understatement. But I am more angry with the inconsistent things you have said and done when I have approached you regarding such matters.</p> <p>I have lived in Ashfield for past 50 years and spent 30 years as a Volunteer at the Ashfield Soccer Club. And worked for both Federal - State and Local Govt. Departments and now when I am due to retire. You are doing this to me when I sincerely do not deserve it.</p> <p>No wonder people are driven to suicide by Bureaucrats in office.</p> <p>So I categorically state to you again. I do not want Council to put my home on any Heritage register. You had your Opportunities and Council has been remiss in pursuing these matters. Especially as you yourself have probably given approval for many of the Demolition or Sub Division of other properties in the entire Bassendean area.</p> <p>Please note that I have also Cc Mr Dave Kelly MLA as I am now being forced to do so. And I will call Mr Timothy Roberts on 08 9377 8024 to discuss further.</p>	<p>Category 2 Precinct</p> <p>27 Devon Road , Bassendean Devon Road Precinct</p> <p>39</p>	<p>Note owner's objection to the proposed category 2 precinct listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LP510 and be afforded statutory protection. This property was listed as it falls within the confines of the Devon Road precinct. The particular house at 27 Devon Roads is an older style home targeted by the Place Record Form as being worthy of retention. The property is in good condition. The houses along Devon Road are coded R15 meaning that in most cases, subdivision is not possible. It was identified in the review of the MHI that further controls for Devon Road be put into place. A category 2 listing will mean that any proposed development (including demolition) will require development approval. Although not yet quantified, the intention to list the Devon Road precinct is to ensure that any new development is sympathetic to the circa 1900 - 1940 existing development on the street. Demolition is not supported with the desired outcome being retention of all remaining circa 1900 - 1940 homes. It is also anticipated that streetscape will be affected by way of yet to be created design guidelines that focus on development within the front setback, the façade of the dwelling and fencing.</p> <p><b>RECOMMENDATION:</b> Retain Devon Road as a category 2 listed precinct. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LP510.</p>



71	32 Hamilton St, Bassendean	Category 3	<p> <ul style="list-style-type: none"> <li>The original roof was replaced with asbestos in the 1960's that impacts on the ability to obtain tradespeople to carry out repairs.</li> <li>The original front veranda was destroyed by rot and terminates and was replaced with concrete and original woodwork was replaced by steel posts. The original bull nose cover was replaced by asbestos sheeting.</li> <li>The original fireplaces and chimneys in the house were all removed and destroyed.</li> <li>the original kitchen was removed to make a bedroom and relocated to a brick clad extension (hardiflex fake brick veneer)</li> <li>Rear patio added in modern materials (colorbond and steel tubes)</li> <li>The lower section of the front facade had to be repaired due to fretting and the original tuck pointing removed and bricks painted.</li> <li>All original outbuildings have been removed and there is a large asbestos roofed shed in the back yard.</li> <li>Aluminium security screens added to the front due to break ins.</li> <li>All internal original leadlight was removed and replaced with coloured glass</li> <li>due to clay soils there is significant internal cracking in walls that have been repaired many times</li> <li>no original light fittings remain</li> </ul> <p>I believe that in view of the above there is little if any heritage value to the building and do not wish the house to be included on the inventory.</p> <p>We strongly object to our house being put on the Heritage Inventory.</p> <p>We purchased this property with intentions of one day developing the block and this would fund our retirement but by putting our house on this inventory it would impact not only us financially negatively but also our neighbour's at No 34 as our house encroaches their boundary, even though when we purchased our property a member of the shire viewed the boundary line and said it was ok.</p> <p>There are many reasons why our property is not suitable, however I feel so strongly about this situation that I have sought legal advice and they have advised me that they will in turn be contacting you directly.</p> <p>As owners of the above property, we strongly object to our home being registered under category 3 of the municipal heritage list and argue our case citing the following conditions.</p> <p>The house is not unique: There are many such houses in Bassendean and our does not have any significant advantages over these other properties.</p> <p>The house is not in original condition: There have been extensive, approved, renovations conducted on these premises. There has been an addition of a second storey, the outside wall panelling is either Cedar or fibro and in fact not one of the exterior walls is original, so I cannot see how this would fit the listing.</p> <p>Combating urban sprawl: The Town of Bassendean has been progressive in combatting urban sprawl by the promotion of multi-resident buildings of 3 and 5 storey units approved and built, also high density buildings in the street behind us. I believe there is a proposal to convert all land within 400 metres of the railway station to R60 within the foreseeable future. The heritage listing would put a stop to us being to develop our own property and would have a hugely negative impact on reducing the urban sprawl.</p> <p>The listing also affects next door: When we purchased the property, over 20 years ago, we were concerned about the boundary lines and wrote in our purchase agreement that the purchase was on the condition that the boundary line was ok. The agent called the shire and a representative came down and viewed the property and confirmed that all was ok. However 10 years later, when we had the land surveyed, it became apparent that our house encroached on next door's land which reduced their ability to develop their premises. So an easement was established with the sole purpose that when we developed our block and our house was demolished that the boundaries would revert back to form 2 x 1012 square metre blocks. If you house is listed, this would mean that their block would only be 920 square metres and impact on their</p> </p>
			<p>Note owner's objection to the proposed category 3 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHl will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHl. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the heritage list. Write to owner with the outcome of the MHl review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.</p>

71	31 Hamilton St, Bassendean	Category 3	<p>ability to develop their premises and as it is an investment property they would seek compensation for the encroachment.</p> <p>Major impact to us financially. Our long term plan is to use the equity we would gain from developing our premises to fund our retirement. By listing the property this would have quite a negative impact to us financially as we would not be able to fulfil the full potential of any development. I would estimate a loss of approximately \$200,000 or more, if necessary we could get a professional estimate. Naturally we could not fund such a loss and would be seeking compensation from the Town of Bassendean if our property was heritage listed.</p> <p>In conclusion my wife and I are opposed to our property being heritage listed by the council for the aforementioned reasons.</p> <p>It has come to my attention that the Town of Bassendean is considering placing 32 Hamilton Street on a Heritage list,</p> <p>I am part owner of 31 Hamilton Street, the house next door, and am concerned about any detrimental effects that heritage listing of No 32 will have on the future development potential of my property.</p> <p>The reasons for this concern is that part of No 32 sits on my property.</p> <p>Presently there is a Reciprocal Grant of Easement registered at Landgate stating that when No 32 is demolished that original boundary will revert.</p> <p>It is our decided position that we do not support the proposed management category of 3 to be assigned to the above property as indicated in the draft Municipal Heritage Inventory.</p> <p>Would you please advise that this position will be upheld and that our property not be listed as a category 3.</p>	<p>Note neighbour's objection to the proposed category 3 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 listed place and under the review of the Heritage List. Write to neighbour with the outcome of the MHI review committee's recommendation and inform the neighbour of the date of the Council meeting where final adoption of the document will be recommended.</p> <p>Note owner's objection to the proposed category 3 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.</p> <p>Note owner's objection to the proposed category 4 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 4 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only. Owners of category 4 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Prefabricated Houses Group place record form to be updated, as the exact houses included within this group and their reasons for inclusion are not clear.</p> <p>Note owner's comments regarding the proposed category 2 precinct listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property was listed as it falls within the confines of the Devon Road precinct. The particular house at 12 Devon Roads is a newer style home built in 2010 and isn't within the targeted homes within the Place Record Form and identified as being worthy of retention. The houses along Devon Road are coded R15 meaning that in most cases, subdivision is not possible. It was identified in the review of the MHI that further controls for Devon Road be put into place. A category 2 listing will mean that any proposed development (including demolition) will require development approval. Although not yet quantified, the intention list the Devon Road precinct is to ensure that any new development is sympathetic to the circa 1900 - 1940 existing development on the street. Demolition is not supported with the desired outcome being retention of all remaining circa 1900 - 1940 homes. It is also anticipated that streetscape will be affected by way of yet to be created design guidelines that focus on development within the front setback, the façade of the dwelling and fencing. As this is a newer home, the listing will have limited implications for the property outside of development of a carport or fencing.</p> <p><b>RECOMMENDATION:</b> Retain Devon Road as a category 2 listed precinct. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Write to the owner and explain the intent of the listing and the minimal implications for newer dwellings on Devon Road. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>
150	16 North Road, Bassendean	Category 3	<p>I am the owner of 3 Haig Street Ashfield. The property does not have the attributes described in document titled 'municipal heritage review - 2016'. Please take it off your inventory.</p> <p>I do NOT support its inclusion on the MHI.</p>	<p>Note owner's objection to the proposed category 3 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.</p>
142	3 Haig Street, Ashfield Prefabricated Houses Group	Category 4	<p>I am writing to you in response to notification that my house could be "Heritage listed". I own the property at 12 Devon Road Bassendean, which is photographed on the covering page on the documentation that was given to me. As my house was only built around 2010 (I have only owned the property for around 4 years or so) I am very sure that it should not be heritage listed and definitely oppose this happening.</p> <p>I am sure you would have on your records, the exact date that the house was constructed, and therefore you would agree that it should not be heritage listed.</p>	<p>Note owner's objection to the proposed category 2 listing. Collectively, the southern side of Old Perth Road (inclusive of this property) forms an aesthetically pleasing streetscape and preservation should be encouraged. Any heritage protection/restrictions</p>
39	12 Devon Road, Bassendean	Category 2 Precinct	<p>Please ensure that properties/buildings we own at 7, 9, and 13 Kenny St and 8 Parker St and 91 Old Perth Rd Bassendean are excluded from any "heritage listing of the locality AS you know, it is our intention to redevelop these properties.</p>	<p>Note owner's objection to the proposed category 2 listing. Collectively, the southern side of Old Perth Road (inclusive of this property) forms an aesthetically pleasing streetscape and preservation should be encouraged. Any heritage protection/restrictions</p>

35	10-40 Old Perth Rd.	8 Carnegie St, Bassendean	Category 2	<p>Regarding properties 10-40 Old Perth Rd, I'd like to see the shopfronts in the street preserved but the rear of the properties now effectively face Guildford Road and any heritage listing should be limited to the facade &amp; should permit redevelopment of the "rear of the property" without obstruction.</p> <ol style="list-style-type: none"> <li>1. It should be noted that the current house is about double the size of the original house constructed in about 1900 – either slightly before or slightly after depending on sources used. As such, it is significantly different in form, materials and use from what was built in about 1900.</li> <li>2. Only part of the front appears to be original – that being the facade of the front two rooms. At least part of the bull-nosed verandah was not part of the original house; the front door is a 1970s insertion with frosted glass design as are the sidelights on each side of the door. The fanlight above the door does appear to date from the very early 1900s and may be original.</li> <li>3. In the time of Morton J. Craig the house gained an addition to the north of the house.</li> <li>4. In the 1970s or early 1980s the house suffered some additions at the rear as the outside toilet and ablution areas were brought under a skillion roof at the rear. In about 1984, a laundry was added at the rear.</li> <li>5. In the late 1980s, my wife and I added three rooms on the south side of the house and considerably enlarged what was the dining and kitchen area at the rear of the house. Since that time, the house has also undergone some internal rearrangement. It is currently the subject of a further DA to add a room at the south side and extend the bullnosed verandah at the front (thereby enhancing its symmetry when viewed from the front).</li> <li>6. In terms of its setting, the grounds were extensively landscaped to near their current state on the northern side of the house in about 1984. One outbuilding, being a dilapidated laundry/wash house constructed at the rear in about 1947 was removed in about 1989. Two substantial new outbuildings in the style of the house were added in about 2000 and 2007. The area to the south of the house has been extensively changed from its previous form in the period 1999 to now.</li> <li>7. It is hard to reconcile the above information with the claim in the Statement of Significance that it is "an excellent intact example of a residence built c1899" and that it "has social value as a demonstration of the type of accommodation built for affluent members of the Bassendean community [not that Bassendean existed at that time] at the turn of the 19th century". In fact, nothing like the current house was built in c1900.</li> <li>8. Further, in view of the above, I cannot agree with the assessments of integrity being High and Authenticity being High. I ask that the Council consider the above accurate information and downgrade the proposed listing level to what I see as a more appropriate "Some/Moderate Significance".</li> </ol> <p>In April 2015 you sent me a letter in regards to my property located at the above address, being on the Town of Bassendean Municipal Heritage Inventory. On the 2nd of May 2015, I wrote a six page letter outlining why the property should be removed</p>	<p>should solely seek to retain the facade of these properties. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.</p> <p>7, 9 and 13 Kenny Street whilst residential properties are zoned 'Town Centre' meaning that their authenticity is effectively low. They are proposed for inclusion within Place Record Form 104: Kenny Street Precinct 1. It is the officer's recommendation that these properties should be removed from the Place Record Form 104: Kenny Street Precinct 1 as they do not meet the intent of the listing nor do they meet the current zoning and direction of the Town.</p> <p>8 Parker Street, Bassendean is not proposed to be listed within the MH.</p> <p>Note owner's objection to the proposed category 4 listing of 91 Old Perth Road. The Municipal Heritage Inventory is an informing only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MH will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 4 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MH. This listing is merely for identification purposes only.</p> <p><b>RECOMMENDATION:</b> Retain property at 10-40 Old Perth Road as a category 2 listed place within the final MH to be presented to Council for adoption. Retain the property at 91 Old Perth Road as a category 4 listed place. Amend Place Record Form 104: Kenny Street Precinct 1 to remove Nos. 7, 9 and 13 Kenny Street. Write to owner with the outcome of the MH review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>
39	29 Devon Road, Bassendean	Category 2 Precinct	<p>Note owner's objection to the proposed category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review. The property is one of 11 remaining residences from when West Guildford (now Town of Bassendean) branched away from the Guildford Road Board in 1901. Both the lot and house qualifies for inclusion under all three criteria being social, aesthetic and historical value and cannot be considered a standard residential property. Therefore, the listing and management category should reflect this importance.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MH to be presented to Council for adoption. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Write to owner with the outcome of the MH review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>	<p>Note owner's objection to the proposed category 2 precinct listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MH will form the Heritage List under LPS10 and be afforded</p>	

<p>statutory protection. This property was listed as it falls within the confines of the Devon Road precinct. The particular house at 29 Devon Roads is an older style home targeted by the Place Record Form as being worthy of retention. The property is in good condition. The houses along Devon Road are coded R15 meaning that in most cases, subdivision is not possible. It was identified in the review of the MHI that further controls for Devon Road be put into place. A category 2 listing will mean that any proposed development (including demolition) will require development approval. Although not yet quantified, the intention to list the Devon Road precinct is to ensure that any new development is sympathetic to the circa 1900 - 1940 existing development on the street. Demolition is not supported with the desired outcome being retention of all remaining circa 1900 - 1940 homes. It is also anticipated that streetscape will be affected by way of yet to be created design guidelines that focus on development within the front setback, the façade of the dwelling and fencing.</p> <p><b>RECOMMENDATION:</b> Retain Devon Road as a category 2 listed precinct. Write to owner with the outcome of the MHI review Committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>	<p>from the Town of Bassendean Municipal Heritage Inventory. You did not reply to this letter.</p> <p>In 2016 I wrote to you again, to be told by your town planner I was being presumptuous as the Town of Bassendean Municipal Heritage Inventory was due for review in 2017. As I have received your letter, I am writing again.</p> <p>I believe my property located at 29 Devon Road Bassendean 6054 Western Australia should be removed from the Town of Bassendean Municipal Heritage Inventory. The reasons below outline why.</p> <ol style="list-style-type: none"> <li>1. Your documents report my house was built in 1913, yet I have no documents supporting this. I have asked you repeatedly to provide those documents to confirm this date, but you have refused to do so. You have said I can pay the have a copy of these documents. As a ratepayer and the owner of my house, there is no justification as to why I should pay for my own information. Also your inflexible office hours do not accommodate full time workers to attend your office to inspect these documents. Janet Megarity, local historian at the Town of Bassendean library, has offered to hold the file, so I can inspect it outside of working office hours. You declined her offer to do so, with no explanation to Janet or myself.</li> <li>2. Your failure to correspond with me in relation to my requests in 2015 and 2016 has resulted in not being provided with information that grants were available to help restore my property. Currently the house has significant structural problems. Applying for grants potentially could have supplied funds to remedy these problems. One of the current building recommendations now is to demolish the house.</li> <li>3. The house at 31 Devon Road Bassendean has had the Town of Bassendean Municipal Heritage inventory revoked. This house is of similar age and has had similar modifications as 29 Devon Road Bassendean.</li> <li>4. All lintels have been removed from around all windows and doorframes by previous owners.</li> <li>5. As documented on the registry the original front door was removed from the front of the house, relocated and replaced with a window.</li> <li>6. The floorboards in the original part of the house, all run in different directions. Therefore, these are unlikely to be the original boards of the house.</li> <li>7. Fireplaces have been covered (i.e. bricked over) in rooms.</li> <li>8. Two of the mantels surrounding the fireplaces are not original. These have been replaced with styles not sympathetic with the character of the house.</li> <li>9. No door handles are matching, nor are original to the house.</li> <li>10. Picture rails have been removed from the hallway and two other rooms.</li> <li>11. The original wooden verandah has been removed and replaced with concrete. This has led to blocking of the subfloor ventilation contributing to ongoing drainage and moisture problems associated with the house. The current veranda is neither original, nor wood.</li> <li>12. The doorway in a back room has been blocked to the original back part of the house.</li> <li>13. Rendering has been applied by a previous owner to one side of the house. Lattice has been attached to the veranda. Neither of these are in keeping with the character of the house, as identified by Bob Hyde, of Hyde and Sons, in one of his consultations of the property at 29 Devon Road Bassendean.</li> <li>14. Preceding modifications and neglect by previous owners has contributed to significant drainage and ventilation problems of the house. This has now led to structural problems. This is compounded with the house being on a clay pad.</li> </ol>
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142	45 Haig Street Ashfield	<p>I am writing in response to the proposed inclusion of my property at 45 Haig Street Ashfield within the current review of the Municipal Heritage Inventory (Place No. 142: Prefabricated Houses Group)</p> <p>I am at this stage unable to decide whether I am happy about the proposed listing of my property in the MHI. I would need to know the details of any restrictions that would be placed on my property and of any protections on the surrounding neighbourhood. I would also need to know how any heritage incentives would apply to my property specifically. I have read that density bonuses may apply to listed properties and I am curious to know if these density bonuses would be ongoing.</p> <p>However, given recent community concerns regarding the proposed Home of Soccer at Ashfield Reserve, I am pleased that the heritage value of the dwellings on Haig Street is now being recognised. Anybody who has sat on a park bench in the middle of Ashfield Reserve and looked back towards Haig Street would know it's a fantastic streetscape.</p> <p>Some information about my property -</p> <p>To a passer by it may appear largely unmodified. However, additions that may not be apparent from the street are a large patio at the back and a carport at the southern corner of the house. I believe building licences for these additions were issued in 1974. Prior to my ownership the house had also been extensively renovated inside. The use of orange laminate, timber laminate wall cladding and mission brown paint indicates this probably happened around the early to mid 1970s. Since owning the property I have removed some of these features and replaced them with what I believe are more tasteful and timeless finishes, and further renovations are currently in progress. The house has also undergone significant structural repairs during my ownership.</p> <p>Including my own, there are 15 Austrian Prefab houses of two alternate designs on the block bordered by Haig Street, Colstoun Road, Margaret Street and Fisher 45 Haig Street. Ashfield Street in various stages of renovation and modification. Some of us</p>	<p>Category 4</p>

273	62 Whitfield St, Bassendean Smallman Furniture Manufacture	Category 2	<p>were notified by mail of the proposed inclusion of our properties in the MHI, some were not. There are also some locally designed and built houses of the same era on the block. Why have only some owners received notification of our homes being included in the MHI review?</p> <p>It seems unreasonable to list some old houses and not others. When only a minority of buildings are listed it can unfairly disadvantage the owners of those buildings in regard to future financial security, whereas when all buildings of a bygone era are listed it can increase the appeal of an entire suburb. Also, if old homes are to be heritage listed, any future buildings in the neighbourhood should only be of a style sympathetic to the heritage. Controls should be in place to govern what else is built alongside or opposite existing heritage.</p> <p>I believe the recently proposed Home of Soccer is an example of something that would be incompatible with local heritage. A large modern styled building with acres of plastic turf would not be appropriate, and if such a noisy development were to be permitted when heritage restrictions are on neighbouring properties this would be unfair. Weatherboard buildings are not suited to noisy environments. I trust that if Haig Street between Colstoun Road and Fisher Street, was listed as a heritage precinct this would prevent the building of any venue such as the Home of Soccer nearby. I would also expect that if plans for any such facility were ever approved in the future it should result in the immediate removal of neighbouring properties from any heritage list if the property owners choose.</p> <p>I respect the heritage of my house. I have never had any intention of destroying the building. However, I have considered that if the area were ever developed/modernised I may like to move the house to another location. I believe, it being a prefabricated house, it could easily be cut/disassembled into however many pieces would be necessary for transportation, or at the very least parts of it could be reclaimed. If the heritage of the area is not respected my house deserves better than to be stranded in an unsuitable environment.</p> <p>I look forward to further information regarding proposed listings.</p>	
			<p>We are writing with regard to a letter received by your office concerning the Town of Bassendean Municipal Review, with particular regard to place number 274: Smallman Furniture Manufacture. The property concerned is 62 Whitfield Street, Bassendean.</p> <p>As the current owners of the abovementioned property, we strongly encourage and urge the Council to review the assigning of a category 2 to the property. Whilst we appreciate the importance of recognising and preserving places of local cultural heritage significance, we are concerned that the Council is seeking to preserve and place restrictions upon a structure that bears very little authenticity and integrity to the furniture manufacturing building as described in your documentation. Excepting the painted 'Smallmans' sign and the original asbestos and iron materials, the structure bears no resemblance of yesteryear and in no way showcases the 'workplace' that it once was. Previous owners of the said property have made significant modifications and alterations to the inside of the shed structure, rendering its use and appearance very different to the workshop that it once was. The floors and wall coverings have all been altered and all machinery and workshop tools have been removed. Having spoken to family members who visited the property whilst under the ownership of Mr Smallman, the only features of the building that are authentic are the raw asbestos and iron, all of which are materials on the exterior of the structure.</p> <p>We are also very concerned that the Council is seeking to preserve and place demolition restrictions on a structure, which contains damaged and deteriorated asbestos material which is known to have health consequences for those within close proximity. As the structure is essentially a backyard shed, previous owners of the property have treated it as such and the raw asbestos has either become damaged or becomes damaged or is altered in any way, needing only a small disturbance to dislodge the fibres and become airborne. The structure is approaching the end of its natural life as supported by the photographs contained within this letter. Once airborne, asbestos is known as a carcinogen and poses several health risks, including however in no way limited to asbestosis, mesothelioma and lung cancer. By including the shed-like structure on a heritage listing the Council is imposing structural and demolition restrictions which are likely to have health consequences on those in close</p>	<p>Note owner's objection to the proposed category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review. The dwelling and associated shed is listed for its association with the manufacturing of furniture at the premises. The site is now used as a residential property meaning that the authenticity is incorrectly labelled as high. A medium authenticity would be considered more appropriate. Does this warrant a reduction in management category as requested?</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 2 listed place however amend the listing to solely contain the former residence of Smallman Furniture Manufacturers. Noting the owners submissions, the workshop at the rear of the property is to be removed from the listing. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>

		<p>proximity, particularly our young children who play in the backyard and around the shed each and every day. How is it equitable and morally just to enforce a structure to be maintained in its current state, when there is likely to be health consequences and the structure itself offers very little heritage value to the community as a whole. A recommendation to replace the asbestos with another material would render the structure even further from its original and authentic state.</p> <p>In essence, the condition of the shed structure together with the alterations that have been undertaken by previous owners leaves the structure very different in both purpose and appearance to the statement of significance referred to in the Council's documentation, documentation which erroneously refers to the structure as a Californian Bungalow. The shed contains hazardous and deteriorating material, lacks authenticity and therefore the cultural heritage significance is questionable. As illustrated in the photographs included in this submission, the previous owner has used offcuts of real estate signs to cover holes and broken areas of the asbestos, adhering such to the exterior of the structure. It is also prudent to note that the structure has suffered white ant damage in recent times, the degree of damage unquantifiable at this stage. The structure itself is no longer visible to the local community from the public road or pathways, given recent development of the adjoining property, as approved by the Council.</p> <p>We also seek clarification and justification as to why 62 Whitfield Street has been assigned a higher proposed management category of 2, when compared to the neighbouring property 64 Whitfield Street? Both houses are weatherboard, built in the same era and are similar in appearance to many other houses within the suburb of Bassendean. The property lacks aesthetic value as the manufacturing structure is not substantially intact, is very different in use and appearance to its manufacturing days and is not visible to the general public. Perhaps of more value to the local community would be a museum type acknowledgement of the person John Smallman, exhibiting samples of his workmanship in a public space for the local community to enjoy. To such cause we would happily donate the Smallman's signage located on the front of the structure, but do so with the disclaimer that the painted sign has also been altered by previous owners.</p> <p>In closing, given that the building and in particular the workshop, lacks the authentic attributes detailed within the Councils documentation, the fact that the structure contains hazardous material which is deteriorating and likely to pose health consequences for all persons within close proximity and the grading of the integrity and authenticity of 'high' being questionable, we strongly urge the Council to revisit its decision to assign such a high management category. After speaking to a number of locals, it is our suggestion that a plaque or museum type recognition of Mr Smallman's manufacturing efforts would be more fitting than the preservation of a deteriorating, raw asbestos, rusty structure that to the uninitiated person would seem nothing more than an eyesore, dilapidated shed.</p> <p>We look forward to your response and thank you in advance for considering the issues raised in the preceding letter.</p>	
3	37 Anzac Tce, Bassendean	<p>Category 2 Precinct</p> <p>We, strongly object to the councils proposed Municipal Heritage Inventory of our property 37 Anzac Terrace Bassendean. The property is our* private family home*, we find it highly offensive, and invasion of our privacy, that the council have taken photos, sort information and placed it in open forum for discussion. I would have thought that the council before wasting time and money would have consulted the residents first.</p> <p>We own the property, not the council, and believe that any restrictions or guidelines placed on the property is unjust. We ask that the privacy of our family home be protected, that the council immediately cease any further action or public discussion regarding our property</p>	<p>Note owner's objection to the proposed category 2 listing. The Anzac Terrace precinct was initially proposed for inclusion within the MHI resultant from community consultation calling for new nominations. The consultants assessed the nomination and assigned the precinct a management category of three. It was considered by the MHI review committee that whilst these individual places did not meet the criteria for a management category of two, collectively the precinct held a higher level of significance and therefore met the criteria of a higher management category (being two). It was on this basis that the draft version was modified prior to public advertising of the document.</p> <p>The proposed Anzac Terrace precinct has nine properties contained within its boundaries. The properties at 40 and 41 Anzac Terrace are owned by the Western Australian Planning Commission and will be demolished to make way for a dual carriageway along Lord Street. Of the remaining seven houses, five are also individually proposed for inclusion within the MHI with management category of 3, external to the precinct listing. The remaining two houses are newer builds and outside of the 1900's - 1920's range identified as worthy of retaining. As such, considering receipt of submissions from property owners in line with the above information, it will be the officer's recommendation going forward that the Anzac Terrace precinct be removed from the MHI in its entirety.</p> <p>The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion</p>

<p>within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 individually listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Remove the precinct listing from the MHI in its entirety. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.</p> <p>Note owner's objection to the proposed category 2 listing. The Anzac Terrace precinct was initially proposed for inclusion within the MHI resultant from community consultation calling for new nominations. The consultants assessed the nomination and assigned the precinct a management category of three. It was considered by the MHI review committee that whilst these individual places did not meet the criteria for a management category of two, collectively the precinct held a higher level of significance and therefore met the criteria of a higher management category (being two). It was on this basis that the draft version was modified prior to public advertising of the document.</p> <p>The proposed Anzac Terrace precinct has nine properties contained within its boundaries. The properties at 40 and 41 Anzac Terrace are owned by the Western Australian Planning Commission and will be demolished to make way for a dual carriageway along Lord Street. Of the remaining seven houses, five are also individually proposed for inclusion within the MHI with management category of 3, external to the precinct listing. The remaining two houses are newer builds and outside of the 1900's - 1920's range identified as worthy of retaining. As such, considering receipt of submissions from property owners in line with the above information, it will be the officer's recommendation going forward that the Anzac Terrace precinct be removed from the MHI in its entirety.</p> <p><b>RECOMMENDATION:</b> Remove the precinct listing from the MHI in its entirety. Write to owner with the outcome of the MHI review committee's recommendation.</p>	<p>Thank you for your letter of 13 February 2017 regarding No 40 and 41 Anzac Terrace, Bassendean, which is owned by the Western Australian Planning Commission (the WAPC).</p> <p>The WAPC purchased the property, as it was partially reserved for Other Regional Roads - Lord Street upgrade under the Metropolitan Region Scheme. It is the intention of the WAPC to demolish the property in due course to allow the sale of the unreserved surplus portions, which forms part of the State Government's Land Asset Sale Program. Whilst the City's concerns are noted, it is not the WAPC's role to hold surplus unreserved real estate, which is normally sold with the funds being applied to the purchase of additional reserved land.</p>	<p>Category 2 Precinct</p>	<p>36 Anzac Tee, Bassendean</p>	<p>Thank you for the opportunity to comment on the above application, which elicits a number of responses both in general terms and those that apply to our property, 36 Anzac Terrace.</p> <p>A. General Comments on the Submission</p> <p>The application pages 33-35 have clearly been provided by the applicants for this MHI and contain generalities, inaccuracies and misleading statements.</p> <ol style="list-style-type: none"> <li>1. The bibliography provided on p 35 refers to Australian Electoral Rolls 1903 - 1980, but detailed information relating to all the properties nominated in MHI is missing from the submission.</li> <li>2. Historical Information /Historical Notes are poor and only with the exception of 37 and 39 Anzac Terraces, do not contribute information to the other properties under consideration.</li> <li>3. "Architectural Style": 34a, 36 and possibly, 41 Anzac Tee do not fit into the "Architectural Style" described as "Federation bungalow, inter War Californian Bungalows". These homes should be disqualified for inclusion in the MHI as they post-date 1945 for "Callifornian Bungalows" and definitely do not fall into the period 1900-1920 described in "Construction Details/ Construction Date".</li> <li>4. Properties 40 and 41 Anzac Terrace belong to the Department of Main Roads and advice is, that they will be demolished when Lord Street is widened, so it is pointless to include these properties in the cluster of homes described.</li> <li>5. Contrary to the claim made in the submission for inclusion in the MHI that 36 Anzac Terrace was built for "Residential" purposes originally, it was in fact, constructed for commercial purposes only.</li> <li>6. "Physical Description": 36 Anzac Terrace was constructed of concrete, or "Masonry" blocks which have only been commercially produced since the 1950's. The use of concrete blocks for housing, apart from being used for foundations, has only occurred in the recent decades.</li> <li>The initial roofing materials of this property were made of concrete tiles, not clay tiles or corrugated iron.</li> <li>7. Paragraph4, of the "Historical Information" describes 34a Anzac Terrace as "part of the restoration and additions to the corner shop at 34 Anzac Terrace". The reality is that 34a was subdivided from 34 and subsequently redeveloped by one of the owners of 34 Anzac Terrace. 34 was not restored by the development of 34a. It would appear that the former owner of 34 and 34a having been able to subdivide and develop their property (34a), thus altering the streetscape, would now appear to seek to prevent others from being likewise advantaged.</li> <li>8. It cannot be justifiable, or reasonable, to include in a MHI a number of properties that were built from 1905 to 2009, and that are of varying usages and housing types, some of which are destined for demolition (ref A.2).</li> </ol>
<p>within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 individually listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Remove the precinct listing from the MHI in its entirety. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.</p> <p>Note owner's objection to the proposed category 2 listing. The Anzac Terrace precinct was initially proposed for inclusion within the MHI resultant from community consultation calling for new nominations. The consultants assessed the nomination and assigned the precinct a management category of three. It was considered by the MHI review committee that whilst these individual places did not meet the criteria for a management category of two, collectively the precinct held a higher level of significance and therefore met the criteria of a higher management category (being two). It was on this basis that the draft version was modified prior to public advertising of the document.</p> <p>The proposed Anzac Terrace precinct has nine properties contained within its boundaries. The properties at 40 and 41 Anzac Terrace are owned by the Western Australian Planning Commission and will be demolished to make way for a dual carriageway along Lord Street. Of the remaining seven houses, five are also individually proposed for inclusion within the MHI with management category of 3, external to the precinct listing. The remaining two houses are newer builds and outside of the 1900's - 1920's range identified as worthy of retaining. As such, considering receipt of submissions from property owners in line with the above information, it will be the officer's recommendation going forward that the Anzac Terrace precinct be removed from the MHI in its entirety.</p> <p><b>RECOMMENDATION:</b> Remove the precinct listing from the MHI in its entirety. Write to owner with the outcome of the MHI review committee's recommendation.</p>	<p>Thank you for your letter of 13 February 2017 regarding No 40 and 41 Anzac Terrace, Bassendean, which is owned by the Western Australian Planning Commission (the WAPC).</p> <p>The WAPC purchased the property, as it was partially reserved for Other Regional Roads - Lord Street upgrade under the Metropolitan Region Scheme. It is the intention of the WAPC to demolish the property in due course to allow the sale of the unreserved surplus portions, which forms part of the State Government's Land Asset Sale Program. Whilst the City's concerns are noted, it is not the WAPC's role to hold surplus unreserved real estate, which is normally sold with the funds being applied to the purchase of additional reserved land.</p>	<p>Category 2 Precinct</p>	<p>36 Anzac Tee, Bassendean</p>	



The cluster of properties no longer represents a unified or consistent physical form in the public realm (ref. published: State Heritage Office document Criteria for the Assessment of Local Heritage Places and Areas p17)

**B. 36 Anzac Terrace**

This property, does not fit the categories outlined for inclusion into the Bassendean MHI or, even those of the State Heritage Office of Western Australia.

1. The property's date of construction does not meet those in the MHI submission. The building materials of construction (ref A7.) which also confirm its age.
2. Despite the claim in the MHI submission, that it's "Original Use – Residential" (p33) was in fact, commercial. Hardware supplies were sold from the premises. Its conversion to a residential property occurred in the 1960's or later, when the shop closed with the closure of Anzac Terrace at Lord Street, creating the current cut de sac.

**c. 36 Anzac Terrace Today.**

Apart from the issues raised above, regarding the inappropriateness of including 36 Anzac Terrace in the MHI, there are other factors that should be included in considerations.

1. We purchased this property in 1999. The property required a lot of work inside and outside, including replacing the toilet, shower, installing kitchen cupboards and covering the cement floors with tiles and linoleum. We also replaced the sagging cement tile roofing with zincalume, painted the interior and exterior and established gardens and lawns. We have invested considerable funds and ourselves in this property.
2. We were expecting to be able to subdivide the block to provide for our pension/superannuation when we retired. Inclusion in the MHI will result in an unsustainable and significant financial loss. We recently retired and this application to include our property in the MHI has caused great distress.
3. A member of the Success Hill Action Group approached me some years ago, wanting to know what I knew about the property and said that they wanted to have the Property Heritage Listed. called Council to express my concerns and was reassured that this would not happen.

If 36 is included in the MHI, it would appear that we would be unable to subdivide our block and develop the rear space, as the width of the current building is too wide to allow access to the rear.

5. In addition, there are structural problems that have developed within the house, as well as liveability problems that have occurred since the development of 34a.

- Structural problems
  - a. When 34a was developed, the block was excavated and levelled below road level. The adjoining common fence was destroyed and the sand beside our home subsided. The retaining wall between our properties was installed, but does not reach soil level, particularly at the street end of the boundary. The natural soil level now butts up against the colorbond fence, above the height of the retaining wall. Since this development has occurred, the central east/west wall within the house has cracked above doorways to the ceilings.
  - b. Additionally, some of the cement blocks have shown evidence of "concrete cancer" since we purchased it in 1999.
- Liveability problems
 

With the excavation of the 34a block to below road level, the zincalume roofing on that building is now at our wall height and the heat is consequently reflected onto the wall of our property. The temperature difference in the room/space affected by the radiant heat results in a temperature increase of up to 10 degree Celsius, which makes the house very hot and significantly affects its liveability.

The current dwelling unsustainable.

In conclusion, we will be detained in the eastern States on family matters for up to another 3-4 months, but would be happy to discuss our concerns outlined above, with you on site when we return.

Finally, the current application for inclusion of 36 Anzac Terrace in the MHI is not as informed as it should be; containing errors and misleading information as outlined above. I urge Council to consider the very real impact, both current and future, of MHI's on the owners of the properties nominated. Any determination must therefore be practical, well founded and reflect the gravity it deserves.

64	Bassendean Train Station	Category 2	<p>I refer to your letter dated 13 February 2017 regarding the review of the Municipal Heritage Inventory and more particularly the Bassendean Railway Station (place 64).</p> <p>The Public Transport Authority (PTA) has significant concerns about the Bassendean Railway Station being assigned to a management category 2 within the Municipal Inventory, as this will hinder the maintenance program, upgrades and any development required to the railway for ongoing operational and safety requirements.</p> <p>The PTA is the only government agency with jurisdiction over the railway and often needs to respond to issues that may present a high risk in terms of rail operational and community safety in a timely manner. Accordingly, the PTA does not support such a listing, as it cannot in any way be impeded in undertaking necessary works to the Station and surrounds as and when required.</p> <p>Thank you for your letter dated 13 February, however I do not feel our home will qualify under the Municipal Heritage Inventory.</p> <p>The name of the previous home "Newbury" and history provided is interesting and I thank you, however the current home now standing was built in the early 1980's by Brian Burke Gomez and is named "Callin Park".</p> <p>Burswood Care PTY Ltd, chaired by myself, is the owner of the property situated at 43 Old Perth Road Bassendean WA 6054 since 2013.</p> <p>I understand that the previous owners of this property, Mr. and Mrs. Pearson have objected to list this property in Municipal Heritage Inventory in the year 2004, which was acknowledged by the Town of Bassendean.</p> <p>Please note that Burswood Care PTY LTD, as well, strongly do object to list this property under the same inventory.</p>	<p>Note owner's objection to the proposed category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review. The Bassendean Train Station has been substantially modified and whilst its authenticity remains high, its integrity is low.</p> <p><b>RECOMMENDATION:</b> Amend MHI to reflect Bassendean Train Station as a category 3 listed place within the final MHI to be presented to Council for adoption. Include further information (level of authenticity) for inclusion within the final document prior to recommendation for adoption by Council. Write to owner with the outcome of the MHI review committee's recommendation.</p>
152	19 North Road, Bassendean	Category 3	<p>Thank you for your letter dated 13 February, however I do not feel our home will qualify under the Municipal Heritage Inventory.</p> <p>The name of the previous home "Newbury" and history provided is interesting and I thank you, however the current home now standing was built in the early 1980's by Brian Burke Gomez and is named "Callin Park".</p> <p>Burswood Care PTY Ltd, chaired by myself, is the owner of the property situated at 43 Old Perth Road Bassendean WA 6054 since 2013.</p> <p>I understand that the previous owners of this property, Mr. and Mrs. Pearson have objected to list this property in Municipal Heritage Inventory in the year 2004, which was acknowledged by the Town of Bassendean.</p> <p>Please note that Burswood Care PTY LTD, as well, strongly do object to list this property under the same inventory.</p>	<p>Note owner's objection to the proposed category 3 listing. I have checked the Town's building records and the dwelling at 19 North Road was in fact built in 1986 as per the owner's submissions</p> <p><b>RECOMMENDATION:</b> Remove 19 North Road, Bassendean from the MHI in its entirety. Write to owner with the outcome of the MHI review committee's recommendation.</p>
172	43 Old Perth Road, Bassendean	Category 2	<p>I understand that the previous owners of this property, Mr. and Mrs. Pearson have objected to list this property in Municipal Heritage Inventory in the year 2004, which was acknowledged by the Town of Bassendean.</p> <p>Please note that Burswood Care PTY LTD, as well, strongly do object to list this property under the same inventory.</p>	<p>Note owner's objection to the proposed category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review. No valid planning considerations given as part of submission.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>
32	84 Broadway, Bassendean	Category 2	<p>We have been residents of the Town of Bassendean for ten years and we writing in response to a Municipal Inventory Review (Ref: OLET-6504617) proposing that our home at 84 Broadway, Bassendean be included as a Category 2 listing.</p> <p>We do not believe that our property has any historical significance and we do not support its inclusion on the listing. The property has already undergone alterations and extensions and we do not believe that anyone of significance to the town has resided in our home.</p> <p>We hope that you will consider our comments when making a final decision regarding the inclusion of our home in your Category 2 listing.</p>	<p>Note owner's objection to the proposed category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review. There is not enough information for the property to warrant as a category 2 inclusion. It was the consultant's initial recommendation that this property be included as category 3 listed places.</p> <p><b>RECOMMENDATION:</b> Amend MHI to reflect 84 Broadway, Bassendean as a category 3 listed place within the final MHI to be presented to Council for adoption. Write to owner with the outcome of the MHI review committee's recommendation.</p>
228	8 Thompson Rd, Bassendean	Category 2	<p>I am responding relative to the above. I wish to object strongly to the proposal put forth there in.</p> <p>A good many years ago two ladies visited me under the auspice of State Heritage. They informed me they were there to view, inspect and assess the property for consideration of a listing for Heritage. They remained for an hour or more, for a thorough inspection, and informed me they would return at a later time with a decision. This they did, saying there would be no listing for Heritage due to the extensive alterations made to the house being both out of period, and character, to the original structure of the house.</p> <p>This visitation, inspection and decision I am sure would have been known by Council at the time, so I find it difficult to accept and understand what you now propose.</p> <p>Your limited view from which (as you quote) "obscured much of the place from clear view" belies its non-conformity to character.</p> <p>Consider:-</p> <ul style="list-style-type: none"> <li>- Both ends of the house (or sides) have been extensively extended out of form and character to its original structure.</li> <li>- There are no original window openings in size or shape. All of the main window openings are replaced with much larger windows (8 feet) down to floor level, and are mullioned.</li> </ul>	<p>Note owner's objection to the proposed category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review. The property is one of 11 remaining residences from when West Guildford (now Town of Bassendean) branched away from the Guildford Road Board in 1903. Both the house and tree qualify for inclusion under all three-assessment criteria being social, aesthetic and historical value and cannot be considered a standard residential property. Therefore, the listing and management category should reflect this importance. There have been substantial renovations to the property and its integrity is questioned. The property cannot be viewed from the street. Council recently approved a Tree Preservation Order for the Moreton Bay Fig Tree, which will provide it with additional protection. The Town is currently in talks with the owner as to potential future subdivision of the property.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>

<p>18</p>	<p>6 Barton Pde, Bassendean</p>	<p>Category 2</p>	<p>The base of the original front windows had a brick window ledge approximately 2 feet above the verandah floor level, which gave more design character to the house frontage than it now has.</p> <ul style="list-style-type: none"> <li>- All ceilings and plasterwork replaced with decorative non period conforming work by Chris Savage and Co.</li> <li>- Large areas of original flooring replaced with concrete.</li> <li>- Main fireplace removed and replaced by a marble one of non-character...</li> <li>- The original brick face of outer walls ruined in appearance because of the need to paint all surfaces to hide the face of non-matching bricks used in extensions.</li> </ul> <p>Reference to your enclosure Management Categories and Description Item for Category 2 stating the requirement for 'High degree of integrity/authenticity'.</p> <p>My opinion is the house in its current form fails in that description. Yet again integrity is quoted as "high" elsewhere in the physical description. This I consider a misnomer.</p> <p>The streetscape view of the house undertaken for this assessment is not adequate to determine the complete current form and structure.</p> <p>At some time in the near future I will seek to discuss with you the full ramifications of this proposed action.</p>	<p>Note owner's support of category 2 listing and vast additional information supplied with submission. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>
		<p>Category 2</p>	<p>We have no objection to our property being listed (Category 2).</p> <p>The letter asks whether we have additional information about the property. We purchased the property in 2000 from my mother, Christine. Prior to that, I lived here from 1975 – 1989. We have considerable information, and photographs relating to the period from 1975 to the present.</p> <p>I have included some examples with these comments.</p> <p>Please note that this comment is based on information we have on hand to date. As more research is done, we learn more things and may have more to contribute in future.</p> <p>The house has been extensively renovated and adapted over the last 119 years* by various people who have lived in it. The first recorded renovations / additions that we can find were arranged by John Pickering when he purchased the property, before moving into it. All renovations that have occurred since 1974 have been photographically documented and slides have been converted to digital format and are available on request.</p> <p>In Dec 2013, the Town of Bassendean hosted a Gala Day to commemorate the 100 year anniversary of the gazettement of Pickering Park, which was celebrated with a Gala in 1913. The Local Studies Librarian, Janet Megarity advertised for friends &amp; relatives of the Pickering family to come forward with any info about their time in Bassendean. Janet has letters and photographs from the family in the local studies collection and she would be very happy to provide info. Some photos are also attached.</p> <p>*While living here in the 1970s we were informed by an elderly neighbour that the 'first part of the house' was built in 1898. We 'discovered' an original building, hidden inside a much larger rambling structure, during renovations. It was a small building, with a 4 way hipped roof. The western side was an unglazed "screen porch". It was later added to and became a kitchen with veranda, laundry, lounge and bedroom. At some stage, possibly 1920s, it was connected to the rest of the house via a corridor with a box gutter over. In the 1970s, this southern part of the house became 'the studio'. The original structure remains and recently works were undertaken to re stump it (the floor was sitting on joists but no bearers, directly in the clay and was beginning to rot). Moss used steel girders and 20 car jacks to carefully lift the floor up out of the ground, from above. It is now 'high &amp; dry' on limestone blocks with ant caps to protect against termites. The floor level is therefore raised, which required some modification to the interface with the original fireplace and chimney, however all the original floorboards and timber framing are still intact. The method of nailing floorboards, 'sharing' nails indicates that nails were precious at that time. Over the years, this southern section of the building has been connected and disconnected as the uses have changed. It is now housed under a roof designed and built to last.</p>	<p>Note owner's support of category 2 listing and vast additional information supplied with submission. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>

		<p><b>Triplex</b>          Before my parents purchased the property in 1974 it had been converted into a triplex and had three families living in it, and three electricity meters on the board. There were 3 kitchens and bathrooms, but only one laundry (and a hills hoist which we later destroyed by swinging on it too much.) There were two Telecom connections. These modifications had been done around 1966 by a previous owner who needed to rent some out for income due to unfortunate circumstances. The house had partition walls dividing it into separate parts so you had to go outside and up the driveway to access the front bedroom from the lounge.</p> <p>In the 1970s and 1980s, my parents proceeded to renovate the house, removing the surplus kitchen and bathroom, building an inside laundry, replacing the rear skillion kitchen etc. with a new rear skillion (with flat ceiling in the kit / dining) extension plus veranda. This was built on brick piers, without ant caps, and a couple of decades later became the route for termite ingress into the building, despite years of regular application of dielidrin to the subfloor area. As the lath &amp; plaster walls are made from jarrah (not the usual Oregon pine laths) the walls were not damaged, but the Oregon timber joinery was.</p> <p>Due to the termite damage and this 1980s rear extension being west facing, uninsulated and extremely hot in summer, it has now been removed and replaced with a 2-storey addition. This has been constructed in traditional timber frame from recycled materials in keeping with the existing house. Some of the materials (such as weatherboards, joinery, floorboards) are reused from the original house. Other materials were sourced from an adjacent house (101 West Rd) when it was demolished, and from a heritage transportable classroom which was removed from Bassendean Primary School during the BER. It. Constructed to contemporary standards regards R value etc.</p> <p>Access to the upper floor is via a stairwell constructed from recycled jarrah (design inspired by the stairs in the Mechanics Institute, Guildford) in a room which was always rather odd, being taller than it was wide. It was never really considered "habitable" and had been used mainly for storage and access to the roof space via a ladder. In the 1980s a jarrah floor was constructed in the roof space, and this attic area used for storage. There is still junk up there. The stair access is near the 'front' door, so called because it faces the street. The house having been built originally facing northish (towards what is now Watson St), the original 'front' door ended up down the c1966 driveway, causing untold confusion (and potential tripping hazard) to visitors. Via the Barton Pde facing front door, there are 4 options; left, middle, up and right, as per the wacky 1960s triplex concept but without all the random partition walls, the house can now function as 3 independent dwellings if required.</p> <p><b>Character</b>          This house has not been 'restored' as such. The front (east) rooms and hallway remain unchanged, some paint now &amp; then, some holes filled, and the picture rails had been moved but have been put back where they used to be. All pretty much as we found it in 1974. No cornices. Never had any cornices, anywhere. Still none anywhere. The lounge room has had some wall removed to let in light &amp; air but the original features; fireplace, lath &amp; plaster, never been sanded floorboards, joinery and ceiling roses are all still there. Even the hole in the ceiling where Lee accidentally fell through is still there. (Jarrah laths not so good in your pants) albeit covered above with plywood to keep the dust out.</p> <p><b>The roof</b>          In 2006 – 2007 the entire building was re roofed in zincalume. The old Lysaght Orb roof sheeting, installed for John Pickering, was deteriorating. It had been painted with "red lead" at some point, which was flaking off and parts were rusting. Red lead paint is very toxic, especially to children, and has been shown to have accumulated in soil in older suburbs. The decision to choose zinc (over red colorbond) was based on aesthetics, thermal performance and durability. So we were happy to see the older photo in 2013, showing the house with an unpainted galv roof. We had to special order the gutters (with external clips) from the Eastern States to get the correct profile. Anyone who cleans masses of leaves out of gutters will appreciate the need for external clips. The rainwater from the zinc roof is good.</p> <p><b>The garden.</b>          "Originally the Pickering property extended to 18 Barton Pde, with orchards to the south" – Pat Kirk, granddaughter of John and Jane Pickering. There was once a winter</p>	
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creek that ran into Bindaring Park, nominally on the sewer alignment: it would run to Watson St and re-emerge near where 37 Hyland St now is. Sadly no more. As children, it was our preferred way to walk to school in winter. Amazingly, we actually got to school despite such distractions. Before 1974 the rumoured backyard rose plantation was gone and the lot had been covered in asphalt almost entirely, to provide parking for the residents. (Some old roses are still extant at 7 Barton Pde)

The only plants out the back were Castor Oil 'trees' - yep, they were big enough to climb, and a rampant morning glory vine, which still keeps coming back. My parents removed the asphalt, but the compacted road base beneath was left in situ (unfortunately). Desperate for shade, in 1975 our mother planted trees, mostly eucalypts, which grew very large very quickly and most were subsequently removed as they caused assorted grief. One of these 1975 trees, a magnificent *Eucalyptus camaldulensis* (River gum) is the only tree in Bassendean with a TPO (Tree Preservation Order) on it to protect it from nearby developments. The tallest tree of these, a 30m Tuart (*E gomptiocephala*) was removed in 2015 after it sustained lightning damage. The excellent timber has been milled and will be used to make furniture.

The front yard has 2 notable mature trees, an English Oak (*Quercus robur*) and an Umbrella Tree (*Schefflera*). While some do not consider this important, these trees are very integral to the 'place' and were probably planted when it was in vogue to have a British tree and an Australian tree as an entry statement. (As per the Cyril Jackson property, home of the controversial now deceased Kurrajong and a still thriving iconic English Oak). Oak trees are not particularly common in Perth, large ones are quite rare, and the Town of Bassendean has several significant ones. West Road used to have oak trees on both sides, until it was widened in the mid-1970s.

Recent renovations to the front of the house, which required the removal of several cubic metres of accumulated soil from beneath the rotting veranda and front rooms were sympathetic to the trees. A broken concrete path was removed to enable provision of sufficient soil volume to sustain these trees. (While working for the Arbor Centre for the last 9 years as a 'tree spotter', and covering a lot of ground in that time, I've have not yet seen a bigger Umbrella Tree. Said to 'attain' 15m, this one is already over 20m and still growing).

The Jacaranda tree at the front was severely lopped in the 1980s and is a poor specimen -- we plan to remove this tree to allow room for the Oak and Mulberry tree to grow.

**Renovator's delight**

Around 2010 a swarm of bees made their home in the north facing weatherboard wall, near the window. They thrived. As the hive was about 1.2m above ground, as they emerged to forage they would fly into the face of anyone walking down the drive. It became a growing problem. We engaged an apiarist to 'rescue' them into a box. This he did. (twice in the end, as another swarm moved into the same spot a week later, bonus). In order to free the bees some of the weatherboards needed to be removed. On doing this, we saw that the timber from which this original wall frame had been built, was recycled timber, already painted and clearly re used.

The chronology of the (seemingly never-ending) construction of this house we can loosely compile, but as there is nothing certain until 1974. A simplified summary:

Apparently, around 1898 a small detached shack was built.

The two rooms (now facing Barton Pde) were then constructed of 3"x 2" jarrah, Queensland style, with floor joists above wall plate = rodents heaven. At some time, the floor of the north one was pulled up and re-laid upside down at a higher level -- possibly due to termites or moisture.

The central hallway and 3 rooms on the N-S axis were then constructed, wall plates tied into the first two rooms, sometime between 1905 and 1911, according to newspaper fragments adhered to plaster 'daags' found beneath the floor. These were built 'properly', from 4" x 2" jarrah, and with the wall cavity protected from rodent ingress. At this time the ceiling heights were raised in the first two rooms to match the new ones.

	<p>Also the ceiling was raised in the small shack. A new roof was constructed across both of the buildings, connecting them. When this roof became unbound and was replaced in 2006, we discovered on the underside of one sheet a handwritten delivery note to J. Pickering – possibly the roofing &amp; connecting was his idea. A ledger describing works to a property owned by a pickering of West Guildford 1923 may be referring to this re-roof and other associated improvements. Mid 1960s, the house is converted into a triplex and the back yard becomes essentially a car park. State Housing Commission builds next door, requiring a repeg / boundary adjustment for a driveway.</p> <p>1974 property is purchased by Peter &amp; Christine Jekabsons who remove asphalt, plant trees and embark on some renovations. 1992 Peter Jekabsons dies (suddenly) of natural causes. 1999 building is again falling into disrepair and maintenance is costly. Christine considers selling as the block is large enough to subdivide into three lots. 2000 Moss Johnson &amp; Nonie Jekabsons purchase the property, still tenanted, and embark on maintenance, design renovations and 'owner build'. 2017 renovations / addition are mostly complete. The aim is to continue being in this unique place, in this house and continue sharing it with people. The design is best practise enviro conscious, 'first do no harm' ethic. I think by now we all understand that just like gardening, it is never "finished".</p>	<p>Category 3</p>	<p>136 Railway Pde, Bassendean Rail Transport Museum</p>
<p>207</p>	<p>Rail Heritage WA is happy with its listing on the MHI as a Management Category 3. However, our place entry (207) contains some items that are not accurate. It is recognised that it is a different place / site to most listed on the MHI but the data could be improved.</p> <p>Some confusion appears to have arisen from the National Trust of Australia (WA) listing of individual items within the museum collection that are housed on the site. The museum itself is not classified by the National Trust.</p> <p>The place is now called Railway Museum, rather than Rail Transport Museum. Its original use was not transport - in fact, it was an empty site owned by Cresco Ltd before being donated to the Society for the purpose of a museum - back c1968. The Museum itself opened to the public in November 1974 (not 1979) after several years of preparation including the laying of railway lines.</p> <p>In the physical description should be 'the site includes.</p> <p>Please note on line one that the timber weatherboard building is not a former station building but an ex-Midland Workshops building with the front altered to look like a station building - as per historical notes section</p> <p>Also that it is not a 'brick garage' but a brick building known as the N C Zepplin Exhibition Building which contains displays and archives. The smaller brick structure near the playground at the front is a store.</p> <p>On the site there are two other historic structures which have been relocated to the site:</p> <ol style="list-style-type: none"> <li>1. Nearest the driveway is a section of platform canopy of timber construction which is ex Kalgoorlie Railway Station</li> <li>2. Zanthus Railway Station building (1915)</li> </ol> <p>Should you want further information or other photos, then please contact me to either organise a visit to the site or for other material to be supplied.</p>	<p>Category 3</p>	<p>38 Anzac Tce, Bassendean</p>
<p>3</p>	<p>Category 2 Precinct</p> <p>We are happy to have the heritage value of our property recognised and interested in the historical details you provided in your mailing.</p> <p>This is mainly to make minor factual corrections to the data you provided.</p> <ol style="list-style-type: none"> <li>1. You list the house as tuck pointed and rendered brick. It is tuck pointed on the front only but none of the brick work have ever been rendered. This included the original outside toilet. That is still present but I note that the brickwork is deeply corroded (turning to dust)</li> </ol>	<p>Category 2 Precinct</p>	<p>38 Anzac Tce, Bassendean</p>
<p>Note owner's support of category 3 listing.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 3 listed place within the final MHI to be presented to Council for adoption. Under the future review of the Heritage List write to the owner with an option to 'opt in' to the Heritage List in order to access a wide range of heritage incentives. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council.</p>	<p>Note owner's objection to the proposed category 2 listing. The Anzac Terrace precinct was initially proposed for inclusion within the MHI resultant from community consultation calling for new nominations. The consultants assessed the nomination and assigned the precinct a management category of three. It was considered by the MHI review committee that whilst these individual places did not meet the criteria for a management category of two, collectively the precinct held a higher level of significance and therefore met the criteria of a higher management category (being two). It was on this basis that the draft version was modified prior to public advertising of the document.</p> <p>The proposed Anzac Terrace precinct has nine properties contained within its boundaries. The properties at 40 and 41 Anzac Terrace are owned by the Western Australian Planning Commission and will be demolished to make way for a dual carriageway along Lord Street. Of the remaining seven houses, five are also individually proposed for inclusion within the MHI with management category of 3, external to the precinct listing. The remaining two houses are newer builds and outside of the 1900's - 1920's range identified as worthy of retaining. As such, considering receipt of submissions from property owners in line with the above information, it will be the officer's recommendation going forward that the Anzac Terrace precinct be removed from the MHI in its entirety.</p>	<p>Category 2 Precinct</p>	<p>38 Anzac Tce, Bassendean</p>

			<p>2. The roof is not cement tiled as your information suggests. The core of the original house still has the original corrugated iron roofing but that is covered with decromastic (aluminium) pseudo tiling.</p>		<p>The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LPS10 and be afforded statutory protection. This property is a proposed management category 3 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only. Owners of category 3 listed properties will be invited to 'opt in' to the Heritage List in order to access a wide range of heritage incentives and encourage preservation of the property.</p> <p><b>RECOMMENDATION:</b> Retain the property as a category 3 individually listed place and under the review of the Heritage List assume the owner will not want to 'opt in' to the Heritage List. Remove the precinct listing from the MHI in its entirety. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended.</p> <p>Note owner's support of category 1 listing. Note category one listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 1 listed place within the final MHI to be presented to Council for adoption. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p> <p>Note owner's support of the proposed category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review. The war memorial is not listed on the state register as suggested.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p> <p>Note owner's objection to the proposed category 2 listing. Note category two listed places are recommended for inclusion within the Heritage List under Local Planning Scheme 10, subject to a separate review.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 2 listed place within the final MHI to be presented to Council for adoption. Include further information (provided as part of the submission) for inclusion within the final document prior to recommendation for adoption by Council. Write to owner with the outcome of the MHI review committee's recommendation and inform the owner of the date of the Council meeting where final adoption of the document will be recommended. Future correspondence with owner required as part of the creation of the Heritage List under LPS10.</p>
179, 180, 181, 182 & 222	Reserved	Category 1	<p>Pensioner Guard Cottage, Bassendean Oval Entrance, Bassendean Oval and MacDonald Grandstand: already on the State Heritage List. For consistency of locating heritage information, the inclusion of these places into the Municipal Heritage list is supported.</p>		
279	Reserved	Category 2	<p>Bassendean War Memorial: The obelisk is already listed on the State Heritage list. The new stone plinth for the obelisk, the new stone surround and the new concrete memorial wall, stone seat and reflection pond, have merit from a cultural perspective to be on the municipal heritage register.</p>		
265	Reserved	Category 2	<p>Bassendean Improvement Committee (BIC) Reserve: This reserve is vested in the Town of Bassendean for the purpose of recreation. Over the years, the usage has changed. Adding the reserve to the Municipal Inventory may restrict Council from undertaking improvements such as the 2001 'Enquiry by Design' community workshops, which identified that the BIC Reserve should be redeveloped to provide a Civic Garden at the Western end and an active sports area to the Eastern end. In January 2017, Council OCM -25/01/17 resolved to prepare a concept plan for the BIC Reserve. On that basis, clarification should be sought, as adding an entire reserve may create future improvements and management issues.</p>		
22	Reserved	Category 2	<p>Pickering Park: The reserve is vested in the Town of Bassendean for the purpose of recreation. Over the years, Council has resolved to make improvements such as restoring the foreshore and removing an obsolete building ad jetty. The State Government has powers under the Environmental Protection Act 1986, Wildlife Conservation Act 1950, Conservation and Land Management Act 1984 to protect natural areas. The Swan and Canning Rivers Management Act 2005 protects river foreshore areas. In accordance with the Aboriginal Heritage Act 1972, the Town of Bassendean received in 2007 a Section 18 Conditions of Consent to manage Pickering Park. Recently Council (OCM - 7/02/17) resolved to list funding for the design of a boat ramp and floating jetty. Considering the stronger legislative powers that are in place to protect Pickering Park it is suggested that this reserve not be included in the Municipal Heritage Inventory due to the level of protection already afforded via the environmental Act's, Statutory regulations and Council Policies.</p>		
22	Reserved	Category 2	<p>Bindaring Park: This reserve is vested in the Town of Bassendean for the purpose of recreation. The State Government has powers under the Environmental Protection Act 1986, Wildlife Conservation Act 1950, Conservation and Land Management Act 1984 to protect wetlands. Council has adopted a Wetland Policy and has Local Planning Policy No 3, No 4 and No 14 to protect, conserve and manage wetlands. In recent years, Council progressively allocated funds to rehabilitate the Bindaring Park wetland. In 2016, Council allocated funding to commence the development of Bindaring Park Wetland Concept Plan. Considering the stronger legislative powers that are in place to protect this wetland, it is suggested that this reserve not be included in the Municipal Heritage Inventory due to the level of protection already afforded via the environmental Act's, Statutory regulations and Council Policies.</p>		
219	Reserved	Category 2	<p>Success Hill Reserve: This should be referred to the State Land Services of the Department of Planning who is the owner of the land. The Town of Bassendean has a management order. The State Government has powers under the Environmental Protection Act 1986, Wildlife Conservation Act 1950, Conservation and Land Management Act 1984 to protect this reserve. The Swan and Canning Rivers Management Act 2005 protects river foreshore areas and in addition, Success Hill Reserve is included on the Bush Forever site, which has statutory protection. In accordance with the Aboriginal Heritage Act 1972, the Town of Bassendean has received Section 18 Conditions of Consent to manage Success Hill Reserve. It is suggested that this reserve not be included in the Municipal Heritage Inventory due to the level of protection already afforded via the environmental Act's, Statutory regulations and Council Policies.</p>		

221	Reserved	Category 4	<p>Brisbane &amp; Wunderlich Wishing Well: In about 2004 the structure was reconstructed, and, from a Municipal Heritage perspective, does not have aesthetic or historic value and is often used by members of the public for a rubbish bin. From a social perspective, the structure has very little significance. It is suggested that the structure not be included in the Municipal Inventory.</p>	<p>Note owner's objection of the category 4 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LP510 and be afforded statutory protection. This property is a proposed management category 4 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only.</p>
36		Category 4	<p>Fire Track: The existing bitumen track is "intrusive" within the reserved space. While the bitumen track was constructed for the volunteer fire brigade for training exercises, it has an adverse impact of the use of the reserve. As time progresses the asphalt track will degrade. It is suggested that the asphalt track not be included in the Municipal Inventory.</p>	<p><b>RECOMMENDATION:</b> Retain property as a category 4 listed place within the final MHI to be presented to Council for adoption.</p> <p>Note owner's objection of the category 4 listing. The Municipal Heritage Inventory is an information only resource and is used to guide strategic heritage planning and the creation of the Heritage List under Local Planning Scheme No. 10. All category 1 and category 2 listed places within the adopted MHI will form the Heritage List under LP510 and be afforded statutory protection. This property is a proposed management category 4 meaning that there will be no statutory protection or additional development constraints (including demolition) from inclusion within the MHI. This listing is merely for identification purposes only.</p> <p><b>RECOMMENDATION:</b> Retain property as a category 4 listed place within the final MHI to be presented to Council for adoption.</p>



# **ATTACHMENT NO. 12**

# TOWN OF BASSENDEAN

## MINUTES

### BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN  
ON WEDNESDAY 7 JUNE 2017, AT 3.30PM

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#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

#### 2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

##### Present

Cr Gerry Pule, Presiding Member  
Cr Bob Brown  
Daniel Forsdyke, St John of God Midland Hospitals  
Mark Bettridge, Acting Senior Ranger  
Ken Cardy, Manager Asset Services  
Craig Garrett, District Officer DFES  
Snr Sgt Mark Stoneman, OIC Kiara Police Station

##### Officers

Graeme Haggart, Director Community Development  
Amy Holmes, Minute Secretary

##### Visitors

John Lane, EM Coordinator for WALGA

##### Apologies

Merveen Cross, Office of Emergency Management  
Simon Stewart-Dawkins, Director Operational Services

#### 3.0 DEPUTATIONS

Nil

**4.0 CONFIRMATION OF MINUTES**

**4.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 1 February 2017**

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Cr Brown, Seconded Mark Bettridge, that the minutes of the BLEMC meeting held on 1 February 2017, be confirmed as a true record.

**CARRIED UNANIMOUSLY 7/0**

**5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

The Presiding Member welcomed and thanked those in attendance for making the time to come.

**6.0 DECLARATIONS OF INTEREST**

Nil

**7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

**8.0 OFFICER REPORTS**

**8.1 Revised Local Emergency Management Arrangement and Revised Local Recovery Plan**

The Town is required by legislation to renew its Local Emergency Management Arrangements (LEMA) and Local Recovery Plan (LRP) every five years. The Town's LEMA and LRP are now overdue for renewal.

Acknowledging the documents were coming due for renewal, Committee established a Working Group to undertake the task of producing compliant documents. While the Working Group was progressing to establish the new documents, the State Emergency Management Committee (now Office Emergency Management (OEM)) released new template documents to assist Local Governments to prepare compliant Arrangements.

In February 2017, the Town contracted Mr John Lane, EM Coordinator for WALGA to complete the LEMA and LRP.

Mr Lane attended the meeting and briefed the Committee on the documents:-

- Local Emergency Management Arrangements 2017
- Local Recovery Plan 2017
- Contacts and Resources Register

Once approved by the Committee the documents will be forward to the District Emergency Management Committee for endorsement. Once endorsed, the documents can then be presented to Council for adoption and forwarded to OEM for registering.

#### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

**BLEMC – 1/06/17** MOVED Mark Stoneman, Seconded Mark Bettridge, that the draft Local Emergency Management Arrangements and draft Local Recovery Plan that were attached to the Bassendean Local Emergency Management Agenda of 7 June 2017, be endorsed and referred to District Emergency Management Committee for endorsement.

CARRIED UNANIMOUSLY 7/0

#### **8.2 Flood Marker Discs**

At the February 2107 meeting, the Bassendean Local Emergency Management Committee resolved to support the replacement of the Flood Marker Bands on Western Power poles with Flood Marker Discs.

The discs have now been manufactured and delivered to the Town. A sample will be made available at the meeting.

All previous iterations of the mitigation exercise will be removed and the discs attached at the height of water in a 1% flood event. The flood signs (mostly located where a 4% flood event inundates roads) will be updated to reflect the change.

Installing flood markers at the end of jetties to denote the depth of the flood water at that point, will be listed for Council consideration in the draft 2017/18 Budget.

#### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

**BLEMC – 2/06/17** MOVED Ken Cardy, Seconded Daniel Forsdyke, that the information on the flood marker discs be received.

CARRIED UNANIMOUSLY 7/0

### **8.3 2017 Annual and Preparedness Report Capability Survey**

Each year the Town, along with a further 169 Agencies that make up the Emergency Management (EM) sector, complete an Annual Report on actions with respect EM functions in the preceding 12-month period and a Preparedness Capability Survey. Both reports are provided to Office of Emergency Management (OEM) who compile a report to the Minister for Emergency Services that provides a state-wide view of capability, readiness and preparedness.

This year, OEM have combined the two reports as an online survey.

The Director Community Development will complete the survey and provide a copy at the next meeting.

#### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.3**

**BLEMC – 3/06/17** MOVED Mark Bettridge, Seconded Mark Stoneman, that the information on the 2017 Annual and Preparedness Report Capability Survey be received.

**CARRIED UNANIMOUSLY 7/0**

### **8.4 Emergency Management Agency Reports**

#### **Office of Emergency Management (OEM)**

The Office of Emergency Management report was tabled at the meeting.

#### **District Emergency Management Committee (DEMC)**

The Central District Management Committee met on 24 May 2017. Minutes of the prior meeting were included with the agenda.

#### **North & East Metropolitan Recovery Group**

No meeting has been conducted in the past quarter.

#### **WALGA EMAG**

The EMAG met on 4 April 2017. The minutes of the meeting were included with the agenda.

### Local Welfare Committee

No meeting has been conducted in the past quarter. Child Protection Family Support has indicated preparedness to convene a Local Welfare Committee meeting for the Midland District in the near term.

### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.4

**BLEMC – 4/06/17** MOVED Ken Cardy, Seconded Daniel Forsdyke, that the Emergency Management Agency Reports be received.  
CARRIED UNANIMOUSLY 7/0

### **8.5 River Event Hazard Management Agency**

At the last meeting the Director Community Services was asked to investigate who would be the Hazard Management Agency (HMA) for an emergency event on the river in the Town and of the Town's role and responsibility.

The Office of Emergency Management advise that the HMA is dependent on the nature of the emergency. In most cases, the HMA will be WAPOL, but the Department of Water or Australian Maritime Safety Authority will assume the role where a vessel becomes a hazard or releases diesel/oils.

Regardless, it is unlikely the Town will be required to play a role.

A river emergency event would be dealt with through the State Emergency Management Plan, by the State Emergency Coordinator.

It was agreed that this type of emergency scenario should be considered as a possible future exercise.

### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.5

**BLEMC – 5/06/17** MOVED Cr Brown, Seconded Ken Cardy, that the Hazard Management Agency information on a river emergency event be received.  
CARRIED UNANIMOUSLY 7/0

## 8.6 Post-Incident Reports and Post Exercise Reports

### Exercise BASSWATER

The Town, in partnership with the City of Bayswater conducted Exercise BASSWATER on Wednesday 5 April 2017.

The exercise scenario was based on the 2015 "Duel Storm" exercise. Duel Storm was a widespread storm event that resulted in significant damage to both the City of Bayswater and Town of Bassendean.

The exercise consisted of establishing a combined Local Recovery Coordinating Group (LRCG) meeting for the two Local Government Authorities; the establishment and a meeting of the four Sub-Committees; and then a follow up combined LRCG meeting with reports from the Sub-Committees.

Approximately 50 people attended the exercise including 30 officers from the two Local Government Authorities. Several Agencies were represented on the LRCG and four independent assessors assessed the exercise.

The State Recovery Coordinator attended the exercise and followed up with a congratulatory email.

The Exercise Objectives were to:

- Practice **recovery management** planning via **combined** local government Local Recovery Coordinating Group (LRCG) meeting(s);
- Set up all four **Recovery Sub-Committees** and practise operational **recovery planning**.
- Build an awareness and understanding of the Local Recovery Coordination Group roles and responsibilities.

Considerable learning was taken from the exercise. Recommendations include:

*Both Local Governments Local Recovery Plans to be updated and amended to reflect the principles and intent of the "Local Recovery Guidelines" document produced by the Office of Emergency Management (OEM).*

Comment: The revised Local Recovery Plan attached to this agenda achieves this recommendation

*The respective LEMC's to consider including the establishment of a Communications Sub-Committee in their Local Recovery Plans.*

Comment: To be considered at the next review

*Where possible, each Local Recovery Coordinator is to identify key personnel to act as Chairs for each of the respective Sub-Committees and provide the necessary training to ensure their competency and capability to undertake the role.*

Comment: To be presented for consideration at a subsequent meeting.

*Where possible, provide "Introduction to Recovery Management" training to ALL local government personnel and additional recovery management training to personnel who have or are likely to be given a role in recovery management in an emergency.*

Comment: To be considered in the corporate training budget.

*City of Bayswater and Town of Bassendean to liaise and seek opportunities to jointly offer and deliver "Recovery Management" training to its employees.*

Comment: Officers to liaise on delivering cost saving measures.

*It was agreed that the Local Recovery Plan to be updated and amended to reflect the principles and intent of the "Local Recovery Guidelines" document produced by the Office of Emergency Management (OEM).*

#### Daniel Forsdyke – Midland Hospitals

Smoke from burn-offs is triggering smoke alarms in the hospital. The smoke has been bad – considered having to move patients out of the hospital. The fine weather is causing the smoke to hang around and accumulate.

#### COMMITTEE/OFFICER RECOMMENDATION– ITEM 8.6

**BLEMC – 6/06/17** MOVED Cr Pule, Seconded Mark Stoneman, that post incident and post exercise reports be received.

CARRIED UNANIMOUSLY 7/0



**8.7 Contact Details and Key holders**

The current Contact Details and Key Holders was circulated at the meeting for any update requirements.

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.7**

**BLEMC – 7/06/17** MOVED Daniel Forsdyke, Seconded Mark Bettridge, that the Committee members' contact details be confirmed as amended.

**CARRIED UNANIMOUSLY 7/0**

**8.8 Preparedness, Prevention, Response and Recovery Issues**

**Emergency Risk Assessment Tool**

John Lane briefed the committee on the Emergency Risk Assessment Tool within WALGA's LG Risk Vision system.

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.8**

**BLEMC – 8/06/17** MOVED Ken Cardy, Seconded Mark Stoneman, that Preparedness, Prevention, Response and Recovery Issues raised, be received.

**CARRIED UNANIMOUSLY 7/0**

**9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

**11.0 CONFIDENTIAL BUSINESS**

Nil

**12.0**                    **CLOSURE**

The next meeting will be held on Wednesday 6 September 2017 commencing at 3.30pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.55pm.

# **ATTACHMENT NO. 13**

# **TOWN OF BASSENDEAN**

## **MINUTES**

### **AUDIT AND RISK MANAGEMENT COMMITTEE**

**HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN  
ON WEDNESDAY 7 JUNE 2017 AT 5.30PM**

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#### **1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

#### **2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

##### Present

Cr Gerry Pule, Presiding Member  
Cr Mike Lewis  
Cr Paul Bridges  
Ian Walters  
Tom Klaassen

##### Staff

Mike Costarella, Director Corporate Services  
Ken Lapham, Manager Finance Services  
Amy Holmes, Minute Secretary

##### Consultants

Ron Back, Financial Advisor  
Tony Macri, Macri & Partners  
Sukumaran Menon, Macri & Partners  
Anne Cheng, Moore Stephens

#### **3.0 DEPUTATIONS**

- 3.1 Mr Don Yates addressed the Committee on Items 8.1, 8.2 and 8.5.

#### **4.0 CONFIRMATION OF MINUTES**

##### **4.1 Minutes of the Meetings held on 8 March 2017**

###### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Cr Bridges, Seconded Ian Walters, that the minutes of the meeting held on 8 March 2017 be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

#### **5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

The Presiding Member welcomed Tom Klaassen and thanked him for taking an interest in being part of this Committee.

#### **6.0 DECLARATIONS OF INTEREST**

Nil

#### **7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

#### **8.0 REPORTS**

##### **8.1 Internal Audit – Report on Use of Credit Cards (Ref: FINM/AUD/1, Ken Lapham, and Manager Corporate Services)**

###### **APPLICATION**

The purpose of this report was to provide Council, through the Audit and Risk Management Committee, with a report on the use and allocation of Corporate Credit cards.

###### **BACKGROUND**

In September 2016, Moore Stephens were appointed to undertake an internal audit over a four year period. In 2016/17, procurement procedures and processes, contracts tender administration & creditors were completed, as part of the year 1 program. Under the Financial Management Regulations of the Local Government Act (Section 6.10), efficient systems and procedures are to be established by the Chief Executive Officer (CEO) of a local government.

COMMENT

At the Audit Committee meeting on 6 March 2017, the Committee recommended that a report on the Town's credit card usage be provided to the next meeting of this Committee.

The Allocation & Use of Credit Card Report is shown below.

CREDIT CARD HOLDERS 2016-2017					
NAME	CREDIT LIMIT	Average Jul 16- Jun 17	REVISED CREDIT LIMIT	Designation	General Use of Credit Card
Peter Barker	\$ 3,000.00	\$ 1,631.82	\$3,000	Information Technology Officer	Internet and IT Parts
William Barry	\$ 500.00	\$ 297.48	\$500	Snr Economic Development Officer	Meetings with Business Owners
Christian Buttle	\$ 500.00	\$ 140.57	\$500	Snr Planning Officer	Fuel
Ken Cardy	\$ 5,000.00	\$ 121.96	\$1,000	Asset Services Manager	
Michael Costarella	\$ 6,000.00	\$ 2,506.60	\$2,000	Director Corporate Services	Fuel and Conference Registration
Shanel DeSilva	\$ 2,000.00	\$ 835.65	\$1,000	Snr Community Dev Officer	Volunteer Expense
Anthony Dowling	\$ 6,000.00	\$ 43.33	\$1,000	Director Strategic Planning	Fuel and Planning expenses
Maria Fatouros	\$ 2,000.00	\$ 250.00	\$1,000	Snr Environmental Health Officer	Fuel and Health Inspection costs
Marnie Woodley	\$ 4,000.00	\$ 2,687.70	\$4,000	Manager Children Services	Consumables for Children Services
Graeme Haggart	\$ 6,000.00	\$ 288.32	\$3,000	Director Community Development	Fuel and Misc Costs
Bob Jarvis	\$ 8,000.00	\$ 293.18	\$4,000	Chief Executive Officer	Fuel and Conference Registration
Ken Lapham	\$ 3,000.00	\$ 1,186.60	\$2,000	Manager Corporate Services	Fuel and Conference Registration
Ayden Mackenzie	\$ 3,000.00	\$ 1,676.15	\$2,000	Youth Development Officer	Consumables Youth program Costs
William Mccracken	\$ 2,000.00	\$ 713.22	\$2,000	Workshop Supervisor	Vehicle Rego and Repair costs
Greg Neri	\$ 4,000.00	\$ 2,193.61	\$3,000	Manager Youth Services	Fuel and Youth program costs
Susan Perkins	\$ 3,000.00	\$ 728.80	\$1,000	Executive Assistant to CEO	Councillor Rego's & events
Renata Peitracatella	\$ 5,000.00	\$ 2,497.19	\$4,000	Manager Library & Information Services	CD,DVD & media Library Costs
Rhonda Plummer	\$ 2,000.00	\$ 1,464.16	\$2,000	HR Advisor	National Police Clearances and Employment Preplacement Medical expenses
Brian Reed	\$ 2,000.00	\$ 186.60	\$1,500	Manager Development Services	Fuel and Planning expenses
Kallan Short	\$ 2,000.00	\$ 3.33	\$500	Principal Building Surveyor	Fuel
Salvatore Siciliano	\$ 2,000.00	\$ 690.18	\$2,000	Manager Recreation & Culture	Fuel and Events Expenses
Mona Soliman	\$ 3,000.00	\$ 350.05	\$1,000	Manager Seniors & Disability Services	Fuel and HACC expenses
S Stewert - Dawkins	\$ 6,000.00	\$ 163.18	\$2,000	Director Operational Services	Fuel
Jeremy Walker	\$ 1,000.00	\$ 362.83	\$500	Environmental Officer	Fuel
Susanne Williams	\$ 2,000.00	\$ 1,145.78	\$2,000	Food Preparer	Food for Children Services
<b>TOTAL</b>	<b>\$83,000.00</b>	<b>\$14,936.12</b>	<b>\$46,500</b>		

## STRATEGIC IMPLICATIONS

### Leadership & Governance

- Improve capability and capacity*
- Ensure financial sustainability
  - Monitor and enhance organisational performance and service delivery
  - Review and develop the workforce to meet changing needs
  - Review and implement asset management plans
  - Review risk management plans

## STATUTORY REQUIREMENTS

The Local Government Act 1995

## FINANCIAL CONSIDERATION

The 2016/17 Budget includes an amount for the internal audit contract.

## COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

- ARMC - 1/06/17** MOVED Cr Bridges, Seconded Cr Lewis, that the Audit and Risk Management Committee recommends that Council receives the Internal Audit Report on Credit Card Usage.  
CARRIED UNANIMOUSLY 5/0

### **8.2** **2016/17 Interim Audit – Macri & Partners (Ref: FINM/AUD1 Ken Lapham, Manager Corporate Services)**

#### APPLICATION

The purpose of this report is to provide Council, through the Audit and Risk Management Committee, with details of the Interim Audit Report and provide management comments and information on the remedial action taken.

#### ATTACHMENTS

**Confidential Attachment No. 1:**  
2016/17 Interim Audit Report

**Attachment No. 1**  
2016/17 Fraud and Error Assessment

## BACKGROUND

In March 2017, Macri & Partners Auditors reviewed the following functions:

- Bank Reconciliations
- Investment of Surplus Funds
- Purchases
- Payments and Creditors
- Rate Receipts and Rate Debtors
- Receipts and Sundry Debtors
- Payroll
- General Accounting (Journals, etc.)
- IT Controls
- Registers (Tenders Register, etc.)
- Compliance
- Review of Council Minutes

## COMMENT

The Interim Audit of systems and processes provides a level of assurance to auditors, the CEO, the Committee and Council in relation to the level of controls that are in place and staff adherence to those controls.

Additionally, the Australian Auditing Standards (ASA 240) requires the Auditor to consider the risk that fraud could occur within the Council. This was performed during the Interim Audit risk assessment in relation to the audit for the year ending 30 June 2017. A copy of the statement is included as an attachment to this report. The Statement will then be signed by the Audit Committee Chairperson and on forwarded to the Auditor.

The Audit and Risk Management Committee can recommend that Council receives the Interim Audit Report and note management's comments.

In each of the areas covered, the Auditors consider the controls and procedures in place are adequate, however, have raised a number of issues that require improvement.

A summary of the issues identified by the Auditor is included as an attachment to the agenda. Management comments in response to the issues raised by Macri & Partners have been submitted to Macri, and are included in the report. Appropriate action to have the various recommendations implemented will be undertaken.



The relatively small number of issues raised reflects that the procedures in force at the Town are very sound.

The Manager Corporate Services recommends that the Interim Audit Report prepared by Macri & Partners be received and that the management's comments be noted.

COMMITTEE RECOMMENDATION – ITEM 8.2(a)

**ARMC - 2/06/17** MOVED Cr Bridges, Seconded Cr Lewis, that Staff document a procedure and develop a risk matrix for background check of suppliers.

CARRIED UNANIMOUSLY 5/0

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

**ARMC - 3/06/17** MOVED Tom Klaassen, Seconded Cr Bridges, that the Audit and Risk Management Committee receives the:

1. Interim Audit Report for the 2016/17 financial period, from Macri & Partners; and
2. Statement on the Fraud and Error Assessment, and authorises the Chairperson of the Audit and Risk Management Committee to sign the Statement and on forward it to the Auditors - Macri & Partners.

CARRIED UNANIMOUSLY 5/0

**8.3 Review of Policy 6.18 – Investment Policy (Ref: Ken Lapham, Manager Corporate Services)**

APPLICATION

The purpose of the report is to inform Council of a review of the Investment Policy and seek approval for some minor changes to the policy.

ATTACHMENTS

**Attachment No. 2:**

- A copy of the current Investment Policy; and
- Extract of the Financial Management Regulations showing the amendment made on 12 May 2017.

BACKGROUND

Council last reviewed the Investment policy at its meeting held on 22 March 2016. The significant amendment to the Policy was in regards to:

*"Preference will be given to invest in financial institutions who do not invest in or finance the fossil fuel industry.*

*Responsibility for the implementation of the Investment Policy rest with the Mayor, Councillors, Council delegates, and CEO. The policy is to be reviewed every 3 years or as required in the event of legislative changes."*

The Minister for Local Government Hon David Templeman has progressed an amendment to Regulation 19C(2)(b) of the *Local Government (Financial Management) Regulations 1996*, changing the maximum fixed term deposit period for investments from 12 months to three years.

### STRATEGIC IMPLICATIONS

This policy addresses the Strategic Plan Key Priority "to strengthen our financial security".

### COMMENT

After the Global Financial Crises in 2008, the investment rules were significantly amended. A review was conducted and eventually the Local Government Department issued a best practice guide for Councils involved in investment activities.

The sector agreed with the necessity with the amendments prescribing the forms of Government guaranteed and other low risk investments, intended to minimise the material risk of exposure.

However, the 12-month limitation on fixed term deposits hindered Local Government's capacity to leverage greater return on investments over the longer term. The amendment to allow investment up to 3 years now provides Local Governments with the option of considering long-term investment of surplus funds.

Changes to the policy are:

#### Current:

19C. Investment of money – Restrictions on Act S6.14 (2) (a)  
(2) (b) deposit for a fixed term of more than 12 months

#### Revised:

(2) (b) deposit for a fixed term of more than 3 years.

### STATUTORY REQUIREMENTS

Local Government Act 1995

Local Government (Financial Management) Regulations 1996  
Trustees Act 1962

### FINANCIAL CONSIDERATIONS

The investment of funds provides an additional income source for cash flow purposes when funds are not required at a particular time of the year.

### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.3

- ARMC - 4/06/17** MOVED Cr Lewis, Seconded Cr Bridges, that the Audit and Risk Management Committee recommends that Council adopts the revised Investment Policy, as attached to the Audit and Risk Management Committee Agenda of 7 June 2017.  
CARRIED UNANIMOUSLY 5/0

**8.4** **Australian Accounting Standard 124- (AAS124)-Related Party Disclosures ( Ref GOVN/ CCLMEET/18- Mike Costarella-Director Corporate Services**

### APPLICATION

The purpose of the report is to inform Council of the Related Party Disclosure as required under Australian Accounting Standard AASB124. Disclosures are required quarterly. The disclosure requirement includes Councillors and Key Management Personnel (Executives).

### ATTACHMENTS

#### **Attachment No. 3:**

- A copy of the new Related Party Disclosures Procedure; and
- Guidance Note provided Moore Stephens, including sample Related Party Disclosure Forms.

### BACKGROUND

The objective of the standard is to ensure that an entity's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and surplus or loss which may have been affected by the existence of related parties and transactions.

The disclosure requirements apply to the existence of relationships regardless of whether a transaction has occurred or not.

Upon review of the completed forms, the Town must make an informed judgement each financial year as to who is considered to be a related party and what transactions need to be considered, when determining if disclosure is required

### STRATEGIC IMPLICATIONS

#### **Good Governance**

*to enhance organisational accountability and Strengthen governance, risk management and compliance."*

### COMMENT

The scope of Australian Accounting Standard AASB 124 *Related Party Disclosures* was extended in July 2015 to include application by not-for-profit entities, including local governments. The operative date for Local Government is 1 July 2016, with the first disclosures to be made in the Financial Statements for year ended 30 June 2017. This procedure outlines required mechanisms to meet the disclosure requirements of AASB 124.

This standard is applied in:

- Identifying related party transactions and relationships;
- Identifying outstanding balances including commitments between an entity and its related parties;
- Identifying circumstances in which disclosure of the above items are required;
- Determining the disclosures to be made about those items.

### STATUTORY REQUIREMENTS

AASB 124 Related Party Disclosures

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

### FINANCIAL CONSIDERATIONS

The audit of these completed forms are part of the External Audit which is included in the Annual Budget.

### COMMITTEE RECOMMENDATION – ITEM 8.4(a)

**ARMC - 5/06/17** MOVED Cr Bridges, Seconded Cr Lewis, that staff develop a policy and procedure on Related Party Disclosures to be presented to Council for adoption at its June Ordinary Council Meeting.

CARRIED UNANIMOUSLY 5/0

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.4

**ARMC - 6/06/17** MOVED Tom Klaassen, Seconded Cr Bridges, that the Audit and Risk Management Committee recommends that Council receives the AASB124 Related Party Disclosures Procedure, as attached to the Audit and Risk Management Committee Agenda of 7 June 2017.

CARRIED UNANIMOUSLY 5/0

**8.5** Annual Closed Circuit Television (CCTV) Report (Ref: INFT/ACQ/1 - Simon Stewert-Dawkins, Director Operational Services)

APPLICATION

The purpose of this report is to present the annual reportable statistics for the Town's installed CCTV systems as required in the Closed Circuit Television (CCTV) Management & Operational Manual.

ATTACHMENT

**Confidential Attachment No. 3** - Alf Faulkner Hall and Jubilee Reserve proposed CCTV camera locations.

BACKGROUND

In April 2012 (OCM -10/04/2012), Council adopted the Closed Circuit Television (CCTV) Management & Operational Manual. This document provides for the annual reporting of listed items to keep the Town updated on the effectiveness of CCTV installations throughout Council owned facilities.

The Manual states that, '*CCTV Management Practices establish the operational objectives and reporting indicators for CCTV Operations, with a focus on nominated outcomes relevant to camera locations and other defined target areas*'.

Key indicators include the number of requests for footage, the time taken in responding to requests for footage, the number of requests for maintenance and the time taken to repair systems.

This data allows the Town to identify trends concerning fundamental operations, which may require early intervention or closer monitoring.

The information can then be used to determine if the installation is still necessary or if it has served its purpose in reducing reportable incidents in the area, and can be re-installed elsewhere if needed.

### COMMUNICATION AND ENGAGEMENT

Over a number of years, the WA Police and the Town have experienced antisocial behaviour at Jubilee Reserve.

To address residents' concerns, the WA Police requested the CCTV mobile trailer be deployed for periods at specific locations. The WA Police are supportive of the permanent CCTV system being installed at Jubilee Reserve to assist with their new CCTV co-ordinated approach.

### COMMENT

The Town's commitment to community safety and wellbeing is reflected in the continual improvement of the CCTV technology to meet WA police requirements.

All Reports delivered by the respective managers of each CCTV reporting period have indicated minimal maintenance issues, with each system operating effectively.

On 2 June 2017, the Town submitted a Safer Communities grant application of \$99,647 to the Australian Government, Department of Industry, Innovation and Science, for the following:

- Alf Faulkner Hall – corner Mary Crescent & Ivanhoe Street, Eden Hill; and
- Jubilee Reserve.

Both sites will transmit to a server-based system with a backhaul link to the Town of Bassendean Rangers Office. It is intended that the CCTV projects will be operational by early December 2017.

The proposed new CCTV systems meet the standard required by WA Police to allow for their new CCTV coordinated approach.

### Customer Service Centre CCTV

This system is operating effectively and provides security for front counter staff when dealing with customers.

The CCTV System installed at the Customer Service Centre located at 35 Old Perth Road, Bassendean has not received any requests for footage. In January 2017, the system malfunctioned for three hours and was subsequently repaired; the system continues to operate effectively.

#### Rear of Administration Building / BIC Reserve

In July 2016, Council (OCM – 13/07/16) received WA Police State CCTV Strategy Infrastructure fund grants to install CCTV at the rear of 48 Old Perth Road, totalling \$8,900.

The newly installed CCTV cameras capture images to the rear of the building, along the Public Access Way between the Library carpark and James Street, and out into the BIC Reserve / War Memorial area.

The new CCTV system meets the standard required by WA Police to allow for their new CCTV coordinated approach.

The system has been operating effectively for the reporting period with one Police request for footage, which was as a result of an incident report being received.

#### Library CCTV

This system is currently operational and captures external footage under the library as well as internal footage inside the Library.

The CCTV system installed in the Library at 46 Old Perth Road, Bassendean, has been operating effectively for the reporting period.

The Library has received three separate Police requests for footage as a result of incident reports being received.

#### Youth Services CCTV

In July 2016, Council (OCM – 13/07/16) received WA Police State CCTV Strategy Infrastructure fund grants to upgrade the existing CCTV system and cameras at Youth Services totalling \$9,490.

In December, the Youth Services CCTV system was upgraded and out of operation during this period for 24 hours. The system now meets the standard required by WA Police to allow for their new CCTV co-ordinated approach.

The system at Youth Services continues to be used to deter and, as necessary, record evidence of any anti-social behaviour located in and around the site.

The new CCTV system installed at the Bassendean Youth Services located at the corner of West Road and Guildford Road, Bassendean, has operated effectively for the reporting period. Four Police requests were received for footage and the data was provided for separate incidences.

#### Seniors & Disability Services CCTV

The system at this location is operating effectively and provides security for the staff and the building.

The CCTV system installed at the Seniors and Disability Services office located at 2 Colstoun Road, Ashfield, has operated effectively for the reporting period, with no Police requests for CCTV images.

#### Depot CCTV

The system in this location is operating effectively and provides coverage of areas inside the Depot compound.

The CCTV system installed at the Depot compound located at 69 Scaddan Street, Bassendean, has operated effectively, with no requests for CCTV images

#### Mobile CCTV Trailer

The CCTV trailer was purchased in 2012 with the assistance of grant funding, and is designed to be deployed at random locations throughout the Town, where it can be secured and monitored to prevent and deter anti-social.

The Town has a schedule for deployment that can be adjusted to include any new hotspot locations as necessary, and as per the Closed Circuit Television (CCTV) Management & Operational Manual guidelines.

The trailer has received several requests from the WA Police at the Kiara Police Station to be stationed around the Town to assist with evidence gathering activities, and Rangers continue to liaise with Kiara Police to prioritise the requested locations and deploy the trailer, in line with management policies and practices.

The CCTV trailer has also been used during the last 12 months to monitor the Town's assets and events to deter and prevent damage and theft and to gather evidence as required.



The solar cell efficiency currently used on the trailer is old as is the CCTV camera technology. If the trailer is not orientated correctly to capture the sun, the battery ceases to operate the CCTV system. Should grant funding become available in the future, the Town will submit an application to upgrade the solar cells and CCTV system.

### STRATEGIC IMPLICATIONS

*Bassendean Strategic Community Plan 2013-2023*

Inclusiveness, Lifelong Learning, Health and Social Wellbeing:

*Objective: Provide a safe environment.*

*Strategies: Support residents to feel safe in their homes, public place and shops in the Town through ranger patrols, community safety education, the deployment where appropriate of Close –Circuit Television (CCTV) in accordance with legislative requirements and joint activates with WA Police and other agencies to address anti-social behaviour.*

The Town achieves the above by continually re-evaluating current data and its current CCTV installations, to ensure they are still performing correctly and in accordance with guidelines and accepted practices.

### STATUTORY REQUIREMENTS

<b>Commonwealth</b>	
Privacy Act 1988	Establishes and regulates privacy principles for individuals, corporate entities and personal information.
Surveillance Devices Act 2004	Regulates use of optical surveillance devices without warrant
<b>Western Australia</b>	
Criminal Investigation Act 2006	Provides powers for the investigation and prevention of offences and for related matters.
Occupational Health and Safety Act 1984	Regulates the protection of persons at or near workplaces from risks to health and safety
Surveillance Devices Act 1998	Regulates use, installation and maintenance of optical surveillance devices
Security and Related Activities Act 1996	Regulates WA Security Providers
Security and Related Activities Regulations 1997	Regulates WA Security Providers

### FINANCIAL CONSIDERATIONS

There are no financial considerations for this report.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.5

- ARMC - 7/06/17** MOVED Ian Walters, Seconded Cr Pule, that the Audit & Risk Management Committee notes the annual CCTV Management and Operation report.  
CARRIED UNANIMOUSLY 5/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

11.0 CONFIDENTIAL BUSINESS

COMMITTEE RECOMMENDATION – ITEM 11.0(a)

- ARMC - 8/06/17** MOVED Cr Pule, Seconded Cr Lewis, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 6.35pm.  
CARRIED UNANIMOUSLY 5/0

*All members of the public vacated the Chamber, the time being 6.45pm.*

**11.1 Various Debts Write-off Ref: FINM/DBTOS/2– (Ken Lapham – Manager Corporate Services)**

*This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (e) (iii) of the Local Government Act as the officer report discusses a matter that if disclosed, would reveal information about a business, professional, commercial or financial affairs of a person*

COMMITTEE/OFFICER RECOMMENDATION - ITEM 11.1

- ARMC - 9/06/17** MOVED Cr Bridges, Seconded Tom Klaassen, that Council writes off debtors of \$499.30 as listed in the Confidential Report to the Audit & Risk Management Committee Agenda of 7 June 2017.  
CARRIED BY AN ABSOLUTE MAJORITY 5/0

**11.2 Internal Audit Report Review of Tenders and Contracts–  
Moore Stephens (Ref: FINM/AUD/1, Director Corporate  
Services**

*This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (a) and (b) of the Local Government Act 1995, as the Officer report discusses matters affecting employee or employees and the personal affairs of a person.*

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 11.2**

**ARMC - 10/06/17** MOVED Cr Bridges, Seconded Cr Lewis, that the Audit and Risk Management Committee recommends to Council that it receives the 2017 Internal Audit Report on the Tenders and Contracts from Moore Stephens, and notes the management's comments and agreed actions.

**COMMITTEE RECOMMENDATION – ITEM 11.0(b)**

**ARMC - 11/06/17** MOVED Cr Lewis, Seconded Cr Bridges, that the meeting proceed with open doors, the time being 7.00pm.  
**CARRIED UNANIMOUSLY 5/0**

*As no members of the public returned to the Chamber, the reading aloud of the motions passed behind closed doors was dispensed with.*

**12.0 CLOSURE**

The next meeting is to be held on Wednesday 9 August 2017.

There being no further business the Presiding Member declared the meeting closed the time being 7.00pm.

# **A&RMC**

# **ATTACHMENTS**



# **ATTACHMENT NO. 1**



MACRI PARTNERS

2017 FRAUD & ERROR  
ASSESSMENT

**TOWN OF BASSENDEAN**



## Explanatory Information

The purpose of this form is to contribute towards the effective two-way communication between auditors and the Council's Audit Committee, as 'those charged with governance'. The report covers some important areas of the auditor risk assessment where we are required to make enquiries of the Audit Committee under auditing standards.

### Background

Under the Australian Auditing Standards, auditors have specific responsibilities to communicate with the Audit Committee.

Australian Auditing Standards ASA 240 *The Auditor's Responsibilities Relating to Fraud in an Audit of a Financial Report* and ASA 260 *Communication with Those Charged with Governance* now make it mandatory for auditors to make enquiries of management and those charged with governance (audit committees) regarding matters that are indicated in the template form. The enquiries with those charged with governance (audit committees) are made in part to corroborate the responses to the enquiries of management.

### Respective Responsibilities

The primary responsibility to prevent and detect fraud rests with both the Audit Committee and management. Management, with the oversight of the Audit Committee, needs to ensure a strong emphasis on fraud prevention and deterrence and encourage a culture of honest and ethical behaviour. As part of its oversight, the Audit Committee should consider the potential for override of controls and inappropriate influence over the financial reporting process.

As auditors, we are responsible for obtaining reasonable assurance that the financial statements are free from material misstatement due to fraud or error. We are required to maintain professional scepticism throughout the audit, considering the potential for management override of controls.

### Communication

As part of our risk assessment procedures we are required to obtain an understanding of management processes and the Audit Committee's oversight to address fraud risk.

This form includes a series of questions on each area with provision for responses from both management and the Audit Committee.

**We suggest that Management complete the relevant sections before submitting these responses to the Audit Committee.**

**The Audit Committee should consider whether these responses are consistent with its understanding, before completing the relevant sections applicable to them.**

# Fraud and Error Assessment – Management

## TOWN OF BASSENDEAN

FOR THE YEAR ENDING 30 JUNE 2017

1. Has management assessed the risk of material misstatement in the financial statements due to fraud? What are the results of this process?

**Response:**

*An assessment of whether the annually adopted accounting policies continue to be appropriate to the Towns circumstances and if they have been consistently applied and adequately disclosed has been done; the reasonableness of significant accounting estimates made by the Chief Financial Officer; and the overall presentation of the financial statements is undertaken on a regular monthly basis. Council also undertakes the required budget review process to ensure that the originally adopted accounting estimates are on target. These measures will assist in any misstatements in the financial statements.*

2. What processes does management have in place to identify and respond to risks of fraud?

**Response:**

*Management undertakes a rigorous internal audit program with a respected Auditing firm, not associated with the External Audit to ensure probity. Combined with the internal audit program, and internal review of processes Management has enhanced and monitors the effectiveness of internal controls. The findings of these audits are reported to the Audit and Risk Management Committee, and then to Council, so that any identified adverse trends or deficiencies are acted upon.*

*Fraud and corruption control and management is an integral component of the Towns Governance framework and Policy's which builds upon the requirement for transparent and accountable processes consistent with sound business practices and organisational standards of compliance.*

*The Town has established internal financial, information systems and management controls, which require staff to follow standard practices when conducting business, to act in accordance with best practice, and to adhere to agreed internal control systems. Applicable internal controls include:*

- *suitable recruitment procedures (e.g. contacting referees Diversified selection panels)*
- *reporting and management of conflicts of interest (As per LG.Act)*
- *appropriate procurement practices*
- *segregation of duties*
- *security of records and information systems*
- *consideration of risk and risk management strategies (Reviewed by Audit Committee)*
- *supervision and internal checks*
- *approvals within delegated authority*
- *reconciliations*
- *budget control*
- *regular review of management reports*
- *internal audit.*

- *The Towns Code of Conduct, which applies to all officers, is a reflection of the Towns commitment to create an environment and culture in which ethical conduct is expected, encouraged, supported and achieved.*
- *As stated in the Code of Conduct, staff must report suspected fraudulent and/or corrupt activity. Any staff member who suspects such activity must immediately notify his/her supervisor or those responsible for investigation. In situations where the supervisor is suspected of involvement in fraudulent and corrupt activity, the matter should be notified to the next highest level of supervision.*
- *The Town's response to fraud and corruption allegations or matters will vary, according to the nature and seriousness of the alleged conduct. A full investigative response will be undertaken where the conduct, if proved, could result in dismissal or demotion. At the other end of the spectrum are complaints best dealt with by prompt managerial action.*

**3. Have any specific fraud risks, or areas with a high risk of fraud, been identified and what has been done to mitigate these risks?**

*Response:*

*No specific fraud risks have been identified in the review period.*

**4. Are internal controls, including segregation of duties, in place and operating effectively? If not, where are the risk areas and what mitigating actions have been taken?**

*Response:*

*The above matters have been addressed under Q2.*

**5. Are there any areas where there is a potential for override of controls or inappropriate influence over the financial reporting process (e.g. because of undue pressure to achieve financial targets such as a surplus position or better performance indicators)?**

*Response:*

*The financial process & outcomes of the financial position are not subject to the town having a better or worse indicator.*

**6. What arrangements are in place to report fraud issues and risks to the Audit Committee?**

*Response:*

*The Town of Bassendean Code of Conduct for Councillors Committee Members & Employees (Section 6) deals with Fraudulent or Corrupt behaviour. Appropriate arrangements where this situation arises are dealt with in this document.*

**7. How does the Council communicate and encourage ethical behaviour of its staff and contractors?**

*Response:*

*The Town has recently adopted a revised Code of Conduct (for Councillors, Committee Members & Employees which has been announced on our intranet and this will be distributed for all staff to sign and return to Human Resources.*

8. How do you encourage staff to report their concerns about fraud? Have any significant issues been reported?

*Response:*

*The Town has recently adopted a revised Code of Conduct (for Councillors, Committee Members & Employees.*

9. Are you aware of any related party relationships or transactions that could give rise to risks of fraud?

*Response:*

*Management are not aware of any related party relationships that may lead to fraud. Related party relationships will evolve in 2017/18 once new Accounting standards requirements and Local government Department requirements move into a higher level of compliance.*

10. Are you aware of any instances of actual, suspected or alleged, fraud, within the Council since 1 July 2016? If yes, provide details of what occurred and who was involved.

*Response:*

*There was an investigation carried out in 2016/17 and whilst there were procedural matter not followed by Staff, there were no instances of fraud identified.*

11. Please advise if there have been any matters reported to the CCC (Corruption and Crimes Commission) by the Town.

*Response:*

*No matters have been referred to the CCC during the reporting period in question.*

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: CEO / Director Position  
Date: \_\_\_\_\_

## Fraud and Error Assessment – Audit Committee TOWN OF BASSENDEAN

FOR THE YEAR ENDING 30 JUNE 2017

The Australian Auditing Standards require us to consider the risk that fraud could occur within the Council. We are preparing to perform our Interim Audit risk assessment of your Council in relation to the audit for the year ending 30 June 2017. We would appreciate if you could briefly answer the following questions in the spaces provided, and return this signed letter.

1. Has the Council's management communicated to you its processes for identifying/responding to risks of fraud?

*Response:*

*Yes. Council has adopted a new code of conduct with advice from the Public Sector Commission and which has provision for the definition of fraud and misconduct.*

2. How does the Audit Committee exercise oversight over management's processes for identifying and responding to risks of fraud?

*Response:*

*Yes. Matters relating to internal audits and investigations are referred to the Audit and Risk Management Committee.*

3. Is the Audit Committee aware of any actual, suspected or alleged fraud? If yes, please provide details.

*Response:*

*The report provided by Staff and an independent consultant in 2016/17 have been comprehensive and di not identify any actual, suspected or alleged fraud.*

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: CHAIRMAN / CHAIR LADY  
Date: \_\_\_\_\_

### Examples of Circumstances that Indicate the Possibility of Fraud

The following are examples of circumstances that may indicate the possibility that the financial report may contain a material misstatement resulting from fraud.

Discrepancies in the accounting records, including:

- Transactions that are not recorded in a complete or timely manner or are improperly recorded as to amount, accounting period, classification, or entity policy.
- Unsupported or unauthorised balances or transactions.
- Last-minute adjustments that significantly affect financial results.
- Evidence of employees' access to systems and records inconsistent with that necessary to perform their authorised duties.
- Tips or complaints to the auditor about alleged fraud.

Conflicting or missing evidence, including:

- Missing documents.
- Documents that appear to have been altered.
- Unavailability of other than photocopied or electronically transmitted documents when documents in original form are expected to exist.
- Significant unexplained items on reconciliations.
- Unusual balance sheet changes or changes in trends or important financial statement ratios or relationships – for example receivables growing faster than revenues.
- Inconsistent, vague, or implausible responses from management or employees arising from enquiries or analytical procedures.
- Unusual discrepancies between the entity's records and confirmation replies.
- Large numbers of credit entries and other adjustments made to accounts receivable records.
- Unexplained or inadequately explained differences between the accounts receivable sub-ledger and the control account, or between the customer statements and the accounts receivable sub-ledger.
- Missing or non-existent cancelled cheques in circumstances where cancelled cheques are ordinarily returned to the entity with the bank statement.
- Missing inventory or physical assets of significant magnitude.
- Unavailable or missing electronic evidence, inconsistent with the entity's record retention practices or policies.
- Fewer responses to confirmations than anticipated or a greater number of responses than anticipated.
- Inability to produce evidence of key systems development and program change testing and implementation activities for current-year system changes and deployments.

Problematic or unusual relationships between the auditor and management, including:

- Denial of access to records, facilities, certain employees, customers, vendors, or others from whom audit evidence might be sought.
- Undue time pressures imposed by management to resolve complex or contentious issues.
- Complaints by management about the conduct of the audit or management intimidation of engagement team members, particularly in connection with the auditor's critical assessment of audit evidence or in the resolution of potential disagreements with management.
- Unusual delays by the entity in providing requested information.
- Unwillingness to facilitate auditor access to key electronic files for testing through the use of computer-assisted audit techniques.
- Denial of access to key IT operations staff and facilities, including security, operations, and systems development personnel.

- An unwillingness to add or revise disclosures in the financial report to make them more complete and understandable.
- An unwillingness to address identified deficiencies in internal control on a timely basis.

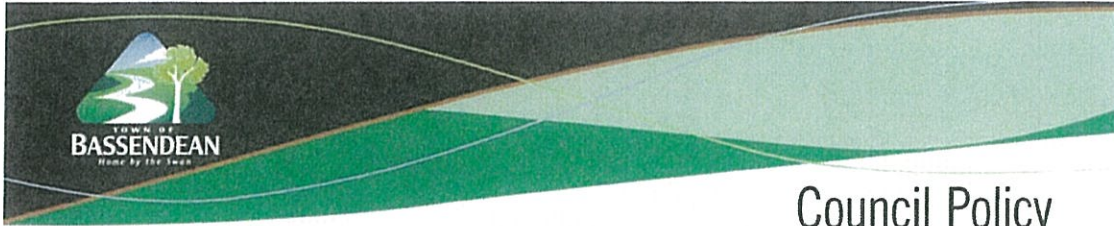
Other

- Unwillingness by management to permit the auditor to meet privately with those charged with governance.
- Personal financial pressure
- Vices such as substance abuse and gambling
- Extravagant purchasing or lifestyle
- Real or imagined grievances against the organisation or management
- Increased stress, irritable, defensive and argumentative
- No vacations / sick leave / excessive overtime
- Dominant personality
- Protective of area of administration and missing documents and files from the staff's area
- Accounting policies that appear to be at variance with industry norms.
- Frequent changes in accounting estimates that do not appear to result from changed circumstances.
- Tolerance of violations of the entity's Code of Conduct.

# **ATTACHMENT NO. 2**







### 6.18 Investment Policy

#### Objective

To invest funds to ensure the maximisation of returns with due consideration of the associated risks, whilst protecting the initial capital investment and future cash flows.

While exercising the power to invest, consideration is to be given to the preservation of capital, liquidity, and the return of investment.

Investments are to be made in accordance with legislative requirements of the Local Government Act and the associated Regulations.

- Preservation of capital is the principal objective of the investment portfolio. Investments are to be undertaken and in a manner that ensures security and safeguard the Town's Investment Portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.
- The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.
- The investment is expected to achieve a yield that takes into account the Council's risk tolerance. Any additional return target set by Council will also consider the risk limitation and prudent investment principles.
- Preference will be given to invest in financial institutions who do not invest in or finance the fossil fuel industry.

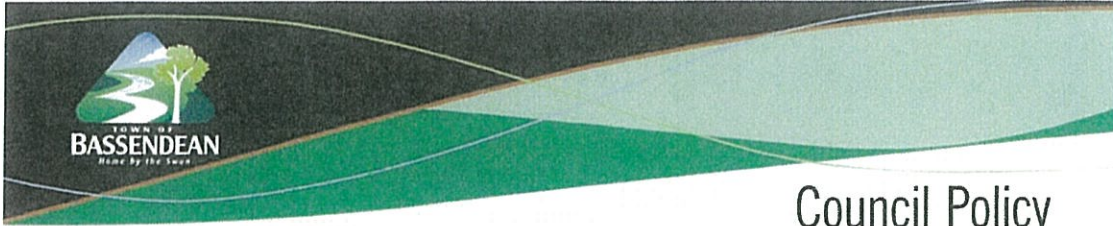
#### Legislative Requirements

All investments are to comply with the following:

- Local Government Act (WA) 1995 (As Amended **as at November 2015**)
- Trustees Act (WA)1962 (As amended as at the 16 January 2013)
- Local Government (Financial Management) Regulations 1996 (**As amended as at June 2013**)

#### Delegation of Authority

Authority for implementation of the Investment Policy is delegated by Council to the Chief Executive Officer (CEO) in accordance with the Local Government Act 1995.



## Council Policy

(Section 6.14 of the Local Government Act 1995 & Section 19 of the Local Government (Financial Management) Regulations 1996).

### Ethics and Conflicts of Interest

In accordance with the Town's Code of Conduct, Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. All disclosures are to be in accordance with the Town's Code of Conduct.

A local government officer must act with the care, prudence, skill and diligence that a prudent person acting in like capacity under similar circumstances would act.

### Authorised Institution Investments

This policy authorises investment of the Town's funds, including surplus funds, with an Authorised Deposit-taking Institution as defined in the *Banking Act 1959* (Commonwealth) section 5.

Investments are limited in accordance with the requirements of the Local Government Act (Financial Management) Regulations 19C which provides:

#### 19C. Investment of money — Restrictions on Act S6.14(2)(a)

(1) *In this regulation —*

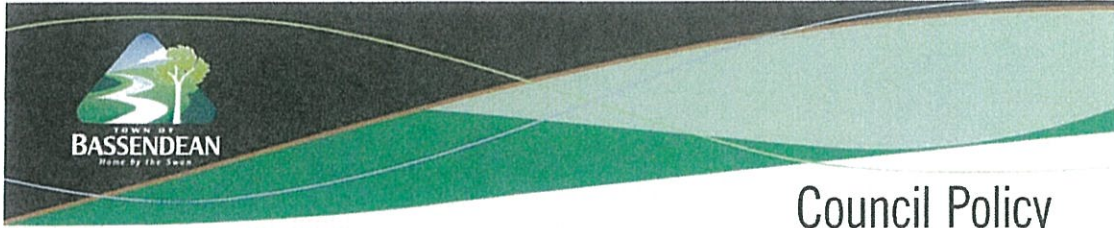
***authorised institution*** means —

- (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
- (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

***foreign currency*** means a currency except the currency of Australia.

(2) *When investing money under section 6.14(1), a local government may not do any of the following —*

- (a) *deposit with an institution except an authorised institution;*
- (b) *deposit for a fixed term of more than 12 months;*
- (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
- (d) *invest in bonds with a term to maturity of more than 3 years;*
- (e) *invest in a foreign currency.*



### Overall Portfolio Limits

To control the Credit quality on the entire portfolio, a global credit framework will apply to limit the percentage of the portfolio exposed to any particular rating category as outlined below.

The maximum available limits in each category are as follows:

S & P Short Term Rating	Direct Investment Maximum %
A-1	100%
A-2	60%

### Counterparty Credit Limit

All investments made on behalf of the Town of Bassendean will comply where applicable, with the credit guidelines based on the S&P ratings for each institution. Exposure to an individual institution will be restricted, where applicable, by their S&P rating so that single entity exposure is limited, as detailed in the table below:

S & P Short Term Rating	Direct Investment Maximum %
A-1	50%
A-2	30%

### Investment Advisor

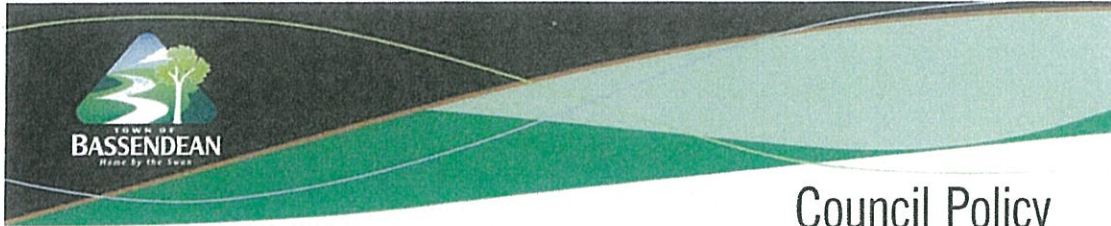
The Town may appoint an investment advisor who must be licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended in accordance with the terms and conditions of this policy.

### Reporting and Review

A monthly report will be provided to Council in support of the monthly statement of activity. The report will detail the investment portfolio in terms of performance, percentage exposure of total portfolio and maturity date.

Documentary evidence must be held for each investment and details thereof maintained in an Investment Register.

For Audit purposes, certificates must be obtained from the financial institutions confirming the amounts of investments held on the Council's behalf as at 30 June each year and reconciled to the Investment Register.



## **GLOSSARY OF TERMS**

### **Local Government Act 1995**

Section 6.14 of the Local Government Act 1995 provides that “subject to regulations, money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by a local government for any other purpose may be invested in accordance with “Part III of the Trustees Act 1962” (Trustees Act)”

### **Local Government (Financial Management) Regulations 1996**

Regulation 19 of the Local Government (Financial Management) Regulations 1996 states a local government is to “establish and document internal control; procedures to be followed by employees to ensure control over investments”

Regulation 19C provides for the definition of the authorised institution, and the limitation of the investment funds.

Regulation 28 and 49 prescribe the disclosure requirements for investment in the Annual Budget and Annual Financial Report respectively. Additional disclosure requirements are also provided under the Australian Accounting Standards.

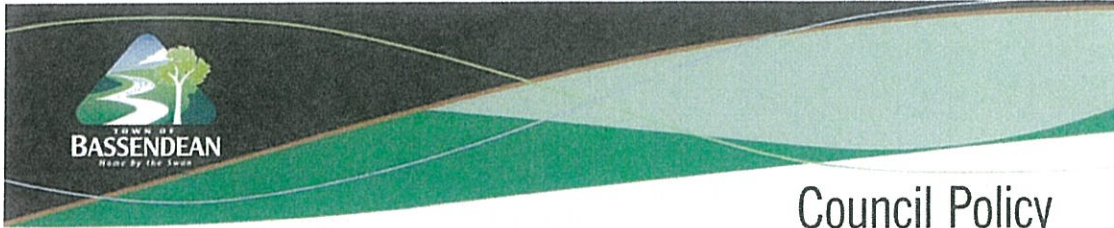
As part of the reporting requirement under Regulation 34 Financial Activity Statement Report, each local government is to include in its monthly statement of financial activity any supporting information considered relevant by the local government. This should include a monthly investment summary to ensure the performance of the investment portfolio is in accordance with anticipated returns and complies with the investment policy.

### **Preservation of Capital**

Preservation of capital refers to an investment strategy with the primary goal of preventing losses in an investment portfolio's total value.

### **Prudent Person Rule**

Investments will be managed with the care, diligence and skill that a prudent person will exercise. Delegated Officers are to manage the Investment Portfolio to safeguard the portfolios in accordance with the spirit of this investment policy, and not for speculative purposes.



## Trustees Act 1962

Section 17 of the Trustees Act 1962, states "a trustee may, unless expressly prohibited by the instrument creating the trust -

- (a) invest trust funds in any form of investment; and
- (b) at any time, vary an investment or realise an investment of trust funds and reinvest money resulting from the realisation on any form of investment".

## INVESTMENT DEFINITIONS

**Authorised institution** means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

**Foreign currency** means a currency except the currency of Australia.

*Reference – Local Government Act (Financial Management) Regulations*

### Bonds

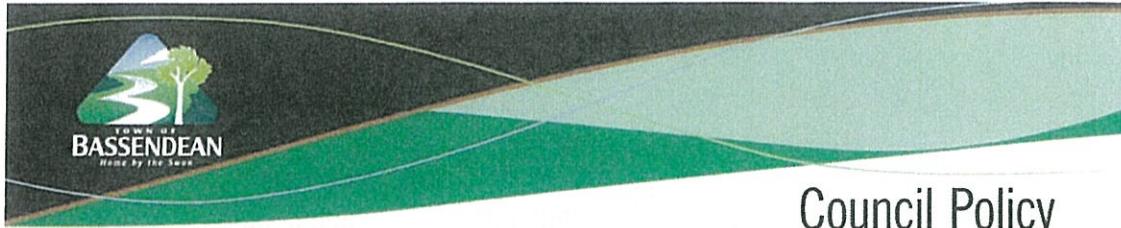
Bonds are financial securities issued by the Commonwealth, State or Territory government authorities as a means of raising funds. These securities are restricted to maturity of less than 3 years.

### Security investments

Security investments (also known as 'negotiable certificates of deposit' or 'bills of exchange' accepted or endorsed by Australian banks) are 'discount securities' because they are sold at a discount to their face value. The difference between the purchase price (amount invested) and the face value (amount at maturity) represents the interest earned.

### Term deposit

A Term Deposit is an investment where the interest rate is guaranteed not to change for the whole of the nominated term. It provides the security of knowing that interest income is protected from fluctuations in investment markets.



## Council Policy

### S&P Credit Ratings

S&P stands for Standard and Poors, which is a globally accredited professional organisation that provides analytical services. An S&P credit rating is an opinion of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- Likelihood of payment;
- Nature and provisions of the obligation; and
- Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganization or other laws affecting creditors' rights.

The issue rating definitions are expressed in terms of default risk.

#### *S&P Short Term Credit Rating A-1*

This is the highest short term category used by S&P. The institutions capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.

#### *S&P Short Term Credit Rating A-2*

A short term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the institutions capacity to meet its financial commitment on the obligation is satisfactory.

## Application

Responsibility for the implementation of this policy rest with the Mayor, Councillors, Council delegates and Chief Executive Officer. The Policy is to be reviewed every three years or as required in the event of legislative changes.

<p>Policy Type: Strategic Policy</p> <p>Link to Strategic Community Plan: Leadership and Governance</p>	<p>Responsible Officer: Chief Executive Officer</p> <p>Delegated Authority: Director Corporate Services Manager Corporate Services</p> <p>Last Review Date: March 2016</p> <p>Next Review due by: December 2016</p>
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r. 19C

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accompanied by a statement that interest is to accrue on money that remains owing after the due date and stating —

- (a) the date from which interest will be imposed; and
- (b) the rate of interest.

*[Regulation 19B inserted in Gazette 28 Jun 1996 p. 3169-70.]*

**19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) In this regulation —

*authorised institution* means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

*foreign currency* means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following —

- (a) deposit with an institution except an authorised institution;
- (b) deposit for a fixed term of more than 3 years;
- (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- (d) invest in bonds with a term to maturity of more than 3 years;
- (e) invest in a foreign currency.

*[Regulation 19C inserted in Gazette 20 Apr 2012 p. 1701; amended in Gazette 12 May 2017 p. 2469.]*





**Hon David Templeman MLA  
Minister for Local Government; Heritage; Culture and the Arts**

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Our Ref: 66-00803

TO ALL LOCAL GOVERNMENTS

CIRCULAR N<sup>o</sup> 04-2017

**REGULATION AMENDMENT – CHANGES TO FIXED TERM DEPOSIT INVESTMENT PERIOD**

I am pleased to advise that following feedback from the local government sector, the McGowan Government has responded to requests to change the period of time that local governments can invest in fixed term deposits.


Local governments can now invest in fixed term deposits of up to three years under section 19C(2)(b) of the *Local Government (Financial Management) Amendment Regulations 2017*.

The amendment regulations came into effect on Saturday, 13 May 2017 and allow local governments to hold money in reserve for works and services planned more than one year into the future.

The amendment also allows local governments to optimise their investment returns in fixed term deposits until the funds are required.

The regulations were published in the *Government Gazette* on Friday, 12 May 2017. A copy of the *Local Government (Financial Management) Regulations 1996*, which incorporates the amendment, can be viewed on the State Law Publishers' website at [www.slp.wa.gov.au](http://www.slp.wa.gov.au).

If you have any queries regarding the amendment regulations, please contact Courtney Allen, Legislation Officer, Department of Local Government and Communities, by phone on (08) 6552 1437 or by email at [courtney.allen@dlgc.wa.gov.au](mailto:courtney.allen@dlgc.wa.gov.au).



HON DAVID TEMPLEMAN MLA  
MINISTER FOR LOCAL GOVERNMENT; HERITAGE; CULTURE AND THE ARTS

17 MAY 2017

# **ATTACHMENT NO. 3**



# AASB 124 Related Party Disclosures Procedure

## PROCEDURE FOR RELATED PARTY DISCLOSURES

The scope of AASB 124 *Related Party Disclosures* was extended in July 2015 to include application by not-for-profit entities, including local governments. The operative date for Local Government is 1 July 2016, with the first disclosures to be made in the Financial Statements for year ended 30 June 2017. This procedure outlines required mechanisms to meet the disclosure requirements of AASB 124.

## BACKGROUND

The objective of the standard is to ensure that an entity's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and transactions.

The disclosure requirements apply to the existence of relationships regardless of whether a transaction has occurred or not. For each financial year, the Town must make an informed judgement as to who is considered to be a related party and what transactions need to be considered, when determining if disclosure is required.

The purpose of this procedure is to stipulate the information to be requested from related parties to enable an informed judgement to be made.

### 1. Identification of Related Parties

AASB 124 provides that the Town will be required to disclose in its Annual Financial reports, related party relationships, transactions and outstanding balances.

Related parties includes a person who has significant influence over the reporting entity, a member of the key management personnel (KMP) of the entity, or a close family member of that person who may be expected to influence that person.

KMP are defined as persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly. KMP of the Town include Councillors, Chief Executive Officer, Directors and any Managers reporting directly to the Chief Executive Officer.

For the purposes of determining the application of the standard, the Town has identified the following persons as meeting the definition of *Related Party*:

- An elected Council member
- Key management personnel being a person employed under section 5.36 of the Local Government Act 1995 in the capacity of Chief Executive Officer or Director and any Manager reporting directly to the CEO.
- Close members of the family of any person listed above, including that person's child, spouse or domestic partner, children of a spouse or domestic partner, dependents of that person or person's spouse or domestic partner.
- Entities that are controlled or jointly controlled by a Council member, KMP or their close family members. (Entities include companies, trusts, joint ventures, partnerships and non-profit associations such as sporting clubs).

The Town will therefore be required to assess all transactions made with these persons or entities.

## AASB 124 Related Party Disclosures Procedure

### 2. Identification of related party transactions

A related party transaction is a transfer of resources, services or obligations between the Town (reporting entity) and the related party, regardless of whether a price is charged.

For the purposes of determining whether a related party transaction has occurred, the following transactions or provision of services have been identified as meeting this criteria:

- Paying rates
- Fines
- Use of Town owned facilities such as [Recreation Centre, Civic Centre, library, parks, ovals and other public open spaces (whether charged a fee or not)]
- Attending council functions that are open to the public
- Employee compensation whether it is for KMP or close family members of KMP
- Application fees paid to the Town for licences, approvals or permits
- Lease agreements for housing rental (whether for a Town owned property or property sub-leased by the Town through a Real Estate Agent)
- Lease agreements for commercial properties
- Monetary and non-monetary transactions between the Town and any business or associated entity owned or controlled by the related party (including family) in exchange for goods and/or services provided by/to the Town (trading arrangement)
- Sale or purchase of any property owned by the Town, to a person identified above.
- Sale or purchase of any property owned by a person identified above, to the Town
- Loan Arrangements
- Contracts and agreements for construction, consultancy or services

Some of the transactions listed above, occur on terms and conditions no different to those applying to the general public and have been provided in the course of delivering public service objectives. These transactions are those that an ordinary citizen would undertake with council and are referred to as an Ordinary Citizen Transaction (OCT). Where the Town can determine that an OCT was provided at arms length, and in similar terms and conditions to other members of the public and, that the nature of the transaction is immaterial, no disclosure in the annual financial report will be required.

### 3. Disclosure Requirements

For the purposes of determining relevant transactions in point 2 above, elected Council members and key management personnel as identified above, will be required to complete a *Related Party Disclosures - Declaration* form for submission to financial services.

### Ordinary Citizen Transactions (OCTs)

Management declares that in its opinion, based on the facts and circumstances, the following OCT that are provided on terms and conditions no different to those applying to the general public and which have been provided in the course of delivering public service objectives, are unlikely to influence the decisions that users of the Council's financial statements make. As such no disclosure in the quarterly *Related Party Disclosures - Declaration* form will be required.

#### **Ordinary Citizen Transactions (OCTs)**

- Paying rates
- Fines
- Use of Town owned facilities such as Recreation Centre, Civic Centre, library, parks, ovals and other public open spaces (whether charged a fee or not)
- Attending council functions that are open to the public

Where these services were not provided at arms length and under the same terms and conditions applying to the general public, elected Council members and KMP will be required to make a declaration in the *Related Party Disclosures - Declaration* form about the nature of any discount or special terms received.

#### **All other transactions**

For all other transactions listed in point 2 above, elected Council members and KMP will be required to make a declaration in the *Related Party Disclosures - Declaration* form.

#### **Frequency of disclosures**

Elected Council members and KMP will be required to complete a *Related Party Disclosures - Declaration* form each quarter.

Disclosures must be made by all Councilors immediately prior to any ordinary or extraordinary election.

Disclosures must be made immediately prior to the termination of employment of/by a KMP.

#### **Confidentiality**

All information contained in a disclosure return, will be treated in confidence. Generally, related party disclosures in the annual financial reports are reported in aggregate and as such, individuals are not specifically identified. Notwithstanding, management is required to exercise judgement in determining the level of detail to be disclosed based on the nature of a transaction or collective transactions and materiality. Individuals may be specifically identified, if the disclosure requirements of AASB 124 so demands.

#### **4. Materiality**

Management will apply professional judgement to assess the materiality of transactions disclosed by related parties and their subsequent inclusion in the financial statements.

In assessing materiality, management will consider both the size and nature of the transaction, individually and collectively.

## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

AASB 2015-6

This Standard was issued in March 2015 and extends the Scope of AASB 124 *Related Party Disclosures* to include application by not-for-profit entities.

Operative Date for Local Government: 1 July 2016 (effectively for the year ended 30 June 2017).

Comparatives: No comparatives will be required to be presented in the period of initial implementation.

AASB 124

#### SUMMARY

#### APPLICATION AND SCOPE

AASB 124.2

This standard is applied in:

- Identifying related party transactions and relationships;
- Identifying outstanding balances including commitments between an entity and its related parties;
- Identifying circumstances in which disclosure of the above items are required;
- Determining the disclosures to be made about those items.

#### PURPOSE OF RELATED PARTY DISCLOSURES

AASB 124.5 TO 124.8

Knowledge of related party transactions, outstanding balances and relationships is important to understanding and assessing an entity's operations.

#### DEFINITIONS

AASB 124.9 TO 124.12

Definitions include related party, compensation, control, key management personnel, director and remuneration as well as some explanations and clarifications.

#### DISCLOSURE

AASB 124.13 TO 124.27

Includes:

- Relationships between parents and subsidiaries of the entity, regardless of whether there have been any transactions between the related parties (may be applicable to local government under new legislation);
- Information about key management personnel compensation in total and for certain categories;
- Certain information about transactions between related parties and any outstanding balances at reporting date for each type of related party; and
- Information about government-related entities.

#### ILLUSTRATIVE EXAMPLES

Includes illustrative examples – one specifically relating to a Councillor of a local government.



## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### DISCLOSURES

#### KEY REQUIREMENTS OF AASB 124

##### AASB 124.17

A local government shall disclose key management personnel compensation in total and for each of the following categories:

- a) Short-term employee benefits;
- b) Post-employment benefits;
- c) Other long-term benefits;
- d) Termination benefits; and
- e) Share-based payment.

##### AASB 124.18

If the local government has had related party transactions during the periods covered by the financial statements, it shall disclose the nature of the related party relationship as well as information about those transactions and outstanding balances, including commitments, necessary for users to understand the potential effect of the relationship on the financial statements. These disclosure requirements are in addition to those in paragraph 17. At a minimum, disclosures shall include:

- a) The amount of the transactions;
- b) The amount of outstanding balances, including commitments, and
  - i. their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in settlement; and
  - ii. details of any guarantees given or received;
- c) Provisions for doubtful debts related to the amount of outstanding balances; and
- d) The expense recognised during the period in respect of bad or doubtful debts due from related parties.

##### AASB 124.18A

Amounts incurred by the local government for the provision of key management personnel services that are provided by a separate management entity shall be disclosed.

##### AASB 124.19

The disclosures required by paragraph 18 should be made separately for each of the following categories:

- a) The parent;
- b) Entities with joint control or significant influence over the entity;
- c) Subsidiaries;
- d) Associates;
- e) Joint ventures in which the entity is a venturer;
- f) Key management personnel of the entity or its parent; and
- g) Other related parties.





## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### DISCLOSURES (CONTINUED)

##### AASB 124.21

The following are examples of transactions that are disclosed if they are with a related party:

- a) purchases or sales of goods (finished or unfinished);
- b) purchases or sales of property and other assets;
- c) rendering or receiving of services; and
- d) leases.

##### AASB 124.23

Disclosures that related party transactions were made on terms equivalent to those that prevail in arm's length transactions are made only if such terms can be substantiated.

##### AASB 124.24

Items of a similar nature may be disclosed in aggregate except when separate disclosure is necessary for an understanding of the effects of related party transactions on the financial statements of the local government.

#### RELEVANT DEFINITIONS

##### AASB 124.9

#### **Related Party:**

A person or entity that is related to the local government that is preparing its financial statements.

A person or a close member of that person's family is related if that person:

- i. (not applicable to local government);
- ii. Has significant influence over the reporting entity; or
- iii. Is a member of the key management personnel of the reporting entity.

An entity is related if any of the following conditions applies:

- i. The entity and the reporting entity are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others) - may be applicable; or
- ii. A person .... is a member of the key management personnel of the entity.

**Note: Many of the other conditions listed in this paragraph do not apply and we have chosen, for the sake of clarity, not to list them here.**

#### **Related Party Transaction:**

A transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged.

## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### RELEVANT DEFINITIONS (CONTINUED)

##### **Close Members of the Family of a Person:**

Those family members who may be expected to influence, or be influenced by, that person in their dealings with the entity and include:

- a) That person’s children and spouse or domestic partner;
- b) Children of that person’s spouse or domestic partner; and
- c) Dependants of that person or that person’s spouse or domestic partner.

##### **Compensation**

Includes all employee benefits – refer to content of AASA 124.9 for specific details.

##### **Key Management Personnel**

Those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity.

In the case of local government will include all Councillors and Senior Staff.

Senior Staff would include the CEO, deputy CEO and any staff member at a Director or Executive Manager level.

In the case of rural/regional local governments, there would also be the need to include the works supervisor, health inspector, planning officer where they have direct responsibility for an operational area of local government.

#### SUBSTANCE OVER FORM

##### AASB 124.10

In considering each possible related party relationship, attention is directed to the substance of the relationship and not merely the legal form.

#### CLARIFICATIONS

##### AASB 124.11

In the context of AASB 124, the following are not related parties:

- a) Two entities simply because they have a member of key management personnel in common or because a member of key management personnel of one entity has significant influence over the other entity.
- b) Two joint ventures simply because they share joint control over a joint venture.
  - i. providers of finance,
  - ii. trade unions,
  - iii. public utilities, and
  - iv. departments and agencies of a government that does not control, jointly control or significantly influence the local government.
  - v. simply by virtue of their normal dealings with the local government (even though they may affect the freedom of action of a local government or participate in its decision-making process).
- c) A customer, supplier, franchisor, distributor or general agent with whom the local government transacts a significant volume of business.

## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### EXAMPLE DISCLOSURE

**NOTE: Such disclosure is not required until the year ended 30 June 2017. The City/Town/Shire of Somewhere model will be adjusted to incorporate the disclosure requirements of AASB 124 at that time.**

The purpose of this example disclosure is to provide information and guidance with respect to upcoming requirements.

They are in addition to existing disclosure requirements which will be adjusted at the time.

For example, if material, certain disclosures relating to sales of goods, assets etc are already made elsewhere in the financial report and can easily be expanded to include a line item for related parties.

We have also only provided examples of those relating to local government with a comment on their likelihood.

**Please see pages 6 and 7 for example disclosure.**

## SOMEWHERE

## AASB 124 – “RELATED PARTY DISCLOSURES”

## EXAMPLE DISCLOSURE

**Key Management Personnel Compensation Disclosure**

The totals of remuneration paid to KMP of the City/Town/Shire during the year are as follows:

	<b>2017</b>	<b>2016</b>
	\$	\$
AASB 124.17(a) Short-term employee benefits	AAA	EEE
AASB 124.17(b) Post-employment benefits	BBB	FFF
AASB 124.17(c) Other long-term benefits	CCC	GGG
AASB 124.17(d) Termination benefits	DDD	HHH
Total KMP compensation	<u>ZZZ</u>	<u>XXX</u>

**Short-term employee benefits**

These amounts include all salary, paid leave benefits, fringe benefits and cash bonuses awarded to KMP.

Details in respect to fees and benefits paid to Councilors may be found at Note XX.

**Post-employment benefits**

These amounts are the current-year's estimated cost of providing for the City/Town/Shire's superannuation contributions made during the year.

**Other long-term benefits**

These amounts represent long service benefits accruing during the year.

**Termination benefits**

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).



## SOMEWHERE

## AASB 124 – “RELATED PARTY DISCLOSURES”

## EXAMPLE DISCLOSURE (CONTINUED)

**Related Party Transactions Detail Disclosure****Related Parties****The City/Town/Shire’s main related parties are as follows:**

- i. *Key management personnel:*  
 AASB 124.9, 18 Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any Councilor, are considered key management personnel.
- ii. *Entities subject to significant influence by the City/Town/Shire*  
 AASB 124.9, 18 An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.  
 For details of interests held in associated entities, refer to Note X.
- iii. *Joint venture entities accounted for under the equity method:*  
 AASB 124.9, 18 The Group has a 50% interest in Somewhere Regional Council. The interest in the joint venture entity is accounted for in these financial statements using the equity method of accounting. For details of interests held in joint venture entities, refer to Note YY.

**Transactions with related parties:**

AASB 124.23 Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

The following transactions occurred with related parties:

	2017
	\$
<b>Associated companies/individuals:</b>	
Sale of goods and services	Likely
Purchase of goods and services	Likely
<b>Joint venture entities:</b>	
Distributions received from joint venture entities	Possible
<b>Amounts outstanding from related parties:</b>	
Trade and other receivables	Possible
Loans to associated entities	Possible but highly unlikely
Loans to key management personnel	Possible but highly unlikely
<b>Note: If loans of this nature are provided, then details relating to terms and conditions should be disclosed in narrative form.</b>	
<b>Amounts payable to related parties:</b>	
Trade and other payables:	
Loans from associated entities	Possible



## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### IMPLEMENTATION GUIDANCE

Implementation and guidance applying to public sector entities (ie local government) forms an integral part of AASB 124.

Some key paragraphs to assist with interpretation have been extended and are detailed (unaltered) as follows:

#### KEY MANAGEMENT PERSONNEL

AASB 2015-6. IG 3

Paragraph 9 of the Standard defines key management personnel as being those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of the entity. In a public sector context, entities should consider the facts and circumstances in assessing whether a person is a member of the key management personnel, as defined, of the entity. For example, the facts and circumstances may reflect that not all persons described as ‘senior executive staff’ or ‘Secretary’ or ‘Minister’ may be key management personnel of the entity. Similarly, in relation to a not-for-profit public sector entity, the facts and circumstances may reflect that a person’s powers do not give rise to a capacity to direct or control the activities of an entity, where the powers are only ceremonial or procedural in substance.

#### RELATED PARTY TRANSACTIONS

AASB 2015-6. IG 9

Paragraph 18 of the Standard requires an entity to disclose information about transactions that have occurred between the entity and its related parties, including transactions between the entity and its key management personnel or key management personnel of the entity’s parent, that is necessary for users to understand the potential effect of the relationship on the financial statements.

AASB 2015-6. IG 10

Ministers, councillors and other senior public servants may qualify as a related party of a public sector entity under one or more of the criteria set down in paragraph 9(a) of the definition of ‘related party’ in AASB 124. For example, a Minister who is a member of the key management personnel of his government is, under the definition of ‘related party’, a related party not only of the government but also of each controlled entity of that government. In such instances, the Standard requires the controlled government entity to disclose related party transactions with that Minister, whether or not the Minister has responsibility for the entity.

AASB 2015-6. IG 11

A related party transaction is a transfer of resources, services or obligations between an entity and its related party, regardless of whether a price is charged. In the not-for-profit public sector, many entities are likely to engage frequently with persons who are a related party of that entity in the course of delivering the entity’s public service objectives, including the raising of funds (for example, rates and taxes) to meet those objectives. These related party transactions often occur on terms and conditions no different to those applying to the general public (for example, the Medicare rebate or public school fees). A not-for-profit public section entity may determine that information about related party transactions occurring during the course of delivering its public service objectives and which occur on no different terms to that of the general public is not material for disclosure in its general purpose financial statements is included in AASA 101 “Presentation of Financial

Statements and AASA 108 “Accounting Policies, Changes in Accounting Estimates and Errors. The factors described in paragraph 27 of the Standard may also assist an entity in making this determination.

## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### IMPLEMENTATION GUIDANCE (CONTINUED)

AASB 2015-6. IG 12

Examples 7-8 describe different types of related party transactions that may occur between not-for-profit public sector entities and their related parties.

#### Example 7

Councillor P is a member of the key management personnel of the LMN local government (the Council). The Council’s functions include raising revenue to fund its functions and activities, and planning for and providing services and facilities (including infrastructure) for the local community. In carrying out its functions, the Council undertakes a wide range of activities including the imposition of rates and charges upon constituents, and the provision without charge of services such as parks and roads.

Councillor P is a ratepayer residing within the Council’s constituency. As such, he takes advantage of the availability of free public access to local parks and libraries. Councillor P also used the swimming pool at the Council’s Recreation Centre twice during the financial year, paying the casual entry fee applicable to the general public each time. The recreation centre has approximately 20,000 visitors each financial year.

All of the transactions described above between the Council and Councillor P are related party transactions of the Council and are considered for disclosure in the Council’s general purpose financial statements. Based on the facts and circumstances described, the Council may determine that these transactions are unlikely to influence the decisions that users of the Council’s financial statements make having regard to both the extent of the transactions, and that the transactions have occurred between the Council and Councillor P within a public service provider/taxpayer relationship.

**Note: Example 8 was not included as it does not relate to local government.**

## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### BASIS FOR CONCLUSIONS

Whilst not forming part of the standard, the AASB has provided explanations in respect to their conclusions. We have extracted (unaltered) some key bases (as they relate to local government).

#### DEFINITION OF KEY MANAGEMENT PERSONNEL

##### AASB 2015-6. BC 8

The Board considered whether an amendment of the definition of key management personnel for the not-for-profit public sector would be necessary to facilitate a decision to remove the not-for-profit public sector exemption from AASB 124, but decided that the present definition was suitable. The AASB noted that, in a public sector context, entities should consider the facts and circumstances in assessing whether a person is a member of the key management personnel, as defined, of the entity.

##### AASB 2015-6. BC 9

The Board considered that normally, the determination of key management personnel will be similar for entities in the public sector or the private sector. For example, a not-for-profit public sector entity will need to determine whether all, or only certain, of its senior executive service employees meet the definition of key management personnel. However, the Board acknowledged constituents' concerns that the determination of key management personnel may not be straightforward in the not-for-profit public sector given ministerial type roles. The Board noted that it does not regard a Minister to always be a member of the key management personnel of a not-for-profit public sector entity or of a for-profit public sector entity; rather, this is dependent on the particular circumstances of the jurisdiction and of the entity. Accordingly, the Board decided to add guidance to the Standard, in the absence of a private sector analogy, to assist public sector entities in applying the definition of key management personnel to Ministers, as ministerial-type roles do not usually arise in a private sector.

##### AASB 2015-6. BC 17

The Board noted that, as is often the case with related party transactions, judgement would be required as to when transactions are material, especially when qualitative assessments are made about the nature of transactions. The Board considered situations in which Ministers or local government councillors paid taxes, levies or other statutory charges or fees faced generally by citizens. The Board does not expect, absent unusual circumstances, that the application of materiality would result in disclosure in many of these situations. In contrast, a commercial contract entered into by a Minister or local government councillor with a related public sector entity may be relevant for disclosure, similar to a commercial contract between a member of the key management personnel of a for-profit entity and the reporting entity (for example, a contract to provide accountancy services between the entity and an entity controlled by a member of the key management personnel). Accordingly, the Board observed that a not-for-profit public sector entity would also need to apply judgement in determining the extent of information it needs to collect to meet the objective of AASB 124, as there is little value in an entity incurring significant costs to obtain data that is immaterial for disclosure. The Board noted that it would expect appropriate criteria to be identified so that information about transactions that are possible material (for example, transactions that have occurred at a different price or volume to that applying to the general public) is captured for assessment.



## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### DEFINITION OF KEY MANAGEMENT PERSONNEL (CONTINUED)

AASB 2015-6. BC 18

Having regard to the role of materiality, the Board decided that no specific exemption from disclosure of the related party transactions with key management personnel of a not-for-profit public sector entity, including any Ministers or local government councillors where so identified, was necessary. However, to respond to constituents’ requests for clarification on the extent of disclosures required of related party transactions that occur in the not-for-profit public sector, the Board decided to add implementation guidance to AASA 124 to assist not-for-profit public sector entities in this regard.

#### APPLICATION DATE AND TRANSITIONAL PROVISIONS

AASB 2015-6. BC 30

The Board considered the application date and transitional provisions of the amendments to extend the scope of AASB 124 to include not-for-profit public sector entities. The Board acknowledged constituent concerns about the ability of existing systems, processes and controls to capture the information required, and requests for a lengthy transition period prior to mandatory application of the amendments.

AASB 2015-6. BC 31

The Board was disinclined to unnecessarily further extend the period to which these amendments are on issue before mandatory application, having made its key decisions on the amendments in 2012, and as the finalised amendments are largely as were exposed. Further, the Board noted that Australian Implementation Guidance to AASB 10 Consolidated Financial Statements relating to the application of control by not-for-profit entities had been issued by the Board in October 2013. The Board also noted that the forthcoming issue of an amending standard extending the scope of AASB 124 to not-for-profit public sector entities has been signalled in its publicly available work program. Accordingly, the Board decided that the amendments should apply to annual reporting periods beginning on or after 1 July 2016.

AASB 2015-6. BC 32

However, having regard to constituent concerns, the Board decided not to require comparative related party disclosures to be presented in the period of initial application of the amendments.



## SOMEWHERE

## AASB 124 – “RELATED PARTY DISCLOSURES”

## BUSINESS OPERATING PROCEDURE

## Corporate Services/Governance &amp; Finance

## Procedure Number XXX

## PROCEDURE FOR RELATED PARTY DISCLOSURES

The scope of AASB 124 *Related Party Disclosures* was extended in July 2015 to include application by not-for-profit entities, including local governments. The operative date for Local Government is 1 July 2016, with the first disclosures to be made in the Financial Statements for year ended 30 June 2017. This procedure outlines required mechanisms to meet the disclosure requirements of AASB 124.

## BACKGROUND

The objective of the standard is to ensure that an entity's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and transactions.

The disclosure requirements apply to the existence of relationships regardless of whether a transaction has occurred or not. For each financial year, the Shire/Town/City must make an informed judgement as to who is considered to be a related party and what transactions need to be considered, when determining if disclosure is required.

The purpose of this procedure is to stipulate the information to be requested from related parties to enable an informed judgement to be made.

## 1. Identification of Related Parties

AASB 124 provides that the Shire/Town/City will be required to disclose in its Annual Financial reports, related party relationships, transactions and outstanding balances.

Related parties includes a person who has significant influence over the reporting entity, a member of the key management personnel (KMP) of the entity, or a close family member of that person who may be expected to influence that person.

KMP are defined as persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly.

For the purposes of determining the application of the standard, the Shire/Town/City has identified the following persons as meeting the definition of *Related Party*:

- An elected Council member
- Key management personnel being a person employed under section 5.36 of the Local Government Act 1995 in the capacity of Chief Executive Officer or Director
- Close members of the family of any person listed above, including that person's child, spouse or domestic partner, children of a spouse or domestic partner, dependents of that person or person's spouse or domestic partner.
- Entities that are controlled or jointly controlled by a Council member, KMP or their close family members. (Entities include companies, trusts, joint ventures, partnerships and non-profit associations such as sporting clubs).

The Shire/Town/City will therefore be required to assess all transactions made with these persons or entities.

## SOMEWHERE

## AASB 124 – “RELATED PARTY DISCLOSURES”

## 2. Identification of related party transactions

A related party transaction is a transfer of resources, services or obligations between the Shire/Town/City (reporting entity) and the related party, regardless of whether a price is charged.

For the purposes of determining whether a related party transaction has occurred, the following transactions or provision of services have been identified as meeting this criteria:

- Paying rates
- Fines
- Use of Shire/Town/City owned facilities such as [Recreation Centre, Civic Centre, library, parks, ovals and other public open spaces (whether charged a fee or not)]
- Attending council functions that are open to the public
- Employee compensation whether it is for KMP or close family members of KMP
- Application fees paid to the Shire/Town/City for licences, approvals or permits
- Lease agreements for housing rental (whether for a Shire/Town/City owned property or property sub-leased by the Shire/Town/City through a Real Estate Agent)
- Lease agreements for commercial properties
- Monetary and non-monetary transactions between the Shire/Town/City and any business or associated entity owned or controlled by the related party (including family) in exchange for goods and/or services provided by/to the Shire/Town/City (trading arrangement)
- Sale or purchase of any property owned by the Shire/Town/City, to a person identified above.
- Sale or purchase of any property owned by a person identified above, to the Shire/Town/City
- Loan Arrangements
- Contracts and agreements for construction, consultancy or services

Some of the transactions listed above, occur on terms and conditions no different to those applying to the general public and have been provided in the course of delivering public service objectives. These transactions are those that an ordinary citizen would undertake with council and are referred to as an Ordinary Citizen Transaction (OCT). Where the Shire/Town/City can determine that an OCT was provided at arms length, and in similar terms and conditions to other members of the public and, that the nature of the transaction is immaterial, no disclosure in the annual financial report will be required.

## 3. Disclosure Requirements

For the purposes of determining relevant transactions in point 2 above, elected Council members and key management personnel as identified above, will be required to complete a *Related Party Disclosures - Declaration* form for submission to financial services.

## Ordinary Citizen Transactions (OCTs)

Management will put forward a draft resolution to Council annually, declaring that in its opinion, based on the facts and circumstances, the following OCT that are provided on terms and conditions no different to those applying to the general public and which have been provided in the course of delivering public service objectives, are unlikely to influence the decisions that users of the Council's financial statements make. As such no disclosure in the quarterly *Related Party Disclosures - Declaration* form will be required.

## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

- Paying rates
- Fines
- Use of Shire/Town/City owned facilities such as Recreation Centre, Civic Centre, library, parks, ovals and other public open spaces (whether charged a fee or not)
- Attending council functions that are open to the public

Where these services were not provided at arms length and under the same terms and conditions applying to the general public, elected Council members and KMP will be required to make a declaration in the *Related Party Disclosures - Declaration* form about the nature of any discount or special terms received.

#### All other transactions

For all other transactions listed in point 2 above, elected Council members and KMP will be required to make a declaration in the *Related Party Disclosures - Declaration* form.

#### Frequency of disclosures

Elected Council members and KMP will be required to complete a *Related Party Disclosures - Declaration* form each quarter.

Disclosures must be made by all Councillors immediately prior to any ordinary or extraordinary election.

Disclosures must be made immediately prior to the termination of employment of/by a KMP.

#### Confidentiality

All information contained in a disclosure return, will be treated in confidence. Generally, related party disclosures in the annual financial reports are reported in aggregate and as such, individuals are not specifically identified. Notwithstanding, management is required to exercise judgement in determining the level of detail to be disclosed based on the nature of a transaction or collective transactions and materiality. Individuals may be specifically identified, if the disclosure requirements of AASB 124 so demands.

#### 4. Materiality

Management will apply professional judgement to assess the materiality of transactions disclosed by related parties and their subsequent inclusion in the financial statements.

In assessing materiality, management will consider both the size and nature of the transaction, individually and collectively.

#### Associated Regulatory Framework

*AASB 124 Related Party Disclosures*

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### Associated Policies

*Include if relevant*

#### Further Information

*Related Party Disclosures - Declaration form*



## SOMEWHERE

# AASB 124 – “RELATED PARTY DISCLOSURES”

Review Responsibility

*Coordinator Financial Services*

Date Adopted: XX

Review Required: As Required

Review Undertaken: XX

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

Approved / Not Approved



## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### Close Family Members

Close family members include:

- a child, spouse or domestic partner;
- children of your spouse or domestic partner;
- dependents of you or your spouse or domestic partner;
- any other close family member;

who may be expected to influence, or be influenced by, your dealings with the council.

The following table may assist you in identifying your close family members:

Definitely a close family member	May be a close family member
Your spouse/domestic partner	Your brothers and sisters, if they could be expected to influence or be influenced by you in their dealings with council
Your children	Your aunts, uncles and cousins, if they could be expected to influence or be influenced by you in their dealings with council
Your dependants	Your parents and grandparents, if they could be expected to influence or be influenced by you in their dealings with council
Children of your spouse/domestic partner	Your nieces and nephews, if they could be expected to influence or be influenced by you in their dealings with council
Dependants of your spouse/domestic partner	Any other member of your family if they could be expected to influence or be influenced by you in their dealings with council

There may be relationships that a council has which are not identified in this appendix but still meet the definition of a related party.

#### Example: Cousin of Councillor

A Councillor for the Shire/Town/City has lived in the Shire/Town/City her whole life. In fact her family has been in the area for generations.

The Councillor’s cousin, owns and operates the local newsagent through a company ABC Pty Ltd, in which she owns 100% of the shares. The Councillor and her cousin have always been close and regularly socialise together.

From these facts it would appear that the Councillor’s cousin is a close family member of the Councillor because she would be expected to influence, or be influenced by, that person in her dealings with Council.

Both the cousin and the company she controls, ABC Pty Ltd would therefore be related parties of Council.

Any transactions that the Council makes with the newsagent would need to be separately identified and may need to be disclosed.

## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### Control in entities

What is an entity that I, or my close family member, control or jointly control?

Entities include companies, trusts, incorporated and unincorporated associations such as clubs and charities, joint ventures and partnerships.

You control an entity if you have

- a) power over the entity;
- b) exposure, or rights, to variable returns from involvement with the entity; and
- c) the ability to use your power over the entity to affect the amount of your returns.

To jointly control an entity there must be contractually agreed sharing of control of the entity, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.

In some cases it will be obvious that you or a family member control or have joint control over an entity. In other cases it will be less clear.

In some cases it will be obvious that you or a family member control or have joint control over an entity. In other cases it will be less clear.

If you are unsure whether you, or a close family member, has control or joint control of an entity then you should contact the Manager Financial Services for a confidential discussion.

#### **Example: Clubs or other incorporated bodies**

(A Shire/Town/City Councillor is the President of a local football club)

A Shire/Town/City Councillor is the President of Shire/Town/City Football Club Inc, the local football club. This club is overseen by a committee which comprises the President and four other committee members. Each member has a single vote when making decisions at meetings. The committee members are not related and do not have agreements to vote with one another. The club has over 100 members that each have a vote in electing the committee members at the club’s annual general meeting.

From these facts it would appear that the Councillor does not control or jointly control the football club so it will not be a related party of Council just because the Councillor is the president of the club.

## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### Other examples

##### **Example 1 (Audit committee member)**

Shire/Town/City of Anywhere’s audit committee comprises two Councillors and a local retired accountant, Fred. Fred has no other connection with the council.

The audit committee attends to the functions as required under the *Audit Regulations*. It does not make any decisions on behalf of the council but simply provides reports, with recommendations, for the Mayor and councillors to consider.

Based on the facts outlined Fred would not be a KMP of council.

##### **Example 2 (Son of CFO employed by council)**

Shire/Town/City of Anywhere has recently employed Paul's son (George) in the Council's parks and garden's area. Paul is Council's Deputy Chief Executive Officer but was not involved in hiring George. This process was managed by the Director of Parks and Gardens and included an independent assessment process. Paul did not have any influence in George securing the job.

Paul has been identified as a KMP of council, which makes him a related party.

George will also be a related party of Council because he is a close family member of Paul. The recruitment process that was undertaken for George's position is irrelevant when assessing whether George is a related party.

##### **Example 3 (Cousin of Mayor - related party commonly known but omitted from declaration)**

Shelley, the Mayor of Shire/Town/City of Nowhere forgets to include her cousin Mavis, and Mavis' company, when she completes her KMP declaration.

It is commonly known in the community that Shelley and Mavis are close and that Shelley would be expected to influence, or be influenced by, Mavis in her dealings with Council and vice versa.

Mavis and her company are related parties of Council, even though Shelley omitted them from her declaration.

##### **Example 4 (Example of control)**

Fred is the Mayor of Shire/Town/City of Nowhere and owns 100% of the ordinary shares in Shire/Town/City of Nowhere Development Company Pty Ltd (the company). The ordinary shares are the only shares in the company that have voting rights.

Fred controls the company because he has the power to affect the company's decisions and the return that he will get from the company.

Fred will need to include the company on his related party declaration.



## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### Example 5 (Example of joint control)

Fred is the Mayor of Shire/Town/City of Nowhere and owns 50% of the ordinary shares in Shire/Town/City of Nowhere Development Company Pty Ltd (the company). Fred's brother Stan owns the other 50% of ordinary shares. Fred and Stan are the only Directors of the company and have equal voting rights on the board.

Fred and Stan have joint control of the company because any decisions require the unanimous consent of them both.

Fred will need to include the company on his related party declaration.





## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### 3. ORDINARY CITIZEN TRANSACTIONS – NOT PROVIDED AT ARMS LENGTH

Did you or any member of your close family use facilities provided at Recreation Centre, attend any event at the Civic Centre, or use any other council provided facility AND you received a discount or special terms that would not otherwise be offered to any other member of the public?

Name of person using the facility	Service/Facility used	Nature of transaction	Nature of discount or special conditions received.

Note: Recreation Centre membership provided as part of employment has been provided under the same terms as those memberships provided to the public.

#### 4. LEASING AGREEMENTS - DOMESTIC RESIDENTIAL

Did you, a close family member or related entity, enter into a lease agreement with the **Shire/Town/City** (either as lessee or lessor) for the provision of a domestic rental property (Includes properties owned by the **Shire/Town/City** and privately owned properties sub-leased through the **Shire/Town/City** from a real estate agent)? Did you receive or provide a discount or special terms that would not otherwise be offered to any other member of the public?

Name of Person party to the lease	Property Address	Term of Lease & Weekly rent	Detail of any non-arms length conditions

## SOMEWHERE

## AASB 124 – “RELATED PARTY DISCLOSURES”

**5. LEASING AGREEMENTS - COMMERCIAL**

Did you, a close family member or related entity, enter into a commercial leasing agreement with the **Shire/Town/City** for the provision of a commercial property? Did you receive a discount or special terms that would not otherwise be offered to any other member of the public?

Name of person party to the lease	Property Address	Term of Lease & Weekly rent	Detail of any non-arms length conditions

**6. TRADING ARRANGEMENTS**

Were you or a close family member (as defined above) the owner of any business (or in a position to substantially control the business) that provided goods or services to the **Shire/Town/City**? Were those goods or services provided on the same terms and conditions as those available to any other customer? If not, please provide details of the specific terms provided to the **Shire/Town/City**.

Business name	Goods or services provided	Approximate value for the reporting period	Terms & conditions



## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### 8. PURCHASE OF PROPERTY

Did you, a close family member or related entity, purchase any property or other assets from the **Shire/Town/City**? (This may include vehicles or other plant items, land or buildings).

Was the purchase made at arms length (for e.g. at public auction), and on terms and conditions available to any other member of the public? If not, please provide details of the specific terms provided to you.

Name of person or entity name	Property purchased	Value of the purchase	Terms & conditions

#### 9. SALE OF PROPERTY

Did you, a close family member or related entity, sell any property or other assets to the **Shire/Town/City**? (This may include vehicles or other plant items, land or buildings).

Was the sale made at arms length, and on terms and conditions available to any other member of the public? If not, please provide details of the specific terms provided.

Name of person or entity name	Property Sold	Value of the Sale	Terms & conditions

## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

#### 10. FEES & CHARGES FOR APPLICATIONS

Did you, a close family member or related entity, make an application to Council for a trading, building, planning or development application, licence or approval, or any other type of permit or licence?

Name of person or entity name	Application type	Application and/or receipt number

#### 11. SELF SUPPORTING LOANS

Did you, a close family member or related entity, enter into a loan agreement with the **Shire/Town/City?**  
For e.g. a club for which you have control (See Appendix 2 for example)

Name of person or entity name	Loan details	Value of the loan	Terms & conditions

#### 12. OTHER AGREEMENTS

Please list any other agreement or arrangement you believe is a related party transaction and should be declared.

Name of person or business/company	Nature of agreement	Value of agreement	Terms & conditions



## SOMEWHERE

### AASB 124 – “RELATED PARTY DISCLOSURES”

I declare that all information and details provided in this form are true and correct to the best of my knowledge and belief and that no known relevant information has been omitted.

I have made this declaration after reading the information supplied by Council which details the meaning of the definitions to which this declaration relates.

SELECT OPTION 1:  Handwritten Signature

Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Once signed please provide to the **Manager Financial Services**.

OR

SELECT OPTION 2:  Electronic Signature

This form can be sent by email to the **Manager Financial Services** provided the email is sent by the person making the disclosure from their work or personal (e.g. Councillors) email account.

# **ATTACHMENT NO. 14**

# TOWN OF BASSENDEAN

## MINUTES

### LIVEABLE TOWN ADVISORY COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 13 JUNE 2017, AT 7.00PM

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#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

#### 2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

##### Present

Cr Paul Bridges, Presiding Member  
Cr Bob Brown, Deputy Member  
Ryan Medrana, Community Representative  
Alison Healey, Community Representative  
David Doy, Community Representative  
Jeanette Maddison, Community Representative

##### Officers

Graeme Haggart, Director Community Development  
Ken Cardy, Manager Asset Services  
Amy Holmes, Minute Secretary

##### Apologies

Cr John Gangell, Mayor  
Cr Renee McLennan  
Victoria Brown  
Kylie Turner

#### 3.0 DEPUTATIONS

Nil

#### **4.0 CONFIRMATION OF MINUTES**

##### **4.1 Minutes of the Bassendean Liveable Town Advisory Committee meeting held on 11 April 2017**

###### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Cr Bridges, Seconded Alison Healey, that the minutes of the Bassendean Liveable Town Advisory Committee meeting, held on 11 April 2017 be confirmed as a true record.

**CARRIED UNANIMOUSLY 6/0**

#### **5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

#### **6.0 DECLARATIONS OF INTEREST**

Nil

#### **7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

#### **8.0 OFFICER REPORTS**

##### **8.1 Committee Work Programme**

###### **8.1.1 Renewable Energy Working Group**

The Renewable Energy Working Group met on 18 May. The notes of the meeting are attached. Items discussed include:

- Productivity of meetings and new initiatives;
- The Town's Carbon Reduction Planning processes including presentation by Mr Bruce Armstrong who provided the group with an overview of his background work with Australian Electric Vehicles Association (AEVA) (WA Branch), Sustainable Energy Now (SEN) and Electric Vehicles Association; and
- Other LGA Renewable Energy Policies and Initiatives.

With regard to the progress of tasks listed in the REWG Terms of Reference, the first task listed, being to review the current uptake of renewable energy in the Town of Bassendean, has been accomplished and currently the group is looking at the solar uptake and other initiatives the Town is already involved with. Introduction of new initiatives is also being considered.

In relation to the remaining tasks, the REWG wishes to bring to the attention of the LTAC, that it is experiencing some issues in addressing these and is currently reviewing its processes.

To progress tasks and aims/outcomes, it is requested that consideration be given to amending the wording of the final dot point under the heading "Purpose" in the REWG Terms of Reference, as follows:

From:

- "Develop policy guidelines about the installation and uptake of renewable energy in the Town of Bassendean."

To:

- "Provide feedback and input for staff to develop policy guidelines about the installation and uptake of renewable energy in the Town of Bassendean."

#### 8.1.2 Regional Playground Working Group

The Regional Playground Working Group met on 24 May.

The consultants presented the concept design and received queries from the Working Group. Following discussion on the matter, the Working Group endorsed, as presented, the Facility Concept Plan.

The next step in the process is for the Regional Playground Concept Plan to be endorsed by Council for a period of public comment. All feedback received during the public comment period will be collated and workshopped with the consultants and the Working Group. Any agreed changes will then be made by the consultants and a further report will be presented to Council for final design approval.

The concept design/indicative images were presented to the committee.

### 8.1.3 Bicycle Boulevard

Funding has been received from the Department of Transport to develop a bicycle boulevard along Whitfield Street from Old Perth Road to Sandy Beach Reserve, designed to link in with Bassendean and Success Hill Train Stations. Flyt have completed initial concept design. Town officers are preparing a report for the June Ordinary Council Meeting.

#### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

**LTAC – 1/06/17** MOVED Cr Brown, Seconded Jeanette Maddison, that:

1. The Working Party progress reports be received;
2. The final dot point under the heading “Purpose” in the Renewable Energy Working Group’s Terms of Reference, be amended as follows:

From:

- “Develop policy guidelines about the installation and uptake of renewable energy in the Town of Bassendean.”

To:

- “Provide feedback and input for staff to develop policy guidelines about the installation and uptake of renewable energy in the Town of Bassendean”; and

3. Council endorses the Regional Playground Concept Plan and that it be presented for a period of public comment.

CARRIED UNANIMOUSLY 6/0

## 8.2 Ongoing Activity Progress Reports

### 8.2.1 Recreation

#### Participation in Sport and Recreation, Leisure Activities

The Town’s RELax Program continues to attract high enrolment numbers with 209 people registering in courses for Term 2.

A highlight for Term 2 was the staging of the first Aboriginal cultural workshop Introduction to Noongar History and Culture on Wednesday 24 May 2017, 6.30pm–8.30pm with 29 people in attendance. The workshop was presented by Ms Dale Tilbrook who delivered an engaging and thought provoking session. Officers are exploring opportunities to stage additional Aboriginal cultural workshops in the future.

The Mary Crescent Reserve Playground concept design has been finalised. Tenders will be invited for the proposed works, and subject to Council approval, construction will commence in the near future.

A total of 22 KidSport applications, equating to \$4,235, have been processed from April to June 2017 to assist junior sport players participate in their preferred sport.

Of the 22 applications, there are 13 male and 9 female, including one with a disability and 6 Aboriginal participants.

### Facility Management

Consultant's AECOM Australia Pty Ltd are well underway in completing the Community Facilities and Ovals/Reserves Audit and Needs Assessment for the Town. The community consultation phase is near completion, with an interim report of findings presented to a Councilors Workshop on Tuesday 30 May. The final report is expected to be completed by mid to late July 2017. A copy of the presentation to Councillors has been included as an attachment.

## 8.2.2 Culture

### 2017 NAIDOC Family Day

In partnership with Derbarl Yerrigan Health Service Inc., planning is well underway for the staging of the 2017 NAIDOC Family Day to be held on Thursday 6 July 2017 at Ashfield Reserve, 10.30am–3pm. The event will also include the Dandjoo Koorliny Reconciliation Walk that departs from Council's Administration Centre from 10am.

The theme for NAIDOC 2017 is Our Languages Matter, which aims to emphasise and celebrate the unique and essential role that Indigenous languages play in cultural identity, linking people to their land and water and in the transmission of Aboriginal and Torres Strait Islander history, spirituality and rites, through story and song.

Key features of the NAIDOC event will include: the Dandjoo Koorliny Reconciliation Walk, Deadly Jobs Expo, Youth Zone, Moorditj and live music from Gina Williams, Abmusic Showcase, Hot Likwid and the Madjiti Moorna Choir and more.

All members of the Liveable Town Advisory Committee are invited to participate in the Dandjoo Koorliny Reconciliation Walk from 10am at Council Offices at 48 Old Perth Road, and then down onto Guildford Road to Ashfield Reserve for the commencement of the event at 10.30am.

### Australia Day Event Review

Officers have engaged experienced Communications professional Ms Rania Ghandour to develop a multi-layered communications strategy which includes a community consultation program, community survey and a crisis communications plan. Community consultation will occur in June and early July.

The working group established to review the Australia Day event will be re-engaged to review the communications strategy. A final report including findings from the survey with recommendations on the future of the Australia Day event will be tabled at the July 2017 Ordinary Council meeting.

Ms Ghandour was previously the Communications/Public Relations Manager for the Perth International Arts Festival and was instrumental in attracting the *Giants* in 2015.

### Heritage – 1 Surrey Street / Bassendean Pensioner Guard

In November 2015 Council (OCM 6/11/15) endorsed a option 2c SIA Architect design for the restoration works associated with the Pensioner Guard Cottage, Residence and Community space. The detailed designs were completed, statutory approvals obtained and in February 2017 a Lotterywest grant of \$375,000 received for the project.

In April 2017 a Notice of Motion was supported by Council (OCM 3/04/17) not to proceed with the option 2c design and to prepare plans consistent with the option 1 design.

In May 2017 Council (OCM–12/05/17) resolved to:

1. *Lists for consideration in the draft 2017/2018 budget \$114,245 for the 1 Surrey Street Option 1 to tender separately for:*
  - i) *A heritage architect to project manage the consultation, design and construction; and*
  - ii) *A museum consultant to design the interpretation of the museum component.*



2. Lists for consideration in the draft 2018/2019 budget \$10,000 to engage to suitable consultant to develop a schools' curriculum program in relation to the proposed Pensioner Guard Cottage museum;
3. Lists for consideration in the draft 2018/2019 Capital Works budget \$980,000 for the restoration and construction works to the residence, pensioner guard cottage, associated community facilities and museum interpretation at 1 Surrey Street, Bassendean; and
4. Requests the CEO write to Lotterywest and request a negotiated extension for the initial draw down of grant funding for 1 Surrey Street - Lotterywest Application No. 421010236.

#### Cultural Plan

Quotes are currently being obtained for a suitably qualified consultant to develop a new cultural plan for the Town.

#### Community Events Sponsorship Application

The Town has received one application for community events sponsorship from the St Mark's Anglican Church for the staging of *Bassendean's Got Talent (BGT)* on Saturday 17 June 2017 from 12noon to 3.30pm.

The St Mark's Anglican Church has successfully staged the event annually since 2015 and will once again be open to residents and/or people working in the Town. Local community groups such as the Bassendean Melody Club will feature in the event and for the first time in 2017, workshops on preparing your voice for performance, stage craft and management and preparing for comic performance will be staged as part of the *BGT*.

The Manager Recreation and Culture believes that the application for sponsorship from the St Mark's Anglican Church for the staging of the *BGT* should be supported up to the maximum of \$1,000 based on the following:

- The application meets the guidelines of the Community Events Sponsorship Program and the cultural objectives of the Town;
- The staging of the *BGT* provides opportunities for local residents to participate in the event; and,
- The event meets the objectives of the Corporate Plan to enhance the rich culture of heritage in the Town, supporting community connections, providing a safe environment and providing opportunities for residents to be lifelong learners.

Given that the *BGT* will be staged prior to the next Ordinary Council Meeting scheduled for Tuesday 27 June 2017, if the Liveable Town Advisory Committee agreed to support the application for sponsorship, a recommendation will be made to Council to retrospectively approve sponsorship of \$1,000.

### 8.2.3 Economic Development

#### NBN Switch On

Parts of Bassendean and Eden Hill, as well as parts of Beechboro, Kiara and Morley (11,100 homes & businesses) were "switched on" to the NBN on 6 June. In coming weeks an additional 6,800 premises in more sections of Bassendean and Eden Hill as well as Guildford, South Guildford, Lockridge are expected to switch on. Ashfield and remaining parts of Bassendean are expected to be able to connect in coming months.

Access to fast broadband is designed to provide a range of benefits such as improved opportunities to work from home, better access to online education tools and more options for on-demand entertainment. Businesses will be able to improve their productivity through cloud based sharing with staff and customers as well as have increased opportunities to access new markets through e-commerce.

Switching to the NBN network is not automatic and all customers need to contact their preferred provider to place an order for their new internet and phone services. NBN will undertake a comprehensive communication campaign including local advertising, community information sessions, direct mail and door-to-door service calls to those within the area.

#### Old Perth Road Markets

The Men's Shed of Bassendean has completed the traffic management training and should be able to conduct its first traffic management services for the Markets in June.

By the end of June we will have completed:

- New On-line booking system;
- New contract for Rotary;
- New contract for Men's Shed; and
- New Community Fund Terms & Conditions.

#### Business Census (survey) & Econ Dev Marketing

In tandem with the business census which was commenced on the 3 June, we will carry out research to Bassendean Means Business Digital Marketing Strategy.

This is economic development marketing and the purpose is to ensure the efforts put into Economic Development are meeting the needs of our business residents. It will investigate what are Bassendean's strengths, what are the benefits Bassendean offers to business. There will be some round table discussions and engagement with a cross section of operators. This will be a key element of the new Economic Development Strategy (2018 – 2022). It will establish a clear understanding of the target outcomes sought, and position the Town as a distinctive location for emerging businesses.

#### 8.2.4 Children Services

On Friday 12 May, a Mother's Day afternoon tea; Bassendean and a sundowner at Ashfield were held. Approximately 60 families attended the event. Children were involved in creating gifts and preparing food, the Ashfield children also performed songs to entertain and express their gratitude to their families.

Professional development for Educators has included Nutrition, Health and Wellbeing, Child Protection and Nature Play Pedagogy with the inspirational Claire Warden. Claire is a world renowned nature pedagogue from Scotland. Sally, Kirstie, Taylia and Kristyn have also undertaken fire warden safety training.

Ashfield Willows continue to connect to community and provide holistic learning through small group excursions. We recently attended the Town of Bassendean Reconciliation Day event, here children were exposed to Indigenous culture and language, a lovely morning was had singing and dancing. Also educators took a small group on the train to DFES to learn more about community and safety.

On Friday 19 May a licencing spot check took place at the Ashfield Centre. Everything was found to be compliant with only a note that some cupboard doors were chipped and required attention. A great outcome.

117 applications were received for the food coordinator position recently advertised, 6 have been shortlisted and interviews took place on Monday 29th May.

One applicant successfully fulfilled the criteria and came with excellent references, we are hoping they will join our team very soon.

Sally and Kirstie recently attend an Industry Skills forum at North Metro TAFE. This was an opportunity for us to have input into what training is required for early childhood educators skill set and contribute to continuous improvement in training.

Australian Children's Community Services (ACCS) AGM will take place in Canberra on June 13 and 14. As the West Australian representative and also National Treasurer, Sally will be joining the conversations to promote and identify the political platform for Community based children's services advocacy. The Town of Bassendean's Children's Services will be in the very capable hands of Kirstie Walker while Sally is away.

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2**

**LTAC – 2/06/17** MOVED David Doy, Seconded Ryan Medrana, that:

1. The Officers' ongoing activities progress reports be received;
2. The Committee agrees to support the application for sponsorship of Bassendean's Got Talent and recommend that Council retrospectively approve sponsorship of \$1,000.

**CARRIED UNANIMOUSLY 6/0**

**8.3 Resolution Implementation Report**

Passed resolutions of Committee are listed in the attached table, along with an action statement and a status report.

Items whose status is listed as "Completed" are sought to be deleted.

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.3**

**LTAC – 3/06/17** MOVED Cr Bridges, Seconded Cr Brown, that the completed resolutions of the Committee in the progress report be deleted.

**CARRIED UNANIMOUSLY 6/0**

**9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

**11.0**                    **CONFIDENTIAL BUSINESS**

Nil

**12.0**                    **CLOSURE**

The next meeting is to be held on Tuesday 8 August 2017, commencing at 7.00pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 8.45pm.



Please return to:  
 Town of Bassendean  
 PO Box 87  
 Bassendean, WA, 6934  
 Enquiries – 9377 8000

## APPLICATION FORM

*To assist in the assessment of your application, please ensure you print clearly, complete all details and provide any attachments requested – Thank you.*

<b>NAME OF APPLICANT GROUP:</b>	<b>St Mark's Anglican Church</b>
<b>NAME OF EVENT:</b>	<b>Bassendean's Got Talent</b>

<b>TYPE OF APPLICANT GROUP:</b>	<input type="radio"/> Incorporated sporting/leisure/cultural organisation <input type="radio"/> Incorporated charitable (non profit) organisation <input type="radio"/> Incorporated community group <input type="radio"/> Educational institution
---------------------------------	---

<b>CONTACT PERSON: (Must be over 18yrs)</b>	Mr <input type="radio"/>	Given Name	Hilary
	Mrs <input checked="" type="radio"/>	Surname	MacWilliam
	Ms <input type="radio"/>	Position Held	Event Organiser for St Mark's
	Proof of Identity (Driver's License No.)	1781833	

<b>POSTAL ADDRESS (For Invoices):</b>		<b>PHYSICAL ADDRESS:</b>	
St Mark's Anglican Church		St Mark's Anglican Church	
PO Box 439		2 Wilson St	
Suburb	Bassendean	Suburb	Bassendean
Postcode	6054	Postcode	6054

<b>CONTACT NUMBERS</b>	Work Phone	St Marks 92798761	Fax	
	Home Phone	93798382	Preferred #Mobile	0432982595
	E-mail	hilarymw@optusnet.com.au		



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<p><b>IS THE APPLICANT GROUP REGISTERED FOR THE GST?</b>                  YES <input type="checkbox"/> Yes                  NO <input type="checkbox"/></p>	<p><b>DOES THE APPLICANT GROUP HAVE AN AUSTRALIAN BUSINESS NUMBER (ABN)?</b>                  YES <input type="checkbox"/> Yes ABN is: 76015290941                  NO <input type="checkbox"/></p>
<p><b>IS THE APPLICANT GROUP INCORPORATED?</b>                  YES <input type="checkbox"/> Yes The Constitution Act of the Diocese of Perth 1871 and The Perth Diocesan Trustees is the body corporate incorporated under the Anglican Church of Australia (Diocesan Trustees) Act 1888.</p>	<p><b>DOES THE APPLICANT GROUP HAVE CURRENT PUBLIC LIABILITY INSURANCE?</b>                  YES <input type="checkbox"/> Yes Please see attached Ansvar insurance Policy Number 06.080.0590168</p>

**PROJECT DESCRIPTION (Brief description of overall project – 150 words max):**

Bassendean's Got Talent was first held in 2015 as a community performance event encouraging current and aspiring performers to join in an entertaining afternoon of music, singing, dancing, humour and recital. In 2016 the event was on Anzac Day and received good flow on of people from the ceremony at the Bassendean war memorial. BGT is held in St Mark's Hall in Parker St Bassendean which was purpose built for performing arts in 1957. At 12.00 the participants, their supporters and audience are welcomed with a free community sausage sizzle, put on by St Mark's Men's Breakfast team and later afternoon tea will be served by volunteers from our youth group the "Risiers". The performance program commences at 1.00pm to 3.30pm or later. Performers either are or have been local people, are connected to local people or attend local schools, clubs or work locally. The Bassendean Melody Club, and local bands also feature. In the lead up to this year's BGT event, to be held on 17 June 2017, we plan to conduct workshops on preparing your voice for performance, stage craft and management, and preparing for comic performance.

**BRIEF BACKGROUND OF ORGANISATION (Purpose, how long in operation, etc. 150 words max.):**

For over 100 years St Mark's Anglican Church has been an integral part of the story Bassendean's community providing worship services, children and youth groups, support and pastoral care to many. Our purpose is "Discovering and demonstrating Jesus' love in Bassendean and beyond". St Mark's is a diverse and growing congregation representative of the Town of Bassendean's



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population. St Mark's Benefit Shop has been an ongoing community service since 1964 provided by generous hearted volunteers and donations of clothing and household goods from local people. Significantly St Mark's Hall has long been a venue for artistic endeavour such as stage plays, musical performance, dance schools and art classes. Indoor sports, play groups, after-school care and other community activities have also been held in the hall.

**PROJECT OUTCOMES:**

BGT provides a live performance opportunity for aspiring local entertainers of all ages to display their creative skills and talents to a friendly, accepting audience of families and friends.

The event has successfully promoted repeat performances and this year we intend to further assist budding artists to build their confidence through performance education workshops held in the weeks prior to BGT.

In the spirit of reconciliation we promote and welcome indigenous performers through local schools. Funding would also assist us to secure feature performances by local professional Indigenous performers and/or choirs.

**WHAT RELATIONSHIP DOES YOUR ORGANISATION HAVE WITH OTHER SERVICES WITHIN THE COMMUNITY?**

St Mark's has been involved with the Anzac Day ceremonies for many years. In recent time it has supported the 100<sup>th</sup> anniversary commemorative ceremonies. In the past 3 years St Mark's has also worked with the Town on several projects including the Cyril Jackson Senior Campus on the successful Art House project. The Kite Day event and Easter Eggventure, as well as the Town's Markets have also been supported particularly at Christmas. St Mark's provides some support and further information on accommodation and support services in Midland for people who present in need. The Rector is part of a regular ecumenical meeting with other churches in the Town which promotes unity between churches. Members of the congregation are local residents mainly living in the community, using local facilities and businesses.

**WHAT BENEFITS DO YOU SEE FOR YOUR GROUP FROM THIS PROJECT?**

BGT is an expression of St Mark's role as the Anglican Church in Bassendean it engages with Bassendean people in a leisurely fun and recreational way and raises the profile of the church as their local Anglican church for worship and fellowship.

BGT also makes appropriate use of the Church Hall and we would like to see it being accessed to provide a greater range of activities again such as creative performances, plays and theatre arts as well as recreational and social activities like dances or discos. This will further develop local creative skills and encourage use of this theatrically purposed hall.



# Community Events Sponsorship



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- 
- The sponsorship request that is made to the Town of Bassendean should not include the GST, because the Council will automatically "cash-up" the amount for successful applicants if they are registered for the GST, (i.e. The Council will include an additional 10% for the GST). For example, if an organisation applies for sponsorship of \$1,000 and it is approved by Council, they will receive \$1,100, if they are registered for GST.
  - Requests for sponsorship for items over \$500 shall be supported by two written quotes from contractors/suppliers (and included with the application form). In the event of insufficient contractors/ suppliers, one quotation will be accepted.



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---

**TARGET GROUP:**

Who is the project being developed for and state approximately how many people will benefit from the project?

BGT targets all ages and skill level performers this year we will offer skills workshops prior to the event for participants to learn how to prepare their voice for performance, stage craft in how to present on stage and make best use of the theatre, also the art of comedy performance.

Our past experience is of attendance reaching around 100 participants and audience. We would hope to achieve this and more this year



# Community Events Sponsorship



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 Enquiries – 9377 8000

## CHECKLIST

Please check your application against the table below and ensure all relevant criteria has been completed. If any criteria has not been completed, please supply a **brief** comment stating reasons.

Criteria	Yes	No	Comments <i>if applicable</i>
Have you enclosed six copies of the completed application?	Y		
Have you enclosed copies of the quotes from supplier/service providers, if required?			N/A
Have you enclosed a copy of your Certificate of Incorporation?	Y		
Have you completed the budget and attached details as outlined in the application?	Y		
Have you consulted with community groups and individuals affected by the project?	Y		
Have you discussed this project with Council staff?	Y		



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Enquiries – 9377 8000

**Conditions of Application to Town of Bassendean**

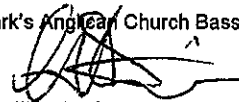
*If the application is successful these conditions will form part of your sponsorship contract with the Town of Bassendean.*

1. We agree to display the Town of Bassendean logo (supplied by Council) on our letters.
2. We agree to acknowledge the Town's sponsorship through public address announcements.
3. We agree to acknowledge the Town's sponsorship by displaying signage (supplied by Council) at our event.
4. We are prepared to undertake joint media promotion with the Town.
5. We recognise that special conditions may need to apply to the sponsorship addressing relevant elements of the Town's Corporate Plan to compliment the organisation's objectives.
6. We agree to invite two representatives from the Town of Bassendean to the sponsored activity or event.
7. We agree to provide an acquittal report on the form provided within four (4) weeks of the project's completion.
8. We undertake in consideration of the sponsorship payment to carry out our proposed project in full.

**Acceptance of Conditions**

I have read and understand the above conditions and am authorised to accept them on behalf of the hirer / club / group / school named previously.

APPLICANT GROUP: St Mark's Anglican Church Bassendean

SIGNATURE OF APPLICANT:  DATE: 16 May 2017

Hilary MacWilliam

**BASSENDEAN'S GOT**  
**TALENT**



**JUNE 17TH - ST MARKS ANGLICAN CHURCH**  
**2 WILSON STREET, BASSENDEAN**

**COME DOWN AS WE DISCOVER BASSENDEAN'S**  
**HIDDEN TALENTS IN THIS ALL AGES TALENT QUEST!**

**12PM - SAUSAGE SIZZLE | 1-3:30PM TALENT SHOW!**

---

**GOT A TALENT YOU WOULD LIKE TO**  
**SHOWCASE? CONTACT US TO SECURE**  
**YOUR SPOT**  
**stmarks08@bigpond.com | PH: 9279 8761**

**LEGEND**

- PAVING STEPS
- GARDEN EDGE
- BLOCK EDGE
- LOG
- BOULDER
- TIMBER STEPPER
- TIMBER SEAT
- STEPPED LOG
- TIMBER SLEEPER
- POLE
- NET
- SHADE STRUCTURE
- CREATURE FEATURE
- BENCH SEAT
- CUBBY CREATORS

- TOPSY-TURVY CREATURE FEATURE
- OVERSIZED CHIMES
- TUBE SLIDE
- WALL CLIMB
- NET CLIMB
- POMMEL CHALLENGE
- LOG LADDER
- FIREMAN'S POLE
- WOBBLE BRIDGE
- MONKEY BARS BELOW
- TREE HOUSE
- TUBE SLIDE
- WILLY WILLY SPINNER
- TUNNEL
- SHOP FRONT BELOW
- ACCESSABLE SPINNER
- WATER PLAY TABLES
- DRINKING FOUNTAIN
- WATER CREEK
- CONCRETE SLIDE
- STUMP CUBBY WITH CUBBY CREATORS
- CUBBY CREATOR AREA
- TIMBER STEPPER CHALLENGE
- COSY CUBE
- WAVE BRIDGE
- TRANSFER BENCH
- GRINDING STONE
- SAND PLAY TABLE WITH FUNNEL, SCOOP AND PULLEY
- TREE SCULPTURE WITH MISTERS
- SHADE SAIL
- BALANCE CHALLENGE
- ROPE WALK
- PICNIC BENCH AREA
- FUTURE CONTAINER CAFE
- BENCH WITH STOOLS
- CIRCULAR TIMBER BENCH
- BIKE RACK
- TRIPLE SWING
- FUTURE GO KART CONTAINER
- BASKET SWING
- FLYING FOX
- TEEN SEATING WALLS
- ENTRY ARCH
- SHeltered BBQ AREA
- STILTS

- EXISTING TREES
- PROPOSED TREES
- SHRUBS & GROUND COVER
- SAND
- COMPACTED RED GRAVEL
- SOFTFALL MULCH
- RUBBER
- CONCRETE PATH
- EXPOSED AGGREGATE CONCRETE



Scale: Approx. 1:100 @ A0

Job No: 863  
 Rev: A  
 Date: Mar 2017  
 Design: JD

**SANDY BEACH RESERVE**  
 West Rd., Bassendean, WA 6054  
 Nature Play Space Concept

8 Burchell Way  
 Kewdale WA 6105  
 (08) 9561 1355  
 play@natureplaysolutions.com.au



# **ATTACHMENT NO. 15**



**LIST OF PAYMENTS  
FOR PERIOD  
ENDED 31<sup>st</sup> MAY 2017**

## SUMMARY OF SCHEDULE OF ACCOUNTS

<b>FUND</b>	<b>VOUCHERS</b>	<b>AMOUNT \$</b>
<b>MUNICIPAL / TRUST</b>		
<b>EFT and Direct Debits</b> 01-31 May 2017	31387 – 31674	2,596,280.36
<b>TRUST FUND</b>		
<b>Cheques</b> Commonwealth 6100-1015-9136	0	0
<b>MUNICIPAL BANK</b>		
<b>Cheques</b> Commonwealth 6100-1015-9128	85705 – 857324	88,152.15
		<hr/>
		<b>\$2,684,432.51</b>
		<hr/> <hr/>

### **DIRECTOR CORPORATE SERVICES' DECLARATION:**

This schedule of accounts to be passed for payment, covering vouchers as above, which was submitted to each member of Council on 27<sup>th</sup> June 2017 been checked and is fully supported by vouchers and invoices, which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown are due for payment.

---

**DIRECTOR CORPORATE SERVICES**

### **MAYOR'S DECLARATION**

I hereby certify that this schedule of accounts, covering vouchers as above, was submitted to the Council on 27<sup>th</sup> June 2017 and that the amounts were approved by the Council for payment.

---

**MAYOR**

1st May 2017  
to  
31st May 2017

Chq/EFT	Date	Name	Description	Amount
EFT31387	01/05/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 156 Interest Payment - Library Redevelopment	-13,192.30
EFT31388	03/05/2017	AUSTRALIAN SERVICES UNION	Payroll Deductions	-184.45
EFT31389	03/05/2017	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-84,406.00
EFT31390	03/05/2017	HEALTH INSURANCE FUND (HIF)	Payroll Deductions	-148.75
EFT31391	03/05/2017	LGRCEU	Payroll Deductions	-61.50
EFT31392	03/05/2017	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-3,859.74
EFT31393	10/05/2017	GJ GARDENER HOMES	Security Bond Refund	-1,850.00
EFT31394	10/05/2017	LINDA SENGSOURLHO	Security Bond Refund	-2,250.00
EFT31395	10/05/2017	PIP COMISKEY	Key Bond Refund	-100.00
EFT31396	10/05/2017	QUATTRO HOMES PTY LTD	Security Bond Refund	-3,150.00
EFT31397	10/05/2017	SANKURTIS BUILDING SERVICES	Security Bond Refund	-2,112.00
EFT31398	10/05/2017	THAN TUN WIN SAW	Key Bond Refund	-200.00
EFT31399	10/05/2017	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Key Bond Held (Lost Keys)	-100.00
EFT31400	10/05/2017	A. M BOLTS & NUTS	Depot - Minor Supplies - April 2017	-69.66
EFT31401	10/05/2017	AAA PRODUCTION SERVICES	Anzac Day Service - Hire Of Sound Equipment	-3,412.19
EFT31402	10/05/2017	ACCLAIMED CATERING	Volunteer Appreciation Dinner - Catering - Deposit	-1,000.00
EFT31403	10/05/2017	ALSCO PERTH	Office Linen And Laundry Services	-120.97
EFT31404	10/05/2017	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	Various Halls - Music License	-399.98
EFT31405	10/05/2017	AUSTRALIA POST	Various Business Units - Postal Charges - April 2017	-3,607.37
EFT31406	10/05/2017	BAILEYS FERTILISER	Various Sites - Fertiliser Applications	-797.50
EFT31407	10/05/2017	BANG THE TABLE PTY LTD	Town Planning - Consultation Contract	-14,850.00
EFT31408	10/05/2017	BASSENDEAN FLOWERS	Various Events - Flower Arrangements	-190.00
EFT31409	10/05/2017	BASSENDEAN NEWSAGENCY	Library - Subscriptions - April 2017	-97.31
EFT31410	10/05/2017	BCITF	Building & Construction Industry - Levy Collected - April 2017	-1,953.22
EFT31411	10/05/2017	BEAVER TREE SERVICES	Street Tree Pruning - Power Line Pruning	-115.50
EFT31412	10/05/2017	BLUE FORCE PTY LTD	Seniors - Alarm Monitoring Services & Client Supplies	-71.50
EFT31413	10/05/2017	CABCHARGE AUSTRALIA LIMITED	Seniors - Transport For Clients	-876.18
EFT31414	10/05/2017	CARLY PINNOCK	Leisure Course Refund (Unable To Attend)	-190.00
EFT31415	10/05/2017	CAVERSHAM WOLVES JUNIOR FOOTBALL CLUB	Kidsport Voucher For 2017	-200.00
EFT31416	10/05/2017	CLEANAWAY PTY LTD	Various Sites - 3.0M Bin Rubbish Collection	-4,637.71

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EFT31417	10/05/2017	COMESTIBLES	Various Council Functions - Catering	-638.75
EFT31418	10/05/2017	DEPARTMENT OF COMMERCE	Building Services Levy Collected - April 2017	-7,000.31
EFT31419	10/05/2017	DIAL A NAPPY	Children Services - Laundry Supplies	-1,561.00
EFT31420	10/05/2017	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-866.25
EFT31421	10/05/2017	GLOBAL CARE GROUP	Seniors - Client - Respite Fees	-300.00
EFT31422	10/05/2017	HOME CHEF	Seniors - Meals On Wheels - April 2017	-264.94
EFT31423	10/05/2017	JODIE DAVIDSON	Library - Childrens Event / Activity	-880.00
EFT31424	10/05/2017	JOONDALUP & NORANDA MORLEY PARTY HIRE	Anzac Day Service - Hire Of 600 White Chairs	-1,120.00
EFT31425	10/05/2017	JORDAN PHILIP ANDONOVSKI	Photo Competition - Poster Design	-180.00
EFT31426	10/05/2017	RAEMA MERLE WOODWARD	Building Application Refund - Not Required	-157.65
EFT31427	10/05/2017	SPIDERWEB SOLUTIONS PTY LTD	Various Business Units - Website Maintenance	-1,804.00
EFT31428	10/05/2017	CHILDCARE TRAINING AND ACCREDITATION SOLUTIONS	Children Services Staff Training - Child Protection Training	-584.32
EFT31429	10/05/2017	CHILDSAPES AUSTRALIA PTY LTD	Children Services Staff Training - Customised	-330.00
EFT31430	10/05/2017	CPE GROUP	Seniors - Client Assessments	-118.50
EFT31431	10/05/2017	DEVELOPMENT CARTOGRAPHICS	Town Planning - Local Planning Strategy	-924.00
EFT31432	10/05/2017	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services - Contract - March	-2,392.06
EFT31433	10/05/2017	HOME CARE PHYSIOTHERAPY	Seniors - In Home Care - Physiotherapy Services	-247.50
EFT31434	10/05/2017	KALAMUNDA SWEEPING	Various Sites - Street Sweeping Services	-20,824.53
EFT31435	10/05/2017	KELLI BRADBROOK	Human Resources - Ohs Support Contract	-800.00
EFT31436	10/05/2017	KIRSTIE WALKER	Wind In The Willows - Food - Reimbursement	-203.68
EFT31437	10/05/2017	LEARNING DISCOVERY	Library - Book Purchases	-243.25
EFT31438	10/05/2017	LUCY BROMELL	Old Perth Road Markets - Stallholder Coordinator	-1,040.00
EFT31439	10/05/2017	MARKET CREATIONS	Website - Amendments To Calender	-429.00
EFT31440	10/05/2017	MATTHEW PEARSON	Bill Walker Stand - Removal Of Rubbish & Repairs	-100.00
EFT31441	10/05/2017	MCL COMMERCIAL SERVICES	Various Sites - Mowing - April 2017	-6,140.00
EFT31442	10/05/2017	MERCY COMMUNITY SERVICES INC	Seniors - Client - Respite Fees	-75.00
EFT31443	10/05/2017	MORLEY DISTRICTS NETBALL CLUB	Kidsport Voucher	-200.00
EFT31444	10/05/2017	MR NOEL EDDINGTON	Town Planning - Updates To Intramaps	-360.00
EFT31445	10/05/2017	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road	-71.50
EFT31446	10/05/2017	N & N J HAEUSLER	Library & Volunteer - Daily/Weekly Newspaper Subscriptions	-38.60

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EFT31447	10/05/2017	RECOMMENDED TOWING PTY LTD	Ranger Services - Abandoned Vehicles	-88.00
EFT31448	10/05/2017	REID TREE CREATIVE	Anzac Day Service - Singing Services	-200.00
EFT31449	10/05/2017	REMO'S HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-921.25
EFT31450	10/05/2017	RITA SHAW	Rates Refund	-415.36
EFT31451	10/05/2017	ROAD RULES DRIVING SCHOOL	Volunteer Driver - Ryde Program - Driving Assessment	-65.00
EFT31452	10/05/2017	SD & VH FINDLAY	Various Sites - Painting Interior & Exterior	-1,040.60
EFT31453	10/05/2017	ST JOHN AMBULANCE AUSTRALIA	Anzac Day Service - First Aid Services	-181.50
EFT31454	10/05/2017	STARMITES GYM SPORTS	Kidsport Voucher	-200.00
EFT31455	10/05/2017	T & C COURIER & TRANSPORT SERVICES	Courier Service - Document Delivery - April 2017	-30.71
EFT31456	15/05/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 162 Fixed Component - Self Supporting Loan - Tadwa	-7,918.44
EFT31457	16/05/2017	AUSTRALIAN SERVICES UNION	Payroll Deductions	-184.45
EFT31458	16/05/2017	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-80,684.00
EFT31459	16/05/2017	HEALTH INSURANCE FUND (HIF)	Payroll Deductions	-148.75
EFT31460	16/05/2017	LGRCEU	Payroll Deductions	-61.50
EFT31461	16/05/2017	TOWN OF BASSEDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-3,457.77
EFT31462	18/05/2017	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-94.00
EFT31463	18/05/2017	DALE ALCOCK HOMES PTY LTD	Security Bond Refund	-6,112.00
EFT31464	18/05/2017	DOMINATION HOMES	Security Bond Refund	-2,250.00
EFT31465	18/05/2017	GINA & MARK OGILVIE	Hall & Key Bond Refund	-350.00
EFT31466	18/05/2017	JANE BREMMER	Key Bond Refund	-50.00
EFT31467	18/05/2017	JOHN HALL	Hyde Ret Village - Contribution Fee Part Refund	-18,000.00
EFT31468	18/05/2017	LLEWELYN FOLEY	Hall & Key Bond Refund	-350.00
EFT31469	18/05/2017	MARJORIE HANKS	Security Bond Refund	-2,250.00
EFT31470	18/05/2017	PETER RENZULLO	Hall & Key Bond Refund	-350.00
EFT31471	18/05/2017	RAPLEY WILKINSON PTY LTD	Security Bond Refund	-4,500.00
EFT31472	18/05/2017	SILVIO & LYNN BORG	Hall & Key Bond Refund	-1,050.00
EFT31473	19/05/2017	ANTONIO PROSPERO	Security Bond Refund	-430.00
EFT31474	19/05/2017	AXIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-3,795.00
EFT31475	19/05/2017	BARRETT EXHIBITION GROUP PTY LTD	Visual Art Awards - Equipment Hire - Deposit	-5,516.50
EFT31476	19/05/2017	BEAUMONDE CATERING	Various Council Functions - Catering	-754.10

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EFT31477	19/05/2017	BIKEDR CYCLE SERVICES PTY LTD	Summers Edge Event - Bike Repair Setup	-1,375.00
EFT31478	19/05/2017	CITY OF SOUTH PERTH	Rangers Services - Pound Fees Dog And Cat - March 2017	-2,448.65
EFT31479	19/05/2017	CLEANAWAY PTY LTD	Council Domestic Rubbish Collection - April 2017	-61,983.59
EFT31480	19/05/2017	DAMIEN LAVELLE	Rates Refund	-2,231.28
EFT31481	19/05/2017	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-69,553.04
EFT31482	19/05/2017	GALVANISED POLES AUSTRALIA PTY LTD	Bic Reserve - Investigate Fault In Flag Post	-385.18
EFT31483	19/05/2017	HARVEY NORMAN	Wind In The Willows - New Kitchen Oven	-2,188.00
EFT31484	19/05/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Various Business Units - Labour Hire	-3,591.45
EFT31485	19/05/2017	KAREN ROSS	Rates Refund	-1,050.00
EFT31486	19/05/2017	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-12,539.46
EFT31487	19/05/2017	MIRRABOOKA AUTO ELECTRICS	Depot Fleet Vehicle - Repairs	-765.00
EFT31488	19/05/2017	MMM (WA) PTY LTD	Various Sites - Road Maintenance - Combination Grates	-31,125.31
EFT31489	19/05/2017	PROGRAMMED PROPERTY SERVICES	Various Sites - Garden Bed Watering	-6,181.71
EFT31490	19/05/2017	REMO'S HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-481.25
EFT31491	19/05/2017	S-TECH HOLDINGS PTY LTD	Various Sites - Globes For Lighting	-2,059.70
EFT31492	19/05/2017	SCANLAN SURVEYS PTY LTD	Bassendean Mens Shed - New	-3,190.00
EFT31493	19/05/2017	SEALANES (1985) PTY LTD	Children Services - Frozen Food Supplies	-579.80
EFT31494	19/05/2017	SEEK LIMITED	Various Business Units - Employment Advertising	-594.00
EFT31495	19/05/2017	SIA ARCHITECTS	Pensioner Guard Cottage - Presentation To Council Meeting	-990.00
EFT31496	19/05/2017	SIFTING SANDS	Various Sites Playgrounds - Sandpit Cleaning	-260.00
EFT31497	19/05/2017	TECHNOLOGY ASSISTING DISABILITY WA	Seniors - Clients - Supply Bed Rails	-80.00
EFT31498	19/05/2017	TECHNOLOGY ONE LTD	Upgrade Graffiti Management & Reporting Solutions	-6,198.50
EFT31499	19/05/2017	THE ARTIST'S CHRONICLE EST 1991	Advertising - Bassendean Visual Art Awards	-590.00
EFT31500	19/05/2017	THE ENVIRONMENTAL PRINTING COMPANY	Markets - Photo Comp - Publicity Fliers	-484.00
EFT31501	19/05/2017	THE POSTER GIRLS	Summers Edge Event - Distribution Posters And Flyers	-1,907.40
EFT31502	19/05/2017	TOP OF THE LADDER GUTTERMAN	Alf Faulkner Hall - Gutter & Downpipe Cleaning	-2,005.00
EFT31503	19/05/2017	VIV RILEY BAGPIPE PLAYER	Anzac Day - Piping Services	-200.00
EFT31504	19/05/2017	WA RANGERS ASSOCIATION	Rangers - Uniform Epauletts	-107.50
EFT31505	19/05/2017	ZOE MURTHA	Rates Refund	-1,379.89
EFT31506	29/05/2017	ANTHONY BENEIT	Development Bond Part Refund	-500.00

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EFT31507	29/05/2017	BRIAN STURE	Hall & Key Bond Refund	-350.00
EFT31508	29/05/2017	DALE ALCOCK HOMES PTY LTD	Security Bond Refund	-2,112.00
EFT31509	29/05/2017	DANIELLE & BENJAMIN PITT	Security Bond Refund	-2,112.00
EFT31510	29/05/2017	DEPARTMENT OF PLANNING	Dap Fees - 2017-087	-3,609.00
EFT31511	29/05/2017	J CORP	Security Bond Refund	-2,250.00
EFT31512	29/05/2017	JOANNE & PAUL OSTASZEWSKYJ	Security Bond Refund	-5,700.00
EFT31513	29/05/2017	JOHN HALL	Hyde Ret Village - Contribution Fee Paid	-6,000.00
EFT31514	29/05/2017	KINGSCREST HOLDINGS PTY LTD	Security Bond Refund	-2,250.00
EFT31515	29/05/2017	NORA SWEENEY	Hyde Ret Village - Waitlist Part Refund	-200.00
EFT31516	29/05/2017	PATRICIA M O'GRADY	Key Bond Refund	-50.00
EFT31517	29/05/2017	PD PROJECT PTY LTD	Security Bond Refund	-22,800.00
EFT31518	29/05/2017	TERRI TRAYNOR	Security Bond Refund	-2,250.00
EFT31519	29/05/2017	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Hyde Ret Village - Waitlist Bond Held	-50.00
EFT31520	29/05/2017	ABRASIFLEX PTY LTD	Depot - Tools & Equipment	-282.27
EFT31521	29/05/2017	ADAMAS CORPORATE SOLUTIONS	Seniors - Staff Training - Mobile App Training	-2,882.00
EFT31522	29/05/2017	AECOM AUSTRALIA PTY LTD	Community Facilities - Ovals/Reserves - Audit	-6,377.58
EFT31523	29/05/2017	ALLAN R KICKETT	Rap - Closing The Gap Luncheon - Welcome To Country	-500.00
EFT31524	29/05/2017	ALLTOOLS (WA) PTY LTD	Depot - Minor Consumable Tools And Equipment	-585.00
EFT31525	29/05/2017	ALSCO PERTH	Office Linen And Laundry Services	-67.38
EFT31526	29/05/2017	ANGEL FLOWERS	Various Events - Flower Arrangements	-85.00
EFT31527	29/05/2017	APOLLO BOOKS	Library - Book Purchases	-826.49
EFT31528	29/05/2017	APV VALUERS & ASSET MANAGEMENT	Revalue To Fair Value - Land And Buildings	-10,865.25
EFT31529	29/05/2017	ASHTON PROPERTY GROUP PTY LTD	Coordinate The Conducting Of Gathering - Dandjoo Koorliny	-1,657.50
EFT31530	29/05/2017	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee - Asset Management	-3,289.00
EFT31531	29/05/2017	AUSRECORD PTY LTD	Records - Files With L P Tube Clips	-1,337.05
EFT31532	29/05/2017	AUSTRALIAN OFFICE	Various Business Units - Self Seal Window Envelopes	-135.19
EFT31533	29/05/2017	AXIS CONTRACTING	Bassendean Oval - New Ticket Booth-Cabin	-23,195.21
EFT31534	29/05/2017	BASSENDEAN JUNIOR FOOTBALL CLUB	Kidsport Voucher	-1,947.50
EFT31535	29/05/2017	BASSENDEAN TENNIS CLUB	Tennis Courts - Maintain Grass Courts	-9,165.20
EFT31536	29/05/2017	BEDFORD BASKETBALL CLUB	Kidsport Voucher	-150.00

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EFT31537	29/05/2017	BGC AUSTRALIA	Various Sites - Supply Concrete For Footpath Repairs	-919.60
EFT31538	29/05/2017	BIDVEST FOOD SERVICE	Seniors - Client Related Expenses - Groceries	-409.76
EFT31539	29/05/2017	BLUE FORCE PTY LTD	Seniors - Alarm Monitoring Services & Client Supplies	-100.10
EFT31540	29/05/2017	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-82.21
EFT31541	29/05/2017	BOWDEN TREE CONSULTANCY	Various Sites - Tree Inspection - Arborist Reports	-429.00
EFT31542	29/05/2017	BOYA EQUIPMENT PTY LTD	Depot - Fleet Vehicle Parts	-781.03
EFT31543	29/05/2017	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-1,452.02
EFT31544	29/05/2017	BUNZL LTD	Depot - Toilet & Office Supplies	-959.73
EFT31545	29/05/2017	CITY OF BAYSWATER	Ashfield Flats - Mosquito Control	-19,388.96
EFT31546	29/05/2017	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings - Cleaning	-19,892.51
EFT31547	29/05/2017	JUSTWISE INVESTMENTS PTY LTD	Town Planning - Permit Cancelled B/L 201700046	-61.65
EFT31548	29/05/2017	NORTHERN SAINTS BASKETBALL CLUB	Kidsport Voucher	-295.00
EFT31549	29/05/2017	SCM EARTHMOVING CONTRACTORS	Devon Road - Road Maintenance / Drainage	-18,590.00
EFT31550	30/05/2017	CASA SECURITY PTY LTD	Various Sites - Security Alarm Repairs And Monitoring	-1,659.90
EFT31551	30/05/2017	CHILD EDUCATION SERVICES	Library - Extension Activities Books Purchased	-149.88
EFT31552	30/05/2017	COCKBURN CEMENT LIMITED	Various Sites - Cement Supplies	-347.16
EFT31553	30/05/2017	COMESTIBLES	Various Council Functions - Catering	-633.75
EFT31554	30/05/2017	COMMERCIAL TYRE SERVICE	Various Fleet Vehicle - Tyre Repairs & Replacements	-1,992.00
EFT31555	30/05/2017	COMMISSIONER OF POLICE	Volunteer Services - Volunteers Police Checks - April	-89.40
EFT31556	30/05/2017	COMMITTEE FOR PERTH LIMITED	Seminar - Beyond The Boom - How Is Perth Faring?	-210.00
EFT31557	30/05/2017	COMPLETE CORPORATE HEALTH - ASCOT	Various Business Units - Recruitment - Pre Employment Check	-363.00
EFT31558	30/05/2017	CONTRAFLOW PTY LTD	Various Sites - Traffic Management	-6,504.30
EFT31559	30/05/2017	COTERRA ENVIRONMENT	Bindaring Park - Review Data And Summarise Existing Environment	-13,689.50
EFT31560	30/05/2017	COVS - COVS PARTS PTY LTD	Depot - Minor Fleet Vehicle Parts	-537.48
EFT31561	30/05/2017	CPE GROUP	Seniors - Client Assessments	-95.44
EFT31562	30/05/2017	DATA3	Microsoft Office & Server Software Licenses	-30,550.83
EFT31563	30/05/2017	DEVELOPMENT CARTOGRAPHICS	Town Planning - Mapping	-110.00
EFT31564	30/05/2017	DI CANDILO & SONS	Depot - Minor Supplies	-267.30
EFT31565	30/05/2017	DOMUS NURSERY	Various Street Garden Sites - New Plants	-2,786.30
EFT31566	30/05/2017	DRAINFLOW SERVICES PTY LTD	Various Sites - Drain Cleaning	-2,376.00



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EFT31567	30/05/2017	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-369.64
EFT31568	30/05/2017	DVG MORLEY CITY	Depot - Minor Fleet Vehicle Parts	-469.87
EFT31569	30/05/2017	DYMOCKS HAY STREET	Library - Book Purchases	-729.55
EFT31570	30/05/2017	E FIRE & SAFETY (WA)	Various Sites And Library - Panel Testing	-242.00
EFT31571	30/05/2017	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-26,525.51
EFT31572	30/05/2017	EDEN FABRICATION PTY LTD	New Ranger Van - Fit Cargo Barrier And Panels	-726.00
EFT31573	30/05/2017	ELDERS MIDLAND	Various Sites - Fertiliser Applications	-3,734.00
EFT31574	30/05/2017	ELLIOTTS IRRIGATION PTY LTD	Bic Reserve - Bore Service Of Iron Filter	-236.50
EFT31575	30/05/2017	EMBROIDME OSBORNE PARK	Environmental Services - Uniforms	-206.25
EFT31576	30/05/2017	ENVIRONMENTAL INDUSTRIES PTY LTD	Various Sites - Slashing Of Right Of Ways	-1,718.20
EFT31577	30/05/2017	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-3,583.05
EFT31578	30/05/2017	GALVINS PLUMBING PLUS	Various Sites - Caroma Toilet Seats (White)	-542.32
EFT31579	30/05/2017	GLENVIEW MACHINE KERBING	Various Sites - Kerbing Repairs	-1,119.25
EFT31580	30/05/2017	GRAFFITI FORCE	Various Sites - Graffiti Removal	-2,984.50
EFT31581	30/05/2017	GRONBEK SECURITY	Various Sites - Restricted Keys & Coding	-418.53
EFT31582	30/05/2017	HANSON CONSTRUCTION MATERIALS PTY LTD	Depot - Brickies Sand	-964.07
EFT31583	30/05/2017	HAVILAH LEGAL	Professional Legal Fees - Rates Recovery	-44.00
EFT31584	30/05/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Various Business Units - Labour Hire	-3,049.73
EFT31585	30/05/2017	HEATLEY SALES PTY LTD	Depot - Minor Supplies	-168.52
EFT31586	30/05/2017	HEDGEHOGS CAFÉ	Various Council Functions - Catering	-1,730.00
EFT31587	30/05/2017	IBM GLOBAL FINANCING AUSTRALIA LIMITED	Lease - New Servers / Equipment	-8,019.93
EFT31588	30/05/2017	ICON ELECTRICAL & AIR PTY LTD	Various Sites - Electrical Repairs & Maintenance	-12,617.01
EFT31589	30/05/2017	ILONKA FOODS	Seniors Adult Day Centre - Meat And Food Supplies	-289.24
EFT31590	30/05/2017	IT VISION	Staff Training - Rates Modelling & Billing Training	-561.00
EFT31591	30/05/2017	JASON SIGNMAKERS	Various Sites - Streets Signs	-787.60
EFT31592	30/05/2017	JODIE DAVIDSON	Library - Mural Materials Needed	-145.00
EFT31593	30/05/2017	JOHN HUGHES GROUP	Depot - Fleet Vehicle - Parts	-119.96
EFT31594	30/05/2017	KALAMUNDA SWEEPING	Various Sites - Street Sweeping Services	-7,877.36
EFT31595	30/05/2017	KD AIRE MECHANICAL SERVICES	Various Sites - Air Conditioning Repairs & Maintenance	-1,573.00
EFT31596	30/05/2017	KILEENIT PTY LTD	Various Sites - Graffiti Removal	-4,220.19

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EFT31597	30/05/2017		Cancelled	0.00
EFT31598	30/05/2017	KRS CONTRACTING	Greenwaste Collection - Areas 1 To 6	-37,915.77
EFT31599	30/05/2017	LANDCARE WEED CONTROL	Various Sites - Application Of The Herbicide Roundup	-1,925.00
EFT31600	30/05/2017	LANDGATE	Gross Rental Evaluation & Land Queries	-6,154.34
EFT31601	30/05/2017	LEARNING HORIZONS	Strategic Planning - Town Of Bassendean 2017-2027	-17,600.00
EFT31602	30/05/2017	LJR MAINTENANCE SERVICES	Various Locations - Excavator Hire Plus Operator	-1,788.10
EFT31603	30/05/2017	LOCHNESS LANDSCAPE SERVICES	Bassendean Oval - Weed Control	-330.00
EFT31604	30/05/2017	LOCKDOC	Various Sites - Key & Lock Repairs	-429.00
EFT31605	30/05/2017	M P ROGERS & ASSOCIATES PTY LTD	Flood Damage - Condition Report 4 X Jetties	-4,102.34
EFT31606	30/05/2017	MACQUARIE EQUIPMENT RENTALS PTY LTD	Library - Digital Scanner Lease	-623.05
EFT31607	30/05/2017	MACRI PARTNERS	Internal Audit - Year Ending 30 June 2017	-8,800.00
EFT31608	30/05/2017	MARKETFORCE PTY LTD	Various Business Units - Advertising	-1,177.61
EFT31609	30/05/2017	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-4,022.91
EFT31610	30/05/2017	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-13,784.00
EFT31611	30/05/2017	MCLEODS & CO	Professional Fees - Legal Advise	-1,245.02
EFT31612	30/05/2017	MERCY COMMUNITY SERVICES INC	Seniors - Client - Respite Fees	-150.00
EFT31613	30/05/2017	MORLEY BULLDOGS JUNIOR FOOTBALL CLUB INC.	Kidsport Voucher	-380.00
EFT31614	30/05/2017	MORLEY MOWER CENTRE	Depot - Minor Plant Parts	-1,124.18
EFT31615	30/05/2017	MORLEY SIGNWORKS	Fleet Vehicle - Decals	-120.00
EFT31616	30/05/2017	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road	-214.50
EFT31617	30/05/2017	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-50.60
EFT31618	30/05/2017	NATURAL AREA HOLDINGS	Various Sites - Restoration And Planting	-13,755.50
EFT31619	30/05/2017	NEENZ CLEANZ	Seniors - In Home Care - Client Cleaning	-50.00
EFT31620	30/05/2017	OCP SALES	Ranger Services - Uniforms Freight Cost	-22.00
EFT31621	30/05/2017	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-820.85
EFT31622	30/05/2017	OSBORNE PARK WELDING SUPPLIES PTY LTD	Depot Supplies - Gas Regulator & Gauge	-88.00
EFT31623	30/05/2017	PARAMOUNT ELECTRICAL SERVICES	Various Sites - Electrical Repairs & Maintenance	-10,093.54
EFT31624	30/05/2017	PERTH BAYSWATER RUGBY UNION CLUB	Kidsport Voucher	-200.00
EFT31625	30/05/2017	PERTH SAFETY PRODUCTS PTY LTD	Jubilee Reserve - Powder Coated Park Signs	-2,876.50
EFT31626	30/05/2017	PERTH TRAINING CENTRE PTY LTD	Depot Staff Training - Skid Steer Loader Training	-1,402.50

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Chq/EFT	Date	Name	Description	Amount
EFT31627	30/05/2017	PIPELINE RETICULATION	Various Sites - Retic Repairs	-8,475.50
EFT31628	30/05/2017	PLAYRIGHT AUSTRALIA PTY LTD	Depot Staff Training - Playground Safety Course	-2,310.00
EFT31629	30/05/2017	PPCA LTD	Various Sites - Subscription For Public Audio Licence	-389.80
EFT31630	30/05/2017	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-847.49
EFT31631	30/05/2017	REMO'S HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-825.00
EFT31632	30/05/2017	REPCO	Depot - Minor Fleet Vehicle Parts	-68.38
EFT31633	30/05/2017	RESOURCE RECOVERY SOLUTIONS	Council Depot - Disposal Of Asbestos / Rubbish	-574.20
EFT31634	30/05/2017	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-4,120.46
EFT31635	30/05/2017	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-1,053.00
EFT31636	30/05/2017	ROAD RULES DRIVING SCHOOL	Ryde Program - Mentor Driving Session	-65.00
EFT31637	30/05/2017	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-73,356.83
EFT31638	30/05/2017	ROAMING TECHNOLOGIES PTY LTD	Depot - Equipment	-103.40
EFT31639	30/05/2017	SCHWEPPE AUSTRALIA PTY LTD	Councillor Kitchen - Refreshments	-206.34
EFT31640	30/05/2017	SEEK LIMITED	Various Business Units - Employment Advertising	-297.00
EFT31641	30/05/2017	SIA ARCHITECTS	Heritage Architect Project Brief	-2,475.00
EFT31642	30/05/2017	SPIDERWEB SOLUTIONS PTY LTD	Various Business Units - Website Maintenance	-5,714.50
EFT31643	30/05/2017	SPORTS TURF TECHNOLOGY	Bic Reserve - Soil Testing	-715.00
EFT31644	30/05/2017	ST JOHN AMBULANCE AUSTRALIA	National Volunteer Week Promotion - First Aid Training	-1,770.00
EFT31645	30/05/2017	STAPLES AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-382.20
EFT31646	30/05/2017	STYLUS DESIGN	Various Business Units - Design & Print Requirements	-121.00
EFT31647	30/05/2017	SUBARU WANGARA	Depot - Fleet Vehicle - Service	-632.95
EFT31648	30/05/2017	SWAN DISTRICTS FOOTBALL CLUB	Count Me in Luncheon	-220.00
EFT31649	30/05/2017	T-QUIP	Depot - New Ride On Mower	-15940.00
EFT31650	30/05/2017	TECHNOLOGY ASSISTING DISABILITY WA	Seniors - Clients - Assessment	-209.00
EFT31651	30/05/2017	THE ORS GROUP	Human Resources - Eap Consultancy	-192.50
EFT31652	30/05/2017	THE STATE LAW PUBLISHER	Government Gazette Ad - Increase In Councillor Numbers	-211.12
EFT31653	30/05/2017	TL ENGINEERING (AUS) TRADING PTY LTD	New Ranger Vehicles - Install Of Cargo Barriers	-3,359.40
EFT31654	30/05/2017	TOTAL EDEN PTY LTD	Various Sites - Reticulation Supplies	-6,440.59
EFT31655	30/05/2017	TOTALLY WORKWEAR MIDLAND	Depot - Uniforms & Safety Gear	-843.85
EFT31656	30/05/2017	TRAFFIC CALMING AUSTRALIA PTY LTD	Anzac Terrace - Rubber Speed Cushions Replacement	-13,579.50



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31st May 2017

Chq/EFT	Date	Name	Description	Amount
DD15122.1	01/05/2017	ONHOLD MAGIC	Folding Machine - May 2017	-138.80
DD15124.1	01/05/2017	CMS ASSET SOLUTIONS	Messages On Hold - April 2017	-260.02
DD15129.1	02/05/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-44,053.80
DD15129.2	02/05/2017	HOST PLUS	Payroll Deductions	-436.54
DD15129.3	02/05/2017	REST SUPERANNUATION	Superannuation Contributions	-272.17
DD15129.4	02/05/2017	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-642.05
DD15129.5	02/05/2017	VIC SUPER	Superannuation Contributions	-220.12
DD15129.6	02/05/2017	MLC MASTERKEY	Superannuation Contributions	-215.88
DD15129.7	02/05/2017	SUPER DIRECTIONS FUND	Superannuation Contributions	-206.42
DD15129.8	02/05/2017	ANZ SMART CHOICE SUPER	Superannuation Contributions	-260.65
DD15129.9	02/05/2017	COMMONWEALTH ESSENTIAL SUPER	Payroll Deductions	-528.43
DD15129.10	02/05/2017	AMP SUPERLEADER	Superannuation Contributions	-370.34
DD15129.11	02/05/2017	SUNCORP EVERYDAY SUPER	Superannuation Contributions	-110.16
DD15129.12	02/05/2017	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-575.95
DD15129.13	02/05/2017	IOOF SUPERANNUATION	Superannuation Contributions	-204.93
DD15129.14	02/05/2017	STATEWIDE SUPERANNUATION TRUST	Superannuation Contributions	-156.30
DD15129.15	02/05/2017	NGS SUPER	Superannuation Contributions	-272.02
DD15129.16	02/05/2017	COLONIAL FIRST STATE	Payroll Deductions	-596.74
DD15129.17	02/05/2017	HESTA SUPER FUND	Payroll Deductions	-1,886.13
DD15129.18	02/05/2017	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-548.67
DD15129.19	02/05/2017	B & L SUPER FUND	Superannuation Contributions	-222.93
DD15129.20	02/05/2017	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-2,906.98
DD15129.21	02/05/2017	TWU SUPERANNUATION	Superannuation Contributions	-270.43
DD15129.22	02/05/2017	ONEPATH SUPER	Superannuation Contributions	-419.12
DD15217.1	04/05/2017	COMMONWEALTH CREDIT CARDS	Credit Card - April 2017	-18,680.67
DD15164.1	16/05/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-43,556.92
DD15164.2	16/05/2017	HOST PLUS	Payroll Deductions	-423.78
DD15164.3	16/05/2017	REST SUPERANNUATION	Superannuation Contributions	-266.41
DD15164.4	16/05/2017	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-642.05
DD15164.5	16/05/2017	IOOF SUPERANNUATION	Payroll Deductions	-231.79

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Chq/EFT	Date	Name	Description	Amount
DD15164.6	16/05/2017	VIC SUPER	Superannuation Contributions	-220.12
DD15164.7	16/05/2017	MLC MASTERKEY	Superannuation Contributions	-215.88
DD15164.8	16/05/2017	SUPER DIRECTIONS FUNDS	Superannuation Contributions	-210.21
DD15164.9	16/05/2017	ANZ SMART CHOICE SUPER	Superannuation Contributions	-260.65
DD15166.1	16/05/2017	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - May 2017	-20,217.00
DD15164.10	16/05/2017	COMMONWEALTH ESSENTIAL SUPER	Payroll Deductions	-528.43
DD15164.11	16/05/2017	AMP SUPERLEADER	Superannuation Contributions	-357.37
DD15164.12	16/05/2017	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-591.25
DD15164.13	16/05/2017	SUNCORP EVERYDAY SUPER	Superannuation Contributions	-120.63
DD15164.14	16/05/2017	STATEWIDE SUPERANNUATION TRUST	Superannuation Contributions	-72.14
DD15164.15	16/05/2017	NGS SUPER	Superannuation Contributions	-272.02
DD15164.16	16/05/2017	UNISUPER	Superannuation Contributions	-134.66
DD15164.17	16/05/2017	COLONIAL FIRST STATE	Payroll Deductions	-645.02
DD15164.18	16/05/2017	HESTA SUPER FUND	Payroll Deductions	-1,622.69
DD15164.19	16/05/2017	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-562.01
DD15164.20	16/05/2017	B & L SUPER FUND	Superannuation Contributions	-184.07
DD15164.21	16/05/2017	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-3,098.12
DD15164.22	16/05/2017	TWU SUPERANNUATION	Superannuation Contributions	-270.44
DD15164.23	16/05/2017	ONEPATH SUPER	Superannuation Contributions	-419.12
DD15174.1	16/05/2017	HESTA SUPER FUND	Superannuation Contributions	-40.58
DD15213.1	30/05/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-43,145.82
DD15213.2	30/05/2017	HOST PLUS	Payroll Deductions	-469.64
DD15213.3	30/05/2017	REST SUPERANNUATION	Superannuation Contributions	-277.44
DD15213.4	30/05/2017	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-642.05
DD15213.5	30/05/2017	IOOF SUPERANNUATION	Payroll Deductions	-366.07
DD15213.6	30/05/2017	VIC SUPER	Superannuation Contributions	-220.12
DD15213.7	30/05/2017	MLC MASTERKEY	Superannuation Contributions	-215.88
DD15213.8	30/05/2017	SUPER DIRECTIONS FUND	Superannuation Contributions	-210.64
DD15213.9	30/05/2017	ANZ SMART CHOICE SUPER	Superannuation Contributions	-259.68
DD15213.10	30/05/2017	COMMONWEALTH ESSENTIAL SUPER	Payroll Deductions	-528.43



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to  
31st May 2017

Chq/EFT	Date	Description	Amount
<b>TOTAL TRUST CHEQUE PAYMENTS</b>			<b>0.00</b>

Chq/EFT	Date	Name	Description	Amount
85705	10/05/2017	ALINTA ENERGY	Various Sites - Gas Supply Charges	-106.95
85706	10/05/2017	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-34,866.45
85707	10/05/2017	TELSTRA	Telstra Telephone & Mobile Account - April 2017	-6,008.97
85708	10/05/2017	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-460.10
85709	10/05/2017	WATER CORPORATION	Various Sites - Water Rates & Usage Charges	-159.26
85710	19/05/2017	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-90.45
85711	29/05/2017	ALINTA ENERGY	Various Sites - Gas Supply Charges	-50.25
85712	29/05/2017	AQUATIC LEISURE TECHNOLOGIES	Refund Building Levy For Cancelled Permit 201100236	-36.00
85713	29/05/2017	BGC RESIDENTIAL PTY LTD	Refund Building Levy For Cancelled Permit 201200050	-36.00
85714	29/05/2017	BOOTLAND FABRICATION	Refund Building Levy For Cancelled Permit 201200099	-40.50
85715	29/05/2017	CALLAN WHITE	Refund Building Levy For Cancelled Permit 201300380	-40.50
85716	29/05/2017	DONNA MARSHALL	Refund Building Levy For Cancelled Permit 201200134	-91.00
85717	29/05/2017	FREEDOM POOLS	Refund Building Levy For Cancelled Permit 201000362	-40.50
85718	29/05/2017	HIGHLINE LTD	Refund Building Levy For Cancelled Permit 201300313	-40.50
85719	29/05/2017	LUKE MOON	Refund Building Levy For Cancelled Permit 201300187	-40.50
85720	29/05/2017	MARK STEWART	Refund Building Levy For Cancelled Permit 201200028	-36.00
85721	29/05/2017	MILUC CIVIL	Refund Building Levy For Cancelled Permit 201300031	-90.00
85722	29/05/2017	OASIS PATIOS	Refund Building Levy For Cancelled Permit 201300348	-85.50
85723	29/05/2017	PETER KERR	Refund Building Levy For Cancelled Permit 201300194	-40.50
85724	29/05/2017	POULTER INSTALLATIONS	Refund Building Levy For Cancelled Permit 201300080	-40.50
85725	29/05/2017	RIVERINA POOLS	Refund Building Levy For Cancelled Permit 201300026	-40.50





# **ATTACHMENT NO. 16**



# **FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDED**

**31 May 2017**

**Town of Bassendean**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 May 2017**

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**Town of Bassendean**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Nature or Type)**  
**For the Period Ended 31 May 2017**

		Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(b)
<b>Operating Revenues</b>		\$		\$	\$	%
Operating Grants		2,656,055	3,027,740	2,896,990	2,964,654	2.34%
Fees and Charges		5,727,153	5,682,053	5,381,281	5,410,453	0.54%
Interest Earnings		448,374	457,208	419,598	477,344	13.76%
Other Revenue		398,109	482,234	460,871	576,555	25.10%
<b>Total (Excluding Rates)</b>		<b>9,229,691</b>	<b>9,649,235</b>	<b>9,158,739</b>	<b>9,429,006</b>	<b>2.95%</b>
<b>Operating Expense</b>						
Employee Costs		(10,990,406)	(11,098,335)	(10,188,538)	(10,256,148)	(0.66%)
Materials and Contracts		(7,797,045)	(7,410,210)	(6,910,899)	(5,722,447)	17.20%
Utilities Charges		(717,385)	(734,084)	(674,239)	(637,617)	5.43%
Depreciation (Non-Current Assets)		(3,467,084)	(3,467,084)	(3,177,755)	(3,041,809)	4.28%
Interest Expenses		(66,523)	(66,523)	(55,626)	(53,406)	3.99%
Insurance Expenses		(481,735)	(511,506)	(495,752)	(513,222)	(3.52%)
Other Expenditure		(1,258,648)	(1,279,422)	(1,181,893)	(901,128)	23.76%
<b>Total</b>		<b>(24,965,199)</b>	<b>(24,578,539)</b>	<b>(22,696,076)</b>	<b>(21,125,778)</b>	<b>6.92%</b>
<b>Funding Balance Adjustment</b>						
Add Back Depreciation		3,467,084	3,467,084	3,177,755	3,041,809	(4.47%)
Adjust (Profit)/Loss on Asset Disposal		186,374	11,374	11,374	-	(100.00%)
Adjust Employee Benefits Provision		16,249	16,249	16,249	21,577	(24.69%)
<b>Net Operating (Ex. Rates)</b>		<b>(12,065,801)</b>	<b>(11,434,597)</b>	<b>(10,331,959)</b>	<b>(8,633,386)</b>	
<b>Capital Revenues</b>						
Non Operating Grants		2,143,353	1,908,831	1,658,831	420,283	294.7%
Proceeds On Sale Of Assets		678,000	3,000	3,000	5,501	(45.5%)
Self-Supporting Loan Principal		18,511	18,511	17,476	17,476	0.0%
Transfer from Reserves	7	701,519	879,396	-	107,877	100.0%
<b>Total</b>		<b>3,541,383</b>	<b>2,809,738</b>	<b>1,679,307</b>	<b>551,137</b>	
<b>Capital Expenses</b>						
Land and Buildings	8	(2,008,927)	(2,049,877)	(1,944,570)	(277,741)	85.72%
Plant and Equipment	8	(93,953)	(325,709)	(317,864)	(153,575)	51.69%
Infrastructure Assets - Roads	8	(1,179,700)	(1,308,700)	(1,210,355)	(179,469)	85.17%
Infrastructure Assets - Other	8	(1,578,500)	(1,284,133)	(1,205,453)	(421,635)	65.02%
Repayment of Debentures	4	(115,713)	(115,713)	(103,864)	(103,864)	0.00%
Transfer to Reserves	7	(803,208)	(188,208)	(102,180)	(102,180)	0.00%
<b>Total</b>		<b>(5,780,001)</b>	<b>(5,272,340)</b>	<b>(4,884,286)</b>	<b>(1,238,464)</b>	
<b>Net Capital</b>		<b>(2,238,618)</b>	<b>(2,462,602)</b>	<b>(3,204,979)</b>	<b>(687,327)</b>	
<b>Total Net Operating + Capital</b>		<b>(14,304,419)</b>	<b>(13,897,198)</b>	<b>(13,536,937)</b>	<b>(9,320,713)</b>	
Rate Revenue		12,660,638	12,602,638	12,602,638	12,612,371	0.08%
Opening Funding Surplus/Defecit		1,668,642	1,345,706	1,345,706	1,345,706	0.00%
<b>Closing Funding Surplus(Deficit)</b>	3	<b>24,860</b>	<b>51,146</b>	<b>411,407</b>	<b>4,637,364</b>	

**Town of Bassendean**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 May 2017**

	Note	Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(b) 3
<b>Operating Revenues</b>		\$		\$	\$	%
Governance		14,400	39,400	38,200	38,185	(0.04%)
General Purpose Funding		1,175,069	1,200,430	1,007,643	1,219,900	21.06%
Law, Order and Public Safety		139,050	183,402	182,302	178,170	(2.27%)
Health		2,476,475	2,498,475	2,498,475	2,510,611	0.49%
Education and Welfare		4,639,537	4,755,569	4,508,654	4,549,895	0.91%
Community Amenities		231,000	132,000	114,044	125,327	9.89%
Recreation and Culture		1,643,860	1,655,659	1,390,213	329,368	(76.31%)
Transport		870,353	918,831	918,431	658,211	(28.33%)
Economic Services		110,900	91,900	82,908	99,106	19.54%
Other Property and Services		72,400	82,400	76,700	140,599	83.31%
<b>Total (Excluding Rates)</b>		<b>11,373,044</b>	<b>11,558,066</b>	<b>10,817,570</b>	<b>9,849,373</b>	(8.95%)
<b>Operating Expense</b>						
Governance		(866,030)	(987,430)	(926,255)	(718,836)	22.39%
General Purpose Funding		(745,317)	(759,317)	(636,627)	(679,248)	(6.69%)
Law, Order and Public Safety		(684,264)	(667,464)	(619,986)	(610,327)	1.56%
Health		(3,223,979)	(3,171,130)	(2,965,465)	(2,624,018)	11.51%
Education and Welfare		(5,128,678)	(5,160,177)	(4,752,716)	(4,715,373)	0.79%
Community Amenities		(1,831,625)	(1,558,625)	(1,460,545)	(1,153,563)	21.02%
Recreation and Culture		(6,796,078)	(6,695,079)	(6,201,270)	(5,657,781)	8.76%
Transport		(5,081,620)	(4,985,095)	(4,563,260)	(4,340,032)	4.89%
Economic Services		(515,132)	(504,104)	(467,027)	(415,647)	11.00%
Other Property and Services		(92,477)	(90,118)	(102,927)	(211,038)	(105.04%)
<b>Total</b>		<b>(24,965,198)</b>	<b>(24,578,539)</b>	<b>(22,696,076)</b>	<b>(21,125,862)</b>	6.92%
<b>Funding Balance Adjustment</b>						
Add back Depreciation		3,467,084	3,467,084	3,177,755	3,041,809	4.28%
Profit/Loss on Assets Disposal		186,374	11,374	11,374		100.00%
Movement in Employee Benefits		16,249	16,249	16,249	21,577	(32.79%)
<b>Net Operating (Ex. Rates)</b>		<b>(9,922,448)</b>	<b>(9,525,766)</b>	<b>(8,673,128)</b>	<b>(8,213,103)</b>	
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets		678,000	3,000	3,000	5,501	83.35%
Self-Supporting Loan Principal		18,511	18,511	17,476	17,476	0.00%
Transfer from Reserves	7	701,519	879,396	-	107,877	
<b>Total</b>		<b>1,398,030</b>	<b>900,907</b>	<b>20,476</b>	<b>130,854</b>	
<b>Capital Expenses</b>						
Land and Buildings	8	(2,008,927)	(2,049,877)	(1,944,570)	(277,741)	85.72%
Plant and Equipment	8	(93,953)	(325,709)	(317,864)	(153,575)	51.69%
Infrastructure Assets - Roads	8	(1,179,700)	(1,308,700)	(1,210,355)	(179,469)	85.17%
Infrastructure Assets - Drainage	8	(300,000)	(99,960)	(99,960)	(83,443)	16.52%
Infrastructure Assets - Footpaths	8	(383,500)	(245,800)	(241,740)	(220,392)	
Infrastructure Assets - Parks	8	(895,000)	(938,373)	(863,753)	(117,799)	86.36%
Repayment of Debentures		(115,713)	(115,713)	(103,864)	(103,864)	0.00%
Transfer to Reserves	7	(803,208)	(188,208)	(102,180)	(102,180)	0.00%
<b>Total</b>		<b>(5,780,001)</b>	<b>(5,272,340)</b>	<b>(4,884,286)</b>	<b>(1,238,464)</b>	
<b>Net Capital</b>		<b>(4,381,971)</b>	<b>(4,371,433)</b>	<b>(4,863,810)</b>	<b>(1,107,610)</b>	
<b>Total Net Operating + Capital</b>		<b>(14,304,419)</b>	<b>(13,897,198)</b>	<b>(13,536,937)</b>	<b>(9,320,713)</b>	
Rate Revenue		12,660,638	12,602,638	12,602,638	12,612,371	0.08%
Opening Funding Surplus(Deficit)		1,668,642	1,345,706	1,345,706	1,345,706	0.00%
<b>Closing Funding Surplus(Deficit)</b>	3	<b>24,860</b>	<b>51,146</b>	<b>411,407</b>	<b>4,637,364</b>	

**Town of Bassendean**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Corporate Business Plan)**  
**For the Period Ended 31 May 2017**

	Sum of Original Budget	Sum of Current Budget	Sum of YTD Actual
<b>Built Environment</b>	\$ 7,111,298	\$ 6,881,670	\$ 4,948,664
Capital Expenditure	\$ 1,588,200	\$ 1,579,500	\$ 413,906
Operating Expenditure	\$ 6,725,251	\$ 6,436,801	\$ 5,406,322
Operating Income	\$ (1,202,153)	\$ (1,134,631)	\$ (871,564)
<b>Economic</b>	\$ 275,570	\$ 264,042	\$ 129,528
Operating Income	\$ (107,936)	\$ (116,936)	\$ (169,675)
<b>Leadership And Governance</b>	\$ (12,236,650)	\$ (12,106,252)	\$ (12,532,433)
Capital Expenditure	\$ 50,000	\$ 52,359	\$ 2,359
Operating Expenditure	\$ 1,510,721	\$ 1,631,121	\$ 1,288,264
Operating Income	\$ (13,797,371)	\$ (13,789,732)	\$ (13,823,056)
<b>Natural Environment</b>	\$ 4,245,084	\$ 3,833,145	\$ 3,028,778
Capital Expenditure	\$ 425,420	\$ 311,080	\$ 120,604
Operating Expenditure	\$ 6,891,439	\$ 6,614,340	\$ 5,497,686
Operating Income	\$ (3,071,775)	\$ (3,092,275)	\$ (2,589,512)
<b>Social</b>	\$ 6,397,294	\$ 6,513,648	\$ 4,122,002
Capital Expenditure	\$ 2,797,460	\$ 3,025,480	\$ 495,552
Operating Expenditure	\$ 9,454,281	\$ 9,515,298	\$ 8,637,970
Operating Income	\$ (5,854,447)	\$ (6,027,130)	\$ (5,011,520)
<b>Grand Total</b>	\$ 5,792,597	\$ 5,386,253	\$ (303,461)

Less Depreciation	\$ (3,467,084)	\$ (3,467,084)	\$ (3,041,809)
Plus Opening Surplus	\$ (1,668,642)	\$ (1,345,706)	\$ (1,345,706)
Transfer from Reserves	\$ 803,208	\$ (691,188)	\$ (107,877)
Proceeds from Disposal of Asset	\$ (678,000)	\$ (3,000)	\$ (5,500)
Employee Accruals	\$ (16,249)	\$ (16,249)	\$ (21,577)
P& L on sale of assets	\$ (186,374)	\$ (11,374)	\$ -
Loan Principal Repayments	\$ 115,713	\$ 115,713	\$ 103,864
Transfer from Reserves	\$ (701,519)	\$ -	\$ 102,180
Self Supporting Loan	\$ (18,511)	\$ (18,511)	\$ (17,476)
<b>TOTAL SUMMARY</b>	\$ (24,860)	\$ (51,146)	\$ (4,637,364)

**Town of Bassendean**  
**BALANCE SHEET**  
**For the Period Ended 31 May 2017**

	2016/2017	2015/2016
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	11,812,141	9,495,249
Trade and Other Receivables	1,161,003	831,790
Inventories	21,792	19,878
<b>TOTAL CURRENT ASSETS</b>	<u>12,994,935</u>	<u>10,346,917</u>
<b>NON-CURRENT ASSETS</b>		
Trade and Other Receivables	568,487	591,464
EMRC Investments	7,275,989	7,275,989
WALGA Government House	125,220	125,220
Property, Plant and Equipment	37,606,951	38,147,993
Infrastructure	99,083,445	100,551,791
<b>TOTAL NON-CURRENT ASSETS</b>	<u>144,660,092</u>	<u>146,692,457</u>
<b>TOTAL ASSETS</b>	<u>157,655,027</u>	<u>157,039,374</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	2,854,729	3,469,370
Borrowings	11,847	115,711
Provisions	1,761,044	1,762,767
<b>TOTAL CURRENT LIABILITIES</b>	<u>4,627,620</u>	<u>5,347,848</u>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	935,374	935,374
Provisions	194,119	194,119
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>1,129,492</u>	<u>1,129,493</u>
<b>TOTAL LIABILITIES</b>	<u>5,757,113</u>	<u>6,477,341</u>
<b>NET ASSETS</b>	<u>151,897,916</u>	<u>150,562,035</u>
<b>EQUITY</b>		
Retained Surplus	33,230,254	31,888,675
Reserves - Cash Backed	4,667,321	4,673,019
Reserves - Asset Revaluation	114,000,341	114,000,341
<b>TOTAL EQUITY</b>	<u>151,897,916</u>	<u>150,562,035</u>

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN**  
**STATEMENT OF CHANGES IN EQUITY**  
**For the Period Ended 31 May 2017**

	2016/2017 \$	2015/2016 \$
<b>RETAINED SURPLUS</b>		
Balance as at 1 July	31,888,675	33,414,087
Net Result	1,335,882	\$748,319
Transfer to Revaluation Surplus	-	(1,649,724)
Transfer from/(to) Reserves	<u>5,697</u>	<u>(624,003)</u>
Balance as at period end	<u>33,230,254</u>	<u>31,888,675</u>
<b>RESERVES - CASH BACKED</b>		
Balance as at 1 July	4,673,019	4,049,015
Interest on Reserves	102,180	-
Transfer(from)/to Reserves	<u>(107,877)</u>	<u>624,003</u>
Balance as at period end	<u>4,667,321</u>	<u>4,673,019</u>
<b>RESERVES - ASSET REVALUATION</b>		
Balance as at 1 July 2015	114,000,341	112,276,794
Changes on Revaluation of Assets	-	73,823
Transfer from Revaluation Surplus	<u>-</u>	<u>1,649,724</u>
Balance as at period end	<u>114,000,341</u>	<u>114,000,341</u>
<b>TOTAL EQUITY</b>	<u><u>151,897,916</u></u>	<u><u>150,562,035</u></u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN**  
**STATEMENT OF CASH FLOWS**  
For the Period Ended 31 May 2017

	NOTE	2016/17 Actual \$	2016/17 Budget \$	2015/2016 \$ Actual
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts:</b>				
Rates		12,261,721	12,710,638	11,945,900
Operating grants, subsidies and contributions		2,964,654	2,480,201	2,769,211
Fees and charges		4,954,991	5,727,153	5,734,184
Service charges		-	-	588,273
Interest earnings		480,215	448,374	511,192
Goods and services tax		824,273	-	1,091,254
Other revenue		576,555	398,109	644,681
		<u>22,062,409</u>	<u>21,764,475</u>	<u>23,284,695</u>
<b>Payments:</b>				
Employee costs		(10,329,845)	(10,990,406)	(10,332,589)
Materials and contracts		(5,722,447)	(7,803,045)	(6,484,894)
Utility charges		(637,617)	(717,385)	(669,249)
Interest expenses		(59,954)	(66,523)	(85,475)
Insurance expenses		(513,222)	(481,735)	(491,273)
Goods and services tax		(833,470)	-	(1,048,693)
Other expenditure		(901,128)	(1,258,648)	(997,469)
		<u>(18,997,683)</u>	<u>(21,317,742)</u>	<u>(20,109,642)</u>
<b>Net cash provided by (used in) operating activities</b>	14(b)	<u>3,064,725</u>	<u>446,733</u>	<u>3,175,054</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
<b>Receipts:</b>				
Non-operating grants, subsidies and contributions		420,283	2,143,353	934,689
Proceeds from sale of assets		5,500	678,000	31,236
<b>Payments:</b>				
Payments for purchase of property, plant & equipment		(431,317)	(2,102,880)	(538,900)
Payments for construction of infrastructure		(601,103)	(2,758,220)	(2,348,834)
<b>Net cash provided by (used in) investment activities</b>		<u>(606,637)</u>	<u>(2,039,747)</u>	<u>(1,921,809)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<b>Receipts:</b>				
Proceeds from self supporting loans		17,476	18,511	17,323
Deferred Income Sports Club		-	-	8,000
Transfer from Trust		(54,809)	5,322	194,765
<b>Payments:</b>				
Repayment of debentures		(103,864)	(115,713)	(587,574)
<b>Net cash provided by (used in) financing activities</b>		<u>(141,197)</u>	<u>(91,880)</u>	<u>(367,486)</u>
<b>Net increase (decrease) in cash held</b>		2,316,891	(1,684,874)	885,758
Cash and cash equivalents at beginning of year		9,495,249	9,055,985	8,609,493
<b>Cash and cash equivalents at the end of the year</b>	14(a)	<u>11,812,141</u>	<u>7,371,111</u>	<u>9,495,249</u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE CASHFLOW**

**NOTES TO THE CASH FLOW STATEMENT**

**(a) Reconciliation of Cash**

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	2016/17 Actual \$	2016/17 Budget \$	2015/2016 \$ Actual
Cash and Cash Equivalents	<u>11,812,141</u>	<u>7,371,111</u>	<u>9,495,249</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net Result	1,335,882	(931,518)	748,319
Depreciation	3,041,809	3,467,084	3,332,383
(Profit)/Loss on Sale of Asset	-	186,374	36,561
Impairment (Loss)/Reversal		-	102,316
(Increase)/Decrease in Receivables	(801,327)	(125,854)	355,040
(Increase)/Decrease in Inventories	(1,914)	(6,000)	1,007
Increase in Investment in Joint Venture			(405,057)
Increase/(Decrease) in Payables & Accruals	(89,442)	-	(217,392)
Increase/(Decrease) in Employee Provisions	-	-	156,563
Grants/Contributions for the Development of Assets	(420,283)	(2,143,353)	(934,689)
Writeup in Fair Value of Infrastructure			
<b>Net Cash from Operating Activities</b>	<u>3,064,725</u>	<u>446,733</u>	<u>3,175,054</u>

**TOWN OF BASSENDEAN  
RATING INFORMATION  
For the Period Ended 31 May 2017**

**Note 2. RATING INFORMATION**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Actual Rate Revenue \$	2016/17 Actual Interim Rates \$	2016/17 Actual Back Rates \$	2016/17 Actual Total Revenue \$	2016/17 YTD Budget \$
<b>Differential General Rate</b>								
GRV Properties	6.551	5,436	164,778,512	10,794,641	109,960		10,794,641	10,794,640
Interim Rates						1,772	109,960	150,000
Back Rates							1,772	10,000
<b>Sub-Totals</b>		5,436	164,778,512	10,794,641	109,960	1,772	10,906,373	10,954,640
<b>Minimum Rates</b>								
GRV Properties	1057.00	1,614	22,977,915	1,705,998			1,705,998	1,705,998
<b>Sub-Totals</b>		1,614	22,977,915	1,705,998			1,705,998	1,705,998
<b>Discounts</b>								
<b>Totals</b>								
							12,612,371	12,660,638
							12,612,371	12,660,638
							12,612,371	12,660,638

All land except exempt land in the Town of Bassendean is rated according to its Gross Rental Value (GRV). The general rates detailed above for the 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2016/17 were issued on the 22 July 2016. The due date for the payment of rates is August 26 2016, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2016/17 are:  
 1st: 26 August 2016  
 2nd: 26 October 2016  
 3rd: 4 January 2017  
 4th: 7 March 2017

**Town of Bassendean**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2017**

**Note 3: NET CURRENT FUNDING POSITION**

Note	Positive=Surplus (Negative=Deficit)			2015-16 Actual
	2016-17	Same Period Last Year	2015-16 Actual	
	This Period	Last Period	Last Year	
	\$	\$	\$	
<b>Current Assets</b>				
Cash Unrestricted	5,136,161	6,241,702	4,340,951	2,758,762
Cash Restricted	6,675,980	6,642,922	6,357,586	6,736,487
Rates - Current	938,315	1,137,743	730,110	530,936
Sundry Debtors	109,101	120,075	135,101	196,463
GST Receivable	95,076	20,616	69,921	85,880
Inventories	21,792	21,814	19,155	19,878
	12,976,425	14,184,873	11,652,823	10,328,406
<b>Less: Current Liabilities</b>				
Sundry Creditors	(615,076)	(411,528)	(701,638)	(1,067,201)
Accrued Interest on Debentures	-	-	-	(6,548)
Accrued Salaries and Wages	-	-	-	(71,974)
Income Received in Advance	(10,095)	(25,932)	(8,132)	(41,768)
Rates in Advance	(220,899)	(189,531)	(174,868)	(218,413)
Hyde Retirement Village Bonds	(209,100)	(233,350)	(277,850)	(224,350)
Bonds & Other Deposits	(1,799,559)	(1,802,651)	(1,820,082)	(1,762,767)
Provisions	(1,761,044)	(1,762,220)	(1,596,356)	(1,839,118)
	(4,615,776)	(4,425,214)	(4,578,926)	(5,232,139)
Less: Cash backed Reserves	(4,667,321)	(4,606,920)	(4,259,653)	(4,673,019)
LSL	944,035	931,473	918,258	922,458
<b>Net Current Funding Position</b>	4,637,364	6,084,211	3,732,502	1,345,706

Town of Bassendean  
**INFORMATION ON BORROWINGS**  
**For the Period Ended 31 May 2017**

**Note 4. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Budget \$	2016/17 Actual \$	2016/17 Budget \$	2016/17 Actual \$	2016/17 Budget \$	2016/17 Actual \$
Loan 156 Civic Centre Redevelopment	169,738		40,414	40,414	129,324	129,324	12,340	12,340
Loan 157 Ashfield Soccer Club-SSL	23,193		4,035	3,001	19,158	20,192	1,454	1,116
Loan 160A Civic Centre Redevelopment	426,622		42,239	31,425	384,383	395,197	25,930	19,699
Loan 160B Civic Centre Redevelopment	167,558		14,550	14,550	153,009	153,008	9,600	9,600
Loan 162- TADWA SSL	263,973		14,476	14,476	249,498	249,497	17,198	17,198
	1,051,084		115,713	103,864	935,372	947,220	66,522	59,954

All debenture repayments are to be financed by general purpose revenue.

(b) New Debentures - 2016/17

Council has no new debentures during 2016/17.

(c) Unspent Debentures

Council has no unspent debentures during 2016/17.

(d) Overdraft

Council has an overdraft facility of \$100,000 with the Commonwealth Bank  
It is anticipated that this facility will not be required in the 2016/17 Financial Period.

**Town of Bassendean**  
**Monthly Investment Report**  
**For the Period Ended 31 May 2017**

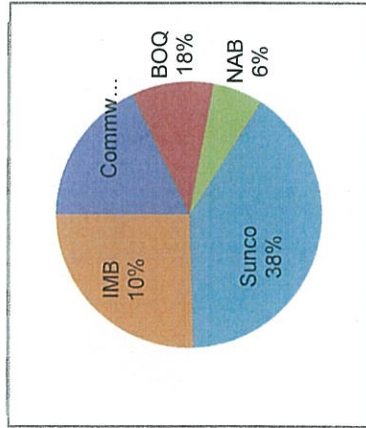
**Note 5 : CASH INVESTMENTS**

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Expected Interest
							Up to 30	30-60	60-90	90-120+	
<b>Municipal</b>											
4187977	16/05/2017	28/06/2017	A1	Suncorp	43	2.05%		500,000			1,208
451351	2/05/2017	14/06/2017	A1+	Bank of Queensland	43	2.00%		2,000,000			4,712
4188212	31/05/2017	29/06/2017	A1	Suncorp	29	1.62%	1,300,000				1,673
46356	22/03/2017	21/06/2017	A1+	IMB	91	2.50%		1,100,000			6,856
							<b>1,300,000</b>	<b>2,500,000</b>	<b>1,100,000</b>	<b>-</b>	<b>14,449</b>
<b>Reserve</b>											
425874	28/04/2017	30/06/2017	A2	Bank of Queensland	63	2.05%			944,035		3,340
418475	30/03/2017	28/06/2017	A1	Suncorp	90	2.42%			2,166,585		12,928
164115	30/05/2017	29/06/2017	A1+	Commonwealth Bank	30	1.84%		1,556,701			2,354
							<b>-</b>	<b>1,556,701</b>	<b>-</b>	<b>-</b>	<b>18,623</b>
<b>Trust</b>											
089-062126-4	24/02/2017	26/06/2017	A1+	Bankwest	122	2.00%			11,446		77
94-401-6261	6/04/2017	27/06/2017	A1+	NAB	82	2.50%	400,000		865,761		4,862
454739	31/05/2017	29/06/2017	A2	Bank of Queensland	29	1.70%			400,000	540	540
4185982	29/05/2017	29/06/2017	A1	Suncorp	31	1.62%	400,000	1,500,000			2,064
							<b>400,000</b>	<b>1,500,000</b>	<b>-</b>	<b>877,207</b>	<b>7,543</b>
<b>Total</b>							<b>1,700,000</b>	<b>5,556,701</b>	<b>1,100,000</b>	<b>3,987,827</b>	<b>12,344,528</b>

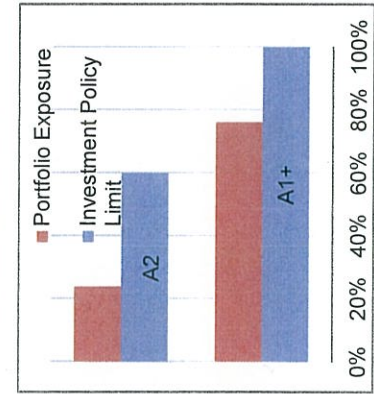
**ENVIRONMENTAL COMMITMENT**

Depositing Institution	Value Invested
<b>Fossil Fuel Lending ADI</b>	
Commonwealt	\$3,556,701
NAB	\$865,761
Bankwest	\$11,446
	<b>\$4,433,909</b>
<b>Non Fossil Fuel Lending ADI</b>	
B of Queensia	\$1,844,035
IMB	\$1,100,000
Suncorp	\$4,966,585
	<b>\$7,910,619</b>
<b>Total Funds</b>	<b>\$12,344,528</b>

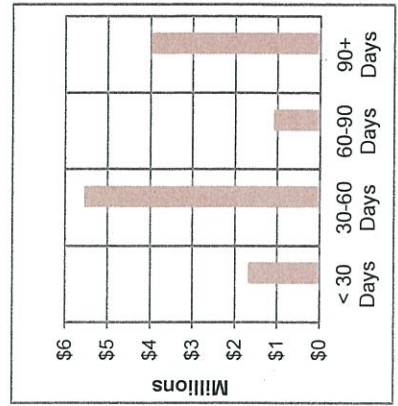
**INDIVIDUAL INSTITUTION EXPOSURE**



**TOTAL CREDIT EXPOSURE**



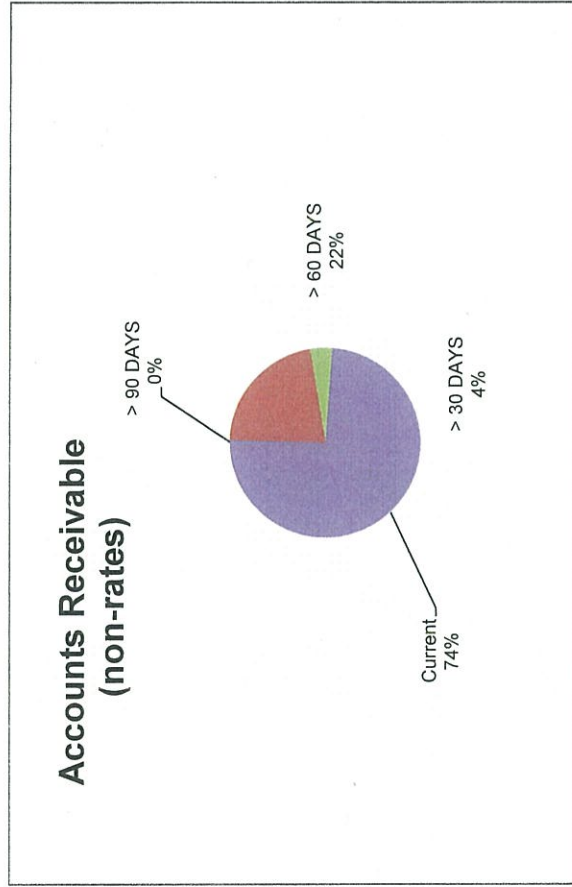
**TERM TO MATURITIES**



**Town of Bassendean  
RECEIVABLES (DEBTORS ANALYSIS)  
For the Period Ended 31 May 2017**

**Note 6: Receivables**

	> 90 DAYS	> 60 DAYS	> 30 DAYS	Current	Total
May 2016/17	\$25,171	\$14,372	\$12,367	\$29,566	\$81,475
April 2016/17	\$454	\$26,005	\$4,462	\$87,454	\$118,375
May 2015/2016	\$31,450	\$21,697	\$4,214	\$15,812	\$73,172





**Town of Bassendean  
Reserve Funds  
For the Period Ended 31 May 2017**

**Note 7: Cash Backed Reserves**

Name	Budgetted Opening Balance	Actual Opening Balance	Budget Interest Earned	Actual Interest Earned	Revised Budget Transfers In	Actual Transfers In	Revised Budget Transfers Out	Actual Transfers Out	Revised Budget Closing Balance	Actual YTD Closing Balance
Aged Persons Housing Reserve	\$ 528,227	\$ 525,303	\$ 12,497	\$ 12,043	-	\$ -	\$ (70,000)	\$ -	\$ 467,800	\$ 537,346
Cultural Events Reserve	5,039	5,025	107	115	-	-	-	-	5,132	5,140
Municipal Building & TP Reserve	1,795,832	1,794,264	21,353	41,135	-	-	(550,000)	-	1,265,617	1,835,399
Plant Reserve	366,820	369,025	8,500	8,460	-	-	-	-	377,525	377,485
Recreation Development Reserve	34,202	36,152	800	829	-	-	-	-	36,952	36,981
Self Insurance Reserve	8,002	7,981	171	183	-	-	-	-	8,152	8,164
Unspent Grants & Contributions	123,797	157,514	-	-	50,000	-	(67,000)	-	140,514	157,514
Underground Power Reserve	77,543	77,341	1,653	1,773	-	-	-	-	78,994	79,114
Waste Management Reserve	280,643	281,068	1,241	6,444	-	-	-	-	282,309	287,512
Wind in the Willows Reserve	51,970	51,943	228	1,191	-	-	-	-	52,171	53,134
Youth Development Reserve	26,867	26,797	573	614	-	-	-	-	27,370	27,411
Drainage Infrastructure Reserve	110,265	111,077	2,124	2,547	-	-	-	-	113,201	113,624
Employee Entitlements Reserve	918,258	922,458	16,249	21,577	60,000	-	-	-	998,707	944,035
Hacc Asset Replacement Reserve	304,552	307,070	12,712	5,270	-	-	(192,396)	(107,877)	127,386	204,462
	<b>4,632,016</b>	<b>4,673,019</b>	<b>78,208</b>	<b>102,180</b>	<b>110,000</b>	<b>-</b>	<b>(879,396)</b>	<b>(107,877)</b>	<b>3,981,830</b>	<b>4,667,321</b>

**Town of Bassendean  
Capital Works Program**

**For the Period Ended 31 May 2017**

<b>NOTE 8: CAPITAL WORKS</b>							
<b>Summary of Capital Acquisitions</b>							
	Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
<b>Property, Plant &amp; Equipment</b>							
Land and Buildings	2,008,927	40,950	2,049,877	1,944,570	277,741	26,820	304,561
Plant & Equipment	22,000	90,000	112,000	110,163	19,491	84,200	103,691
Furniture & Equipment	71,953	141,756	213,709	207,701	134,085	2,895	136,980
<b>Infrastructure</b>							
Roadworks	1,179,700	129,000	1,308,700	1,210,355	179,469	724,413	903,882
Drainage	300,000	(200,040)	99,960	99,960	83,443	-	83,443
Footpaths	383,500	(137,700)	245,800	241,740	220,392	4,625	225,017
Parks, Gardens & Reserves	895,000	43,373	938,373	863,753	117,799	11,002	128,801
<b>Totals</b>	<b>4,861,080</b>	<b>107,339</b>	<b>4,968,419</b>	<b>4,678,242</b>	<b>1,032,420</b>	<b>853,955</b>	<b>1,886,375</b>

<b>Land for Resale</b>							
Account	Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
AL1601	50,000	-	50,000	45,826	50,656	-	50,656
AL1602	81,420	-	81,420	74,635	-	23,802	23,802
AL1603	10,000	-	10,000	9,163	-	-	-
<b>Totals</b>	<b>141,420</b>	<b>-</b>	<b>141,420</b>	<b>129,624</b>	<b>50,656</b>	<b>23,802</b>	<b>74,457</b>

<b>Buildings</b>							
Account	Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
AB1601	670,000	-	670,000	670,000	4,900	-	4,900
AB1602	70,000	-	70,000	64,163	69,440	-	69,440
AB1603	15,000	-	15,000	13,750	14,044	-	14,044
AB1604	980,000	-	980,000	898,337	-	-	-
AB1605	25,000	-	25,000	22,913	24,993	-	24,993
AB1606	12,000	-	12,000	11,000	7,990	-	7,990
AB1607	20,000	-	20,000	18,326	17,668	-	17,668
AB1608	5,000	-	5,000	1,700	1,636	-	1,636
AB1610	7,000	(3,300)	3,700	5,700	5,680	-	5,680
AB1611	15,000	(3,000)	12,000	12,000	11,990	-	11,990
AB1612	30,000	(12,450)	17,550	17,550	17,550	-	17,550
AB1613	18,507	(1,000)	17,507	17,507	17,419	-	17,419
AB1615	-	15,000	15,000	15,000	14,833	-	14,833
AB1616	-	15,000	15,000	15,000	-	-	-
AB1617	-	12,000	12,000	12,000	11,643	-	11,643
AB1618	-	20,000	20,000	20,000	7,300	3,018	10,318
<b>Totals</b>	<b>1,867,507</b>	<b>40,950</b>	<b>1,908,457</b>	<b>1,814,946</b>	<b>227,086</b>	<b>3,018</b>	<b>230,104</b>

**Town of Bassendean  
Capital Works Program  
For the Period Ended 31 May 2017**

<b>Plant &amp; Equipment</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AF1602	RIDE ON MOWER- (PP7191)- REPLACEMENT	\$ 22,000	-	22,000	\$ 20,163	\$ 19,491	-	19,491
AF1604	VARIABLE MESSAGE BOARD	-	90,000	90,000	90,000	-	84,200	84,200
<b>Totals</b>		<b>22,000</b>	<b>90,000</b>	<b>112,000</b>	<b>110,163</b>	<b>19,491</b>	<b>84,200</b>	<b>103,691</b>

<b>Furniture &amp; Equipment</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AE1601	IT INFRASTRUCTURE UPGRADE (C/O FROM 2015-16 AE1505)	\$ 50,000	-	50,000	45,826	\$ -	\$ -	\$ -
AE1602	HACC EXPENDITURE OF 15/16 NON RECURRENT FUNDING(EQUIPMENT)	15,953	-	15,953	14,619	23,406	-	23,406
AE1603	MONITORING EQUIPMENT -HEALTH SERVICES	6,000	-	6,000	5,500	5,529	-	5,529
AE1604	DEPOT OFFICE ICE MAKING MACHINE	-	2,359	2,359	2,359	2,359	-	2,359
AE1605	CCTV EQUIPMENT FOR SKATE PARK AND 48 OPR	-	20,152	20,152	20,152	24,229	-	24,229
AE1606	SDS CLIENT MANAGEMENT SOFTWARE	-	70,000	70,000	70,000	37,375	-	37,375
AE1607	WWW BASSENDEAN PLAYGROUND UPGRADE	-	27,000	27,000	27,000	26,888	-	26,888
AE1608	GRAFFITI IT EQUIPMENT	-	17,200	17,200	17,200	14,299	-	14,299
AE1609	METROCOUNT 5600 TRAFFIC COUNTER	-	5,045	5,045	5,045	-	2,895	17,194
<b>Totals</b>		<b>71,953</b>	<b>141,756</b>	<b>213,709</b>	<b>207,701</b>	<b>134,085</b>	<b>2,895</b>	<b>136,980</b>

<b>Roads</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AR1601	COLLIER ROAD RESURFACING	\$ 390,000	(40,000)	350,000	\$ 317,500	\$ -	\$ 221,896	\$ 221,896
AR1602	IOLANTHE ROAD SURFACING	285,000	-	285,000	261,250	17,623	163,813	181,436
AR1603	RAILWAY PDE RESURFACING	50,000	4,000	54,000	49,826	19,576	505	20,081
AR1604	NORTHMOOR ROAD RESURFACING	73,000	(15,000)	58,000	51,913	26,733	3,449	30,182
AR1605	DEVON ROAD RESURFACING	80,000	-	80,000	73,326	58,292	-	58,292
AR1606	ANZAC TCE- IOLANTHE TO LORD STREET RESURFACING	200,000	-	200,000	183,326	12,345	168,147	180,492
AR1607	JUBILEE RESERVE CAR PARK UPGRADE (WATER URBAN DESIGN)	30,000	-	30,000	27,500	18,779	7,757	26,536
AR1608	CAR PARK UPGRADE (SCADDAN STREET) WATER DESIGN PRINCIPALS	40,000	-	40,000	36,663	411	-	411
AR1609	MODIFICATION TO PEDESTRAIN ACCESS CNR OLD PERTH ROAD AND WHIT	31,700	(7,000)	24,700	22,051	24,498	-	24,498
AR1610	IOLANTHE/BROADWAY MRD BLACKSPOT	-	80,000	80,000	80,000	-	62,985	62,985
AR1611	IDA-WALTER RD MRD BLACKSPOT	-	42,000	42,000	42,000	1,212	30,659	31,870
AR1612	IOLANTHE-ANZAC MRD BLACKSPOT	-	65,000	65,000	65,000	-	65,203	65,203
<b>Totals</b>		<b>1,179,700</b>	<b>129,000</b>	<b>1,308,700</b>	<b>1,210,355</b>	<b>179,469</b>	<b>724,413</b>	<b>903,882</b>

**Town of Bassendean  
Capital Works Program  
For the Period Ended 31 May 2017**

<b>Drainage</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AD1601	ANZAC TCE DRAINAGE PROJECT	\$ 300,000	(\$ 300,000)	-	-	-	\$ -	\$ -
AD1602	CLARKE WAY DRAINAGE LINE	-	9,960	9,960	9,960	9,953	-	9,953
AD1603	DRAINAGE ANZAC TCE-IOLANTHE TO LORD STREET (AR1606)	-	90,000	90,000	90,000	73,490	-	73,490
	<b>Totals</b>	<b>300,000</b>	<b>(200,040)</b>	<b>99,960</b>	<b>99,960</b>	<b>83,443</b>	<b>-</b>	<b>83,443</b>

<b>Footpaths</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AT1601	FAULKNER/ WALKINGTON FOOTPATH & INSTALLATION OF SOLAR BOLLARD	28,500	(12,700)	15,800	15,800	15,780	-	15,780
AT1602	RAILWAY PDE FOOTPARH UPGRADE	70,000	(35,000)	35,000	35,000	34,846	-	34,846
AT1604	BEST STREET FOOTPATH UPGRADE	5,500	(5,500)	-	-	-	-	-
AT1605	ENTRY TO SHOPPING CENTRE - WEST ROAD	5,000	-	5,000	4,576	1,982	-	1,982
AT1606	CUMBERLAND WAY FOOTPATH UPGRADE	3,000	5,500	8,500	7,788	11,242	-	11,242
AT1608	LORD STREET FOOTPATH RENEWAL	30,000	(17,700)	12,300	12,300	12,246	-	12,246
AT1609	REID STREET FOOTPATH RENEWAL	33,000	(10,300)	22,700	22,700	22,635	-	22,635
AT1611	TPS 4A END REQUIREMENT FOOTPATH (HATTON COURT - BRIDSON ST) IN	35,000	-	35,000	32,076	10,494	-	15,119
AT1612	NEW FIPATH PROG (HANWELL WAY - FROM BROADWAY TO FAIRFORD) C/C	72,500	(13,000)	59,500	59,500	59,320	4,625	59,320
AT1613	NEW FOOTPATH PROGRAM (WHITFIELD ST - UP TO REID C-SC) C/O 15-16 (A	44,500	(44,500)	-	-	-	-	-
AT1614	NEW FOOTPATH PROGRAM (FAULKNER STREET) C/O 15-16 (AT1510)	56,500	(4,500)	52,000	52,000	51,848	-	51,848
	<b>Totals</b>	<b>383,500</b>	<b>(137,700)</b>	<b>245,800</b>	<b>241,740</b>	<b>220,392</b>	<b>4,625</b>	<b>225,017</b>

<b>Parks, Gardens &amp; Reserves</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AP1601	SUCCESS HILL FISHING PLATFORM RE-LOCATE AND REPAIR SOLAR LIGHT	\$ 10,000	\$ (2,300)	7,700	7,700	7,696	-	7,696
AP1602	SANDY BEACH NATURE BASE PLAYGROUND( STAGE 1)	290,000	-	290,000	265,826	-	-	-
AP1603	BORE & PUMP RENEWAL - SUCCESS HILL	235,000	15,000	250,000	230,413	9,180	-	9,180
AP1604	STAGE 1 PLAYGROUND RENEWAL- MARY CRESEENT	250,000	-	250,000	229,163	-	-	-
AP1605	RETICULATION EXTENSION- PARK ESTATE	32,000	-	32,000	29,326	18,873	-	18,873
AP1606	RETICULATION UPGRADE- MARY CRESCENT	20,000	10,000	30,000	27,500	29,605	-	29,605
AP1607	RETICULATION UPGRADE- JUBILEE RESERVE	10,000	-	10,000	9,163	6,722	-	6,722
AP1608	CRICKET PITCH CHAIN MESH- JUBILEE RESERVE	6,000	-	6,000	5,500	6,000	-	6,000
AP1609	RETICULATION UPGRADE- OLD PERTH ROAD	22,000	-	22,000	20,163	3,333	11,002	14,335
AP1610	FENCING & SOLAR BOLLARD- JUBILEE RESERVE	20,000	-	20,000	18,326	18,095	-	18,095
AP1611	BASSENDEAN OVAL GATES & TURNSTYLES	-	20,673	20,673	20,673	18,295	-	18,295
	<b>Totals</b>	<b>895,000</b>	<b>43,373</b>	<b>938,373</b>	<b>863,753</b>	<b>117,799</b>	<b>11,002</b>	<b>128,801</b>

**Town of Bassendean  
Budget Amendments  
For the Period Ended 31 May 2017**

NOTE 9: Budget Amendments

Description	Ledger Code	Current Budget	Proposed Budget	Budget Change	Justification/Reason for Budget Amendment
CCTV EQUIPMENT FOR SKATE PARK ,48 OPR GEN AND DEPOT	AE1605	\$ 20,152	\$ 29,652	9,500	Reallocation of Budget between Accounts
CAR PARK UPGRADE (SCADDAN STREET) WATER DESIGN PRINCIPALS C	AR1608	40,000	30,500	(9,500)	Reallocation of Budget between Accounts
PICKERING PARK	MP0009	44,882	29,882	(15,000)	Reallocation of Budget between Accounts
STREET GARDENS & STREETSCAPE ENHANCEMENTS	MP0042	214,378	229,378	15,000	Reallocation of Budget between Accounts
PUMP BORE MAINTENANCE	MP0050	53,500	23,500	(30,000)	Reallocation of Budget between Accounts
STREET TREES	WR0007	503,382	538,382	30,000	Reallocation of Budget between Accounts
COLIN SMITH RESERVE	MP0020	21,804	16,804	(5,000)	Reallocation of Budget between Accounts
STREET TREES	WR0007	503,382	538,382	5,000	Reallocation of Budget between Accounts
INCOME - RESERVES - GRANT INCOME GEN	132015	500,000	589,682	89,682	Reallocation of Budget between Accounts
UNSPENT GRANTS RESERVE	UGR101	(50,000)	(139,682)	(89,682)	CCTV Safer Communities Fund
WIND IN THE WILLOWS SOLAR PANELS AND BLDG WORKS	AB1611	12,000	15,800	3,800	CCTV Safer Communities Fund - 17/18 budget
EXPENSE - HES ADMIN - OTHER MINOR EXPENSES GEN	761390	9,940	6,140	(3,800)	Reallocation of Budget between Accounts
WASTE MANAGEMENT RESERVE	WMR101	(1,241)	(231,241)	(230,000)	Excess Waste Management Funds
<b>NET MOVEMENT TO CLOSING FUNDING SURPLUS 16/17</b>					<b>(230,000)</b> T/fer to Waste Management Reserve

**Town of Bassendean  
Trust Fund  
For the Period Ended 31 May 2017**

**Note 10: TRUST FUND - Restricted Cash**

Funds held at balance date which are included in this statement are as follows:

Description	Opening Balance 1-Jul-16	Amount Received	Amount Paid	For the Period Ended 31 May 2017
	\$	\$	\$	\$
<b>TRUST FUNDS CONTROLLED</b>				
Public Open Space Contributions	847,877	17,883	-	865,760
Trust Funds - No Control	847,877	17,883	-	865,760
		-	-	
Hyde Retirement Village Retention Bonds	224,350	57,250	(72,500)	209,100
Donations Community Bus	450	-	-	450
Lyneham Hostel Residents Trust	1,050	-	-	1,050
Iveson Hostel Residents Trust	18	-	-	18
Sundry	173,573	51,260	(32,838)	191,995
Securities	801,261	280,286	(271,292)	810,255
Hall Hire Bonds	25,541	39,000	(41,300)	23,241
Crossover Deposits	104,675	-	-	104,675
Development Bonds	711,225	90,333	(157,029)	644,529
Stormwater Deposits	21,326	8,790	(6,770)	23,346
Trust Funds - Controlled	2,063,469	526,919	(581,729)	2,008,659
		-	-	
<b>Total Trust Funds</b>	<b>2,911,346</b>	<b>544,802</b>	<b>(581,729)</b>	<b>2,874,419</b>

**TOWN OF BASSENDEAN**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

For the Period Ended 31 May 2017

Note 11 : Balance Sheet Notes	2016/2017 \$	2015/2016 \$
<b>CASH AND CASH EQUIVALENTS</b>		
Unrestricted	5,136,161	2,758,762
Restricted	6,675,980	6,736,487
	11,812,141	9,495,249
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Leave Reserve	7 944,035	922,458
Plant & Equipment Reserve	7 377,484	369,024
Recreation Development Reserve	7 36,980	36,151
Muni Building & T P Reserve	7 1,835,399	1,794,264
Waste Management Reserve	7 287,511	281,068
Wind in the Willows Reserve	7 53,133	51,942
Aged Persons Reserve	7 537,347	525,304
Youth Development Reserve	7 27,411	26,797
Cultural Events Reserve	7 5,141	5,026
Self Insurance Reserve	7 8,164	7,981
Underground Power Reserve	7 79,113	77,340
Drainage Reserve	7 113,624	111,078
HACC Assets Replacement	7 204,464	307,071
Unspent Portion of Grants	7 157,514	157,514
Hyde Retirement Village Retention Bonds	10 209,100	224,350
Other Bonds & Deposits	10 1,799,559	1,839,119
	6,675,980	6,736,486
<b>TRADE AND OTHER RECEIVABLES</b>		
<b>Current</b>		
Rates Outstanding	938,315	530,935
Sundry Debtors - General	101,424	185,915
GST Receivable	95,076	85,880
Accrued Interest	-	2,871
Sundry Debtors - SSL	18,511	18,511
Long Service Leave Due from Other Councils	52,633	52,633
Sundry Debtors - Other	8,000	8,000
Provision for Doubtful Debts	(52,956)	(52,956)
	1,161,003	831,790
<b>Non-Current</b>		
Rates Outstanding - Pensioners	314,808	314,808
Loans - Clubs/Institutions	245,679	268,656
Other Deferred Debtors - Clubs Contributions	8,000	8,000
	568,487	591,464
Investments - Government House	125,220	125,220
Investments- EMRC	7,275,989	7,275,989

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 May 2017

Note 11 : Balance Sheet Notes continued	2016/2017 \$	2015/2016 \$
<b>INVENTORIES</b>		
<b>Current</b>		
Fuel and Materials	21,792	19,878
	<u>21,792</u>	<u>19,878</u>
<b>PROPERTY, PLANT AND EQUIPMENT</b>		
Land and Buildings		
- Independent Valuation 2013 - Level 2	21,929,540	21,878,884
Buildings at:		
- Independent Valuation 2013 - Level 3	17,789,867	17,789,867
- Additions after valuation - cost	1,212,044	984,958
Less: accumulated depreciation	<u>(4,685,297)</u>	<u>(3,791,564)</u>
	14,316,613	14,983,261
Total Land and Buildings	<u>36,246,153</u>	<u>36,862,145</u>
Furniture and Equipment - Management Valuation 2016		
- Additions after valuation - cost	165,239	165,239
Less Accumulated Depreciation	134,085	-
Less Accumulated Depreciation	<u>(94,457)</u>	<u>(79,284)</u>
	204,866	85,955
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	19,491	-
Less Accumulated Depreciation	<u>(1,539,110)</u>	<u>(1,475,658)</u>
	1,093,312	1,137,273
Art Works		
- Independent Valuation 2015 - Level 2	62,620	62,620
	<u>62,620</u>	<u>62,620</u>
	<b>37,606,951</b>	<b>38,147,993</b>
<b>INFRASTRUCTURE</b>		
Roads - Independent Valuation 2013	78,932,337	78,932,337
- Additions after valuation - cost	2,647,902	2,468,433
Less Accumulated Depreciation	<u>(10,205,283)</u>	<u>(9,062,215)</u>
	71,374,956	72,338,555
Footpaths - Independent Valuation 2013	7,901,488	7,901,488
- Additions after valuation - cost	746,183	525,791
Less Accumulated Depreciation	<u>(3,043,635)</u>	<u>(2,782,978)</u>
	5,604,037	5,644,301



TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

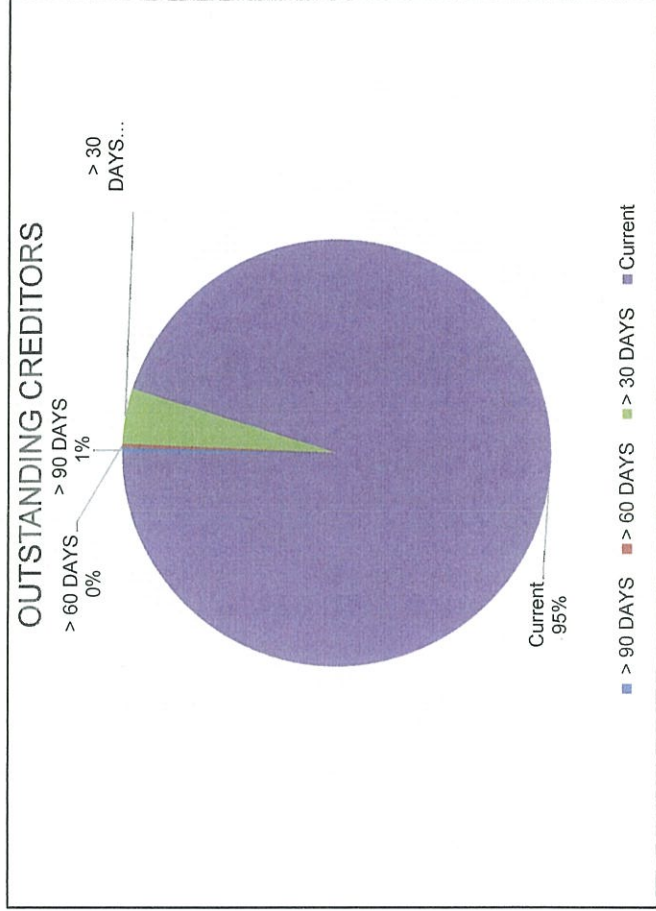
For the Period Ended 31 May 2017

Note 11 : Balance Sheet Notes continued	2016/2017 \$	2015/2016 \$
<b>INFRASTRUCTURE</b>		
Drainage - Independent Valuation 2013	22,060,547	22,060,547
- Additions after valuation - cost	338,288	254,845
Less Accumulated Depreciation	<u>(7,647,571)</u>	<u>(7,342,401)</u>
	14,751,264	14,972,991
Parks & Ovals - Independent Valuation 2015	13,667,875	13,667,875
- Additions after valuation - cost	677,634	559,835
Less Accumulated Depreciation	<u>(6,992,321)</u>	<u>(6,631,766)</u>
	7,353,188	7,595,944
	<u>99,083,445</u>	<u>100,551,791</u>
<b>TRADE AND OTHER PAYABLES</b>		
<b>Current</b>		
Sundry Creditors	615,076	1,067,199
Accrued Interest on Debentures	-	6,548
Accrued Salaries and Wages	-	71,974
Rates in Advance	220,899	218,413
Income in Advance	10,095	41,768
Bonds & Other Deposits	1,799,559	1,839,118
Hyde Retirement Village Bonds	209,100	224,350
	<u>2,854,729</u>	<u>3,469,370</u>
<b>LONG-TERM BORROWINGS</b>		
Secured by Floating Charge		
Loan Liability - Current	<u>11,847</u>	<u>115,711</u>
	11,847	115,711
Non-Current		
Secured by Floating Charge		
Loan Liability - Non Current	<u>935,374</u>	<u>935,374</u>
	935,374	935,374
<b>PROVISIONS</b>		
<b>Current</b>		
Provision for Annual Leave	758,996	760,719
Provision for Long Service Leave	<u>1,002,048</u>	<u>1,002,048</u>
	1,761,044	1,762,767
Non-Current		
Provision for Long Service Leave	<u>194,119</u>	<u>194,119</u>
	194,119	194,119

**Town of Bassendean**  
**OUTSTANDING CREDITORS (CREDITORS ANALYSIS)**  
**For the Period Ended 31 May 2017**

**Note 12: Payables**

	> 90 DAYS	> 60 DAYS	> 30 DAYS	Current	Total
May 2016/17	\$2,642	\$1,631	\$25,428	\$578,439	\$608,141
April 2016/17	\$0	\$6,477	\$5,665	\$154,924	\$167,065
May 2015/2016	\$42,123	\$4,382	\$92,146	\$520,316	\$658,965



**Town of Bassendean**  
**LIST OF PROJECTS & CONSULTANCIES**  
**For the Period Ended 31 May 2017**

**Note 13**

PROJECT		2016/17 Original Budget	2016/17 Revised Budget	2016/17 Actual	FUNDING SOURCE
<b>RECREATION &amp; CULTURE</b>					
121561	SPORT & REC - ACTIVE ABILITIES	\$0		\$0	COUNCIL
121562	SPORT & REC - CLUB CONNECT	\$5,000	\$2,000	\$2,741	COUNCIL
121563	SPORT & REC - KIDS SPORT	\$5,000	\$19,000	\$15,146	\$5,000 GRANT
121359	SPORT & REC - EVENT CONSULTANT	\$12,000	\$12,000	\$13,528	COUNCIL
121359	SPORT & REC - FACILITY NEEDS ASSESSMENT	\$40,000	\$40,000	\$0	COUNCIL
131390	CONSULTANT TO DESIGN NEW PLAYGROUND	\$175,000	\$175,000	\$58,428	COUNCIL
131479	CONSULTANT STREET AUDIT/CANOPY MAPPING	\$60,000	\$60,000	\$37,570	COUNCIL
151359	PENSIONER GUARD COTTAGE	\$40,000	\$40,000	\$33,571	COUNCIL
151360	CULTURE - CULTURAL COMMUNITY PROJECTS	\$20,000	\$20,000	\$5,736	COUNCIL
151360	CULTURE - REVIEW CULTURAL PLAN	\$15,000	\$15,000	\$0	COUNCIL
151595	GLOBAL CITIZENRY	\$10,000	\$10,000	\$9,607	\$10,000 GRANT
181496	PUBLIC EVENTS - 2 MAJOR EVENTS	\$80,000	\$80,000	\$77,881	COUNCIL
181496	PUBLIC EVENTS - VINTAGE CYCLING EVENT	\$5,000	\$5,000	\$0	COUNCIL
181501	PERTH AUTUMN FESTIVAL	\$0	\$0	\$0	COUNCIL
181507	PUBLIC EVENTS - CHILDREN WEEK	\$1,600	\$1,600	\$1,618	COUNCIL
181504	PUBLIC EVENTS - NAIDOC DAY	\$55,000	\$55,000	\$44,467	\$10,000 GRANT
181505	PUBLIC EVENTS - AUSTRALIA DAY	\$113,000	\$113,000	\$113,215	\$11,000 GRANT
181506	PUBLIC EVENTS - COMMUNITY EVENTS SPONSORSHIP	\$5,000	\$5,000	\$1,670	COUNCIL
181508	PUBLIC EVENTS - VISUAL ART AWARD	\$50,000	\$47,000	\$42,653	\$7,000 FEES
181509	PUBLIC EVENTS - SENIORS WEEK	\$4,100	\$5,700	\$5,900	COUNCIL
181510	PUBLIC EVENTS - AVON DECENT	\$1,600	\$3,774	\$2,453	COUNCIL
181511	PUBLIC EVENTS - ANZAC DAY	\$15,000	\$15,000	\$12,910	COUNCIL
181512	PUBLIC EVENTS - SUMMER OUTDOOR MOVIES	\$20,500	\$20,500	\$21,371	COUNCIL
	<b>TOTAL RECREATION &amp; CULTURE</b>	<b>\$732,800</b>	<b>\$744,574</b>	<b>\$500,467</b>	
<b>LIBRARY</b>					
141302	TOWN OF BASSENDEAN HISTORY BOOK PRODUCTION	\$45,000	\$45,000	\$11,276.12	COUNCIL
	<b>TOTAL LIBRARY</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$11,276</b>	<b>COUNCIL</b>
<b>ASSET SERVICES</b>					
211309	ASSET MANAGEMENT & VALUATIONS	\$60,000	\$60,000	\$85,240	COUNCIL
211309	FOOTPATH STUDY (DEPT TRANSPORT)	\$30,000	\$30,000	\$33,348	\$15000 GRANT
211309	DRAINAGE REPORT	\$50,000	\$50,000	\$45,312	COUNCIL
211309	UNDERGROUND POWER CONSULTANT	\$0	\$0	\$0	COUNCIL
211309	GREENHOUSE EMISSIONS AUDIT	\$10,000	\$10,000	\$0	COUNCIL
211309	STREETSCAPE PROJECT	\$30,000	\$30,000	\$4,089	COUNCIL
211359	GRAFFITI REMOVAL PROGRAM	\$30,000	\$30,000	\$14,643	COUNCIL
261361	LAND REMEDIATION - LOT 14 IVERSON PLACE	\$100,000	\$100,000	\$1,000	COUNCIL
211503	STEAM WEEDING OF ROADS	\$130,000	\$130,000	\$8,640	COUNCIL
	<b>TOTAL ASSET SERVICES</b>	<b>\$440,000</b>	<b>\$440,000</b>	<b>\$192,272</b>	
<b>DEVELOPMENT SERVICES</b>					
261359	SWAN RIVER TRUST PRECINCT PLAN REVIEW	\$5,000	\$5,000	\$0	COUNCIL
261359	MUNICIPAL HERITAGE INVENTORY	\$10,000	\$5,000	\$8,190	COUNCIL
261359	TREE ASSESSMENT	\$2,000	\$1,000	\$0	COUNCIL
261359	LTPS 10 SCHEME REVIEW	\$0	\$0	\$0	COUNCIL
261359	STRATEGIC PLANNING FRAMEWORK STAGE 1	\$262,000	\$262,000	\$13,570	COUNCIL
261359	APPEALS CONSULTANT	\$0	\$0	\$8,550	COUNCIL
261359	INTRAMAPS IMPLEMENTATION	\$30,000	\$30,000	\$10,513	COUNCIL
261359	CONTRACT SERVICES - RELIEF STAFF	\$22,000	\$5,000	\$0	COUNCIL
251356	SWIMMING POOL INSPECTIONS	\$0	\$0	\$0	POOL OWNERS
251359	CONTRACT SERVICES - STAFF RELIEF	\$25,000	\$20,000	\$3,342	COUNCIL
	<b>TOTAL DEVELOPMENT SERVICES</b>	<b>\$356,000</b>	<b>\$328,000</b>	<b>\$44,165</b>	
<b>ECONOMIC DEVELOPMENT</b>					
271502	ECONOMIC DEVELOPMENT- DEVELOPMENT PLAN	\$15,000	\$14,422	\$11,993	COUNCIL
271502	TOWN CENTRE BRANDING	\$30,000	\$30,000	\$0	COUNCIL
271504	OLD PERTH RD INITIATIVES	\$40,000	\$40,000	\$32,145	COUNCIL
271506	OLD PERTH RD ACTIVITIES	\$27,500	\$20,550	\$14,712	COUNCIL
271508	EMRC PROJECTS - ECONOMIC DEVELOPMENT	\$8,000	\$8,000	\$13,418	COUNCIL
271508	EMRC PROJECTS - REGIONAL EVENTS	\$5,418	\$5,418	\$0	COUNCIL
	<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>\$125,918</b>	<b>\$118,390</b>	<b>\$72,268</b>	

**Town of Bassendean**  
**LIST OF PROJECTS & CONSULTANCIES**  
**For the Period Ended 31 May 2017**

**Note 13**

PROJECT		2016/17 Original Budget	2016/17 Revised Budget	2016/17 Actual	FUNDING SOURCE
<b>GOVERNANCE</b>					
401361	EMPLOYEE ASSISTANCE PROGRAM	\$36,000	\$36,000	\$27,602	COUNCIL
401605	RECONCILIATION ACTION PLAN CONSULTATION	\$50,000	\$50,000	\$39,376	COUNCIL
401606	ASHFIELD ACTION PLAN - ASHFIELD CAN	\$10,000	\$10,000	\$10,250	COUNCIL
401333	GOVERNANCE INTEGRATED PLANNING	\$17,000	\$17,000	\$32,550	COUNCIL
391401	2015 COUNCIL ELECTIONS	\$0	\$0	\$0	COUNCIL
401494	OCCUPATIONAL HEALTH & SAFETY	\$49,000	\$49,000	\$28,025	COUNCIL
811237	INTEGRATED CHILDRENS FACILITY	\$0	\$0	\$0	COUNCIL
391361	COMMUNITY STRATEGIC PLAN (SURVEY)	\$25,000	\$25,000	\$21,575	COUNCIL
391361	DEVELOP NEW WEBSITE	\$25,000	\$25,000	\$27,372	COUNCIL
<b>TOTAL GOVERNANCE</b>		<b>\$217,000</b>	<b>\$217,000</b>	<b>\$191,749</b>	
<b>HEALTH</b>					
741465	MOSQUITO CONTROL PROGRAM	\$40,000	\$40,000	\$19,437	COUNCIL
741466	PEST - RAT ERADICATION PROGRAM	\$2,400	\$2,400	\$809	COUNCIL
<b>TOTAL HEALTH</b>		<b>\$42,400</b>	<b>\$42,400</b>	<b>\$20,246</b>	
<b>RANGERS</b>					
541504	DFES - NDFR GRANT FOR FLOOD MARKINGS	\$10,000	\$10,000	\$0	\$10,000 GRANT
541504	EMRC FLOOD PROJECT	\$10,000	\$10,000	\$12,057	COUNCIL
<b>TOTAL RANGERS</b>		<b>\$20,000</b>	<b>\$20,000</b>	<b>\$12,057</b>	
<b>ENVIRONMENT</b>					
751354	NATURAL BUSH PROJECTS	\$150,000	\$110,000	\$44,171	COUNCIL
751359	CONTAMINATED SITES INVESTIGATIONS	\$180,000	\$180,000	\$22,663	COUNCIL
751504	(ACER) CARBON EMISSION REDUCTION PROGRAM	\$16,743	\$18,743	\$18,113	COUNCIL
751506	INTEGRATED TRANSPORT STUDY	\$5,728	\$5,728	\$5,728	COUNCIL
751508	WATER CAMPAIGN	\$12,488	\$12,488	\$12,438	COUNCIL
751510	SCHOOLS WASTE EDUCATION PROGRAM	\$5,000	\$5,000	\$0	COUNCIL
751513	WATER QUALITY MONITORING & IMPROVEMENT	\$650	\$650	\$650	COUNCIL
751516	FUTURE PROOFING CLIMATE CHANGE	\$15,450	\$15,450	\$15,450	COUNCIL
<b>TOTAL ENVIRONMENT</b>		<b>\$386,059</b>	<b>\$348,059</b>	<b>\$119,214</b>	

# **ATTACHMENT NO. 17**

**Notice of Motion – Cr Brown: Modification to incorporate intersection roundabouts and effective chicanes into which suitable large trees can be planted**

